

COMMISSIONERS' DECISION MAKING MEETING

Tuesday, 27 September 2016 at 5.00 p.m.
MP702, 7th Floor, Town Hall, Mulberry Place, 5 Clove Crescent,
London, E14 2BG

The meeting is open to the public to attend.

Members:

Sir Ken Knight (Chair)	(Commissioner)
Chris Allison (Member)	(Commissioner)
Max Caller (Member)	(Commissioner)
Alan Wood (Member)	(Commissioner)

Co-opted Members: (Non Voting)

Mayor John Biggs	(Executive Mayor)
Councillor Rachael Saunders	(Deputy Mayor and Cabinet Member for Education & Children's Services)

Public Information:

The public are welcome to attend these meetings.

Contact for further enquiries:

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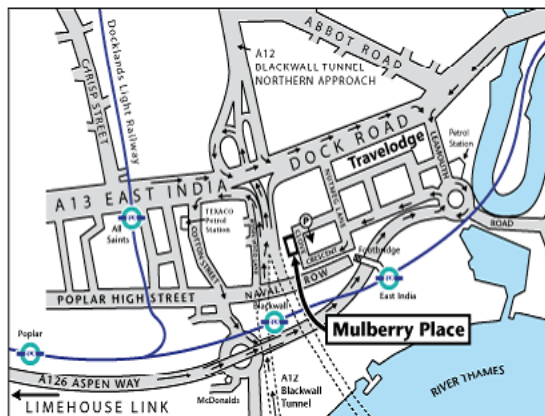
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A Guide to Commissioner Decision Making

Commissioner Decision Making at Tower Hamlets

As directed by the Secretary of State for Communities and Local Government, the above Commissioners have been directed to take decision making responsibility for specific areas of work. These include examples such as the disposal of properties, awarding of grants and certain officer employment functions. This decision making body has been set up to enable the Commissioners to take their decisions in public in a similar manner to existing processes.

Key Decisions

Executive decisions are all decisions that are not specifically reserved for other bodies (such as Development or Licensing Committees). Most, but not all, of the decisions to be taken by the Commissioners are Executive decisions. Certain important Executive decisions are classified as **Key Decisions**.

The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through www.towerhamlets.gov.uk/committee. The Commissioners have chosen to broadly follow the Council's definition in classifying their determinations.

Published Decisions

After the meeting, any decisions taken will be published on the Council's website.

- The decisions for this meeting will be published on: **Friday, 30 September 2016**

LONDON BOROUGH OF TOWER HAMLETS
COMMISSIONERS' DECISION MAKING MEETING

TUESDAY, 27 SEPTEMBER 2016

5.00 p.m.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST (Pages 1 - 4)

3. DECISIONS OF THE PREVIOUS MEETING (Pages 5 - 14)

To note for information the decisions of the meeting held on 5 July 2016.

4. CONSIDERATION OF PUBLIC SUBMISSIONS

Consideration of any written comments received from members of the public in relation to any of the reports on the agenda.

[Any submissions should be sent to the clerk listed on the agenda front page by 5pm the day before the meeting]

5. EXERCISE OF COMMISSIONERS' DISCRETIONS (Pages 15 - 20)

6. REPORTS FOR CONSIDERATION

6 .1	MSG Theme 5: Community Engagement, Cohesion and Resilience Arrangements from 1st April 2017"	21 - 28	All Wards
6 .2	Integrated Early Years' Service Commissioning	29 - 42	All Wards
6 .3	MSG Performance Report April-June 2016	43 - 92	All Wards
6 .4	Emergency Funding Revised Criteria	93 - 110	All Wards
6 .5	Grants Register - Moving to Commissioning (review outcomes)	111 - 122	All Wards
6 .6	Grants Forward Plan	123 - 124	All Wards

7. REVIEW OF GRANTS SCRUTINY SUB-COMMITTEE AND WORK PROGRAMME REPORT (Pages 125 - 138)

8. ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT

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Agenda Item 2

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

- Melanie Clay, Corporate Director of Law Probity and Governance 2017 364 4800

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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LONDON BOROUGH OF TOWER HAMLETS

RECORD OF THE DECISIONS OF THE COMMISSIONERS' DECISION MAKING MEETING

HELD AT 5.30 P.M. ON TUESDAY, 5 JULY 2016

MP701, 7TH FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT,
LONDON, E14 2BG

Members Present:

Max Caller	in the Chair	(Commissioner)
Chris Allison		(Commissioner)
Alan Wood		(Commissioner)
Mayor John Biggs		(Executive Mayor)

Co-opted Members Present:

Mayor John Biggs	(Executive Mayor)
Councillor Rachael Saunders	(Deputy Mayor and Cabinet Member for Childrens Services)

Councillors Present:

Councillor Peter Golds	(Leader of the Conservative Group)
Councillor Abdul Mukit MBE	
Councillor John Pierce	

Officers Present:

Zena Cooke	(Corporate Director, Resources)
Alison Denning	(Festivals and Events Officer, Communities Localities and Culture)
Barbara Disney	(Service Manager, Strategic Commissioning, Adults Health & Wellbeing)
Everett Haughton	(Third Sector Programmes Manager, Third Sector Team)
Steve Hill	(Head of Benefits Service)
David Lee	Project Officer Whitechapel Vision Delivery Team
Robert Mee	(Programme Analysis and Review Officer)
Stephen Murray	(Head of Arts and Events, Communities Localities & Culture)
Jen Pepper	(Affordable Housing Programme Manager, Development and Renewal)
Alison Thomas	(Head of Housing Strategy, Partnerships and Affordable Housing, Development and Renewal)
Owen Whalley	(Service Head Planning and Building Control, Development & Renewal)
Keith Williams	(Head of Health Borough Programme)
Antonella Burgio	(Democratic Services)

APPOINTMENT OF CHAIR FOR THE MEETING

Chris Allison nominated and Alan Wood seconded that Max Caller be appointed Chair for the duration of the meeting.

RESOLVED

That Max Caller be appointed Chair for the duration of the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Sir Ken Knight.

2. DECLARATIONS OF INTEREST

No declarations of diclosable pecuniary interests were made.

3. DECISIONS OF THE PREVIOUS MEETING

The published decisions of the meetings held on 12 April and 24 May 2016 were noted and were to be signed as a correct record of proceedings. Commissioner Caller asked that officers ensure that a formal response be provided to THCVS in regard to the written submission at the meeting on 24 May 2016.

The decisions of the meeting held on 14 June 2016 were approved as a correct record of proceedings.

4. CONSIDERATION OF PUBLIC SUBMISSIONS

The Chair advised that two public submissions had been received concerning agenda item 6.6, MSG Project Performance January to March 2016. These were from Tower Hamlets CVS and from Shadwell Community Project representations and would be considered during the discussion of the item.

5. EXERCISE OF COMMISSIONERS DISCRETION

The Chair introduced the item which reported urgent decisions discharged as 'Commissioners Individual Decisions' in the period 31 May – 14 June 2016.

RESOLVED

That these decisions be confirmed

6. REPORTS FOR CONSIDERATION

6.1 Can Do Development programme - Award of Local Project Support Awards

Keith Williams, Head of Health Borough Programme, introduced the report that provided details of the recipients of awards in this category of funding through a mechanism approved by Commissioners at their meeting on 15 May 2015.

The Chair invited Councillor Mukit to comment on the report on behalf of the Grants Scrutiny Sub Committee (GSSC) and he indicated that GSSC had no comments it wished to make. The Chair then invited Mayor John Biggs and Councillor Rachel Saunders and Commissioners to comment and they also indicated that they had no comments they wished to make.

Mr Williams clarified that the programme was to cease in September 2016 but other sources of funding could be accessed by the projects hitherto supported by the Council.

RESOLVED

1. That the report setting out the project awards made during 2015-16 and 2016-17 and the background report on the impact of the programme since 2009 be noted.
2. That it be noted that,
 - a. due to reductions in the level of the local authority public health grant and the need to make significant savings, it is not proposed to continue the programme beyond the end of the current contract span in September 2016.
 - b. the Council will, however, work with the programme providers through the voluntary sector strategy to seek continuation funding from external sources such as corporate social responsibility funds.

6.2 Tower Hamlets Affordable Housing Grant 2016-19

Alison Thomas, Head of Housing Strategy, Partnerships and Affordable Housing and Jen Pepper, Affordable Housing Programme Manager introduced the report which provided details of the progress of the Affordable Housing Grant following its authorisation by Commissioners on 2 December 2015. Commissioners were asked to approve funding for schemes by two registered housing providers from; the funds originate from non-expired retained right-to-buy receipts.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he advised that GSSC requested that comparative unit costs be included in the report and that the technical terms used in the assessment

exercise should be standardised. The Chair then invited Mayor John Biggs and Councillor Rachel Saunders to comment and they indicated that they supported the proposals. Commissioners indicated that they also supported the proposals.

RESOLVED

That Right To Buy grant funding be approved, in the amounts listed, to the Registered Providers outlined in the table below and allow for a 10% uplift to this amount to allow flexibility to take account of potential higher build or acquisition costs.

	Registered Provider	Scheme	No: Rent	Grant per unit	Social Rent	Grant £
A	Peabody	Times House	37	52,452	37*	1,1940,732
B	Family Mosaic	Turnberry Quays	16	70,000	16*	1,118,944
	Total		53		53	£3,059,676

6.3 Event Fund Annual Report 15/16

Stephen Murray, Head of Arts and Events and Alison Denning, Festivals and Events Officer introduced the report which provided an account of the awards made through the Event Fund in the period 1 April 2015- 31 March 2016.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he advised that GSSC requested that report should include analysis of geography and reach of the events. The Chair then invited Mayor John Biggs and Councillor Rachel Saunders to comment; they indicated that they supported the views of GSSC.

Commissioners' Decision Making Meeting (CDMM) members discussed the geography and reach of the events delivered in the period and were of a view that additional and innovative approaches should be undertaken to ensure a better/more even distribution of support across the borough. Officers were also asked explore how better to support applicants who had not achieved funding to enable them to achieve better outcomes in future.

RESOLVED

1. That the Annual Report of Event Fund Grant awards made and approved by Service Head for Culture Leisure and Learning for events that took place between 1st April 2015 and 31st March 2016 be noted
2. That the comments of Commissioners and Members be noted

6.4 Whitechapel High Street Fund as grant to London Small Business Centre to deliver capital refurbishment and accessible workspace at 206 Whitechapel Road (SITE 2)

Owen Whalley, Service Head Planning and Building Control, introduced the report which provided final details of the grant agreement in respect of 206 Whitechapel Road (Site 2) requested by Commissioners on 24 May 2016, at which time they agreed a grant for refurbishment of the premises. The Chair noted the letters from Royal Mail and London Small Business Centre confirming their intention to enter into a lease agreement for the premises.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he advised that GSSC no comments about the proposals. However GSSC Members requested that all Councillors should be provided details of the Accessible Workspace Scheme so that this can be promulgated to residents and businesses.

RESOLVED

- 1 That it be noted that the heads of terms for the lease arrangement between LSBC and Royal Mail Group have been negotiated successfully and that both in the letters table at the meeting confirmed their intention to sign the lease; and
- 2 That the draft grant agreement letter giving final detail of the grant agreement be noted.

6.5 Adult Services Small Grants for Pensioners' Groups 2016/17

Barbara Disney, Service Manager, Strategic Commissioning, introduced the report which concerned a proposal to delegate responsibility for agreeing awards in the 'small grants for pensioners' funding stream to the recently appointed Corporate Director for Adults Services.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he advised that GSSC had no comments it wished to make about the proposals. Councillor Saunders asked that the funding stream should in future be aligned to the 'cohesion' theme of the MSG Programme. The Chair supported the delegation requested on condition that an annual report of the monies spent for this purpose be made to Commissioners.

RESOLVED

1. That the process for inviting applications for Adults' Services Small Grants for Pensioners' Groups 2016/17 be approved.

2. That the availability of funding for the proposal as set out in the report be noted.
3. That the process for awarding the grant funding as set out in the report be approved.
4. That responsibility for agreeing awards for this funding stream be delegated to the Director of Adults' Services.
5. That an annual report of grants made under this scheme be made to Commissioners.

6.6 MSG 2015/18 Performance Report - January/March 2016

Zena Cooke, Corporate Director for Resources and Everett Haughton, Third Sector Programmes Manager presented the report which informed CDMM members of the performance of MSG projects in the period January – March 2016. Ms Cooke advised that information relating to emergency grant funding was currently removed from the website pending review. She also acknowledged the representations from THCVS and the Shadwell Community Project and the comments of GSSC on the report.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he advised that GSSC recommended that future reports should focus on exceptions and outliers, provide analyses of relevant issues, geography and the reach of the grants.

CDMM Members discussed the report and noted:

- the issues described at paragraph 3.5.2 and the officer recommendation
- that grants were released part in advance and part in arrears and this caused cash flow issues in the sector. However it was appropriate that payment continue on the basis of satisfactory performance
- that projects required support to ensure that monitoring was completed appropriately
- that underperforming projects needed to be encouraged to deal with underperformance in a proactive manner
- that Shadwell Community Project performance issues centred on poor reporting
- that remaining issues around community building leases were progressing towards resolution

CDMM members recommended:

- that previous performance ratings should be included in future reports so that performance trend can be seen
- that projects be reported on the basis of population and activity rather than Ward
- that new methods of effective monitoring without excessive bureaucracy be explored
- that a verbal update on the current performance position be provided in conjunction with each future performance report

- that officers work with THCVS to provide the framework for performance and enable the projects to transfer successfully to a commissioning basis in future

RESOLVED

1. That the content of the report be noted, in particular:
 - (i) The make-up of the 2015/18 programme as set out in paragraphs 3.1-3.4
 - (ii) Key issues within the January to March as set out in section 3.5
 - (iii) Key programme performance information as set out in Appendices 1 & 2
 - (iv) Details of the 'spotlight' information relating to the Routeways to Employment information as set out in Appendix 3
2. That the recommendations of CDMM members on required improvements or specific information to be provided in future performance reports be noted
3. That the revised grant payment arrangements for GREEN rated projects as set out in paragraph 3.5.2 be approved
4. That presently there be **no withdrawal** of approved grants to projects as set out in paragraph 3.7.7 pending further clarification of performance.
5. That it be noted that the performance report for period 3 (April to June 2016) will be presented to the Commissioners Decision Meeting scheduled for 27 September 2016.
6. That it be noted that Appendix 4 of the report sets out the actions arising from the 24 May 2016 Commissioners Decision Making Meeting where the MSG Performance Report for period 1 September to December 2015 was discussed. Appendix 4 provides a quick reference guide to updates and references relevant sections within this report for period 2, in response to the actions arising from the meeting on 24 May 2016.

6.7 Grants Register - Moving to Commissioning

Zena Cooke, Corporate Director for Resources introduced the report which informed Commissioners of a review of existing grants which would be undertaken as part of the intention to move from grant funding towards commissioned voluntary sector services. As part of the transition, the Council planned hold training and to build capacity in the voluntary sector so that these organisations would be able to compete in a commissioning environment.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he advised that GSSC supported the proposal to move towards commissioning arrangements. The Mayor and Councillor Saunders also indicated that they supported this approach.

Commissioner Caller cautioned against a move to a solely commissioning based environment as this would deter new and/or innovative projects.

RESOLVED

1. That the report be noted.
2. That it be noted that the outcome of the review will be reported to the next meeting.

6.8 Grants Decision Making - Transitional Arrangements

Zena Cooke, Corporate Director for Resources introduced the report which discussed proposals for transitional arrangements for grants decision making.

The Chair invited Councillor Mukit to comment on the report on behalf of GSSC and he advised that GSSC wished to discuss the potential to develop its role beyond pre-decision scrutiny. Councillor Saunders supported the proposal.

Commissioner Caller recommended that a transitional measure should involve return of grants decisions to Councillors with oversight by Commissioners. Mayor Biggs recommended that these arrangements should be discharged in an open setting involving a number of elected members together with the Mayor. He asked for proposals for a suitable body for this role to be investigated.

Commissioner Caller noted that the suggested arrangements would require new directions to be issued by the Secretary of State. The suggestion would need first to be supported by evidence and formally endorsed by a senior Member Level body of the Council before they may then be consulted upon with the Secretary. Additionally he recommended that GSSC consider how it wished to enhance its engagement with Commissioners to give an account of the discharge of their responsibilities.

RESOLVED

1. That the principle of transitional arrangements for Grants Decision Making be endorsed
2. That detailed proposals for the transition be drawn up in consultation with Commissioners to incorporate appropriate record keeping and audit trail.
3. That the detailed proposals be formally endorsed by elected members

6.9 Forward Plan

The Chair noted the forward plan published at item 6.9.


7. ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT

Nil items.

The meeting ended at 7.05 p.m.

Chair: Sir Ken Knight
COMMISSIONER

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Commissioner Decision Report 27 September 2016	 TOWER HAMLETS
Report of: Zena Cooke, Corporate Director Resources	Classification: Unrestricted
Exercise of Commissioners Discretion	

Lead Member	Rachel Saunders
Originating Officer(s)	Steve Hill
Wards affected	All wards
Key Decision?	No
Community Plan Theme	One Tower Hamlets

EXECUTIVE SUMMARY

This report sets out details of decisions made under the exercise of Commissioners Discretion. Such decisions are required to be the subject of a noting report at a subsequent Commissioners Decision Meeting in Public.

RECOMMENDATIONS:

The Commissioners are recommended to:

1. Confirm their decisions under Commissioners Discretion as set out in appendix 1.

1. REASONS FOR THE DECISIONS

- 1.1 Agreed procedures require that reports be submitted to Commissioners Decision Meetings in Public to confirm/note grant funding decisions taken under Commissioners Discretion.
- 1.2 The reporting of decisions taken under Commissioners Discretion assists in ensuring that Members and Public are made aware of, and therefore able to scrutinise Commissioners decisions.

2. ALTERNATIVE OPTIONS

- 2.1 Agreed procedure requires decisions taken under Commissioners Discretion to be presented to a Commissioners Decision Meeting in Public.
- 2.2 To deviate from this procedure would require a sound reason. It is not considered that there is any such reason, have due regard of the need to ensure that Members are kept informed of all decisions made by Commissioners under their discretionary powers.

3. DETAILS OF REPORT

- 3.1 The decisions made under Commissioners discretion are set out in the attached appendix 1. These decisions relate to School Clothing Grants and home repairs grants, and were considered outside of the Decision Making Meetings in Public.
- 3.2 These decisions were taken outside of scheduled meetings in public in order that grants were considered and awarded in a timely manner.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 The decisions set out in the attached appendix have already been made under the Commissioners discretionary powers.
- 4.2 In taking their decisions the Commissioners are provided with a report setting out the relevant information to inform their decision and which includes specifically the financial implications of the proposed decision together with financial and legal comments provided by the Chief Finance Officer and the Monitoring Officer respectively.

5. LEGAL COMMENTS

- 5.1. Legal comments will be provided for the CDMM on 27 September

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1. This report is concerned with the notification of Commissioners decisions under their discretions; and as such has no direct One Tower Hamlets implications. The extent to which there are One Tower Hamlets considerations arising from the original recommendations, these would have been addressed as part of those considerations.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 Best Value implications associated with each of the Commissioners discretions as set out in Appendix would have been identified and evaluated as an integral part of the process which led to the decisions.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 There is no sustainable action for a greener environment implications arising from this report.

9. RISK MANAGEMENT IMPLICATIONS

9.1 The risk management implications associated with each of the Commissioners' discretions as set out in Appendix 1 would have been identified and evaluated as an integral part of the process which led to the decisions.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

10.1 Crime and disorder reduction implications, if any, associated with the decisions as set out in Appendix 1 would have been an integral part of the process which led to the decisions.

11. SAFEGUARDING IMPLICATIONS

11.1 Safeguarding implications including risks or benefits, if any, associated with each of the decisions as set out in Appendix 1 would have been identified and evaluated as an integral part of the process which led to the decisions

Linked Reports, Appendices and Background Documents

Linked Report

- NONE

Appendices

- Appendix 1 – details of the decisions made under the Commissioners' discretionary powers

Background Documents – Local Authorities (Executive Arrangements) (Access to Information)(England) Regulations 2012

- None

Officer contact details for documents:

- Steve Hill, Head of Benefits Services
Telephone Number: 0207 364 7252
Steve.Hill@towerhamlets.gov.uk


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EXERCISE OF COMMISSIONERS DISCRETION

The following decisions were made by Commissioners outside of a meeting in public. In accordance with agreed procedure this information is being formally presented to the Commissioners Decision In Public Meeting of 27 September 2016.

Date Considered	Name of Grant & Description	Organisation / Recipient	Decision	Grant Requested	Amount Awarded	Directorate	Officer Contact
5 August 2016	School Clothing Grant	Children	Approve the provision by the Council of clothing grants in 2016/17 within the budget specified in the report. Subject to the policy set out in the report being maintained, Commissioners are content to delegate the allocation of grants under this read to the Corporate Director. An annual report should be published recording the number of grants awarded under this policy.	£201,000	£201,000	Children's Services	Terry Parkin

Date Considered	Name of Grant & Description	Organisation / Recipient	Decision	Grant Requested	Amount Awarded	Directorate	Officer Contact
28 June 2016	Home Repairs Grants	2 x individual grants as set out below: 1 – Mrs C, replacement of defective combination boiler and associated works 2 – Mrs P, repairs to the defective shower area including repairs or replacement of any broken floor timbers ceiling board	Agreed Agreed	£2,665.00 inclusive fees £1,982.40 inclusive fees	£2,665.00 £1,982.40	D & R D & R	Martin Ling X 0469

<p>Grants Scrutiny Sub Committee / Commissioner Decision Report</p> <p>20th and 27th September 2016</p>	
<p>Report of: Melanie Clay, Corporate Director, Law, Probity and Governance/Graham White, Interim Service Head, Legal Services</p>	<p>Classification: Unrestricted</p>
<p>Community Engagement, Cohesion and Resilience Commissioning Arrangements from 1st April 2017</p>	

Originating Officer(s)	Emily Fieran-Reed, Gulam Hussain, Kevin Kewin
Wards affected	All wards
Key Decision?	No, Non-Executive decision
Community Plan Theme	A safe and cohesive community

Executive Summary

Tower Hamlets Voluntary and Community Sector (VCS) Strategy 2016-19, which was recently agreed at Cabinet, sets out the Council’s intention to move to a more commissioning based approach and one which involves the VCS and community through co-production. The current grants programme for Community Engagement, Cohesion and Resilience ends at the end of March 2017. Beyond that date, the Council will co-produce and co-commission activity in line with the Council’s procurement procedures. This report sets out details of the rationale for taking the commissioning approach in relation to future Community Engagement, Cohesion and Resilience activity.

Recommendations:

The Commissioners are recommended to:

1. Note this report

1. REASONS FOR THE DECISIONS

- 1.1 To provide an update to Commissioners setting out the process for moving from the current grants based approach to cohesion under the Mainstream Grants (MSG) programme which comes to an end in March 2017. .

2. ALTERNATIVE OPTIONS

- 2.1 An alternative option would be to undertake a further round of grant funding. This would, however, go against the commitment to commissioning made in the Council's Voluntary and Community Sector Strategy. It would also have the disadvantage that the Council would not be able to specify the nature of the activity and outcomes that are being sought. This is a particular risk given the broad nature of cohesion activity and therefore requires a greater imperative to be robust. Inviting grant funding applications at this time would also see this work running to a different timetable than the remaining MSG.

3. DETAILS OF REPORT

Background

- 3.1 The Council's Mainstream Grants (MSG) Programme is one of a range of funding sources available to Voluntary and Community Sector (VCS) organisations within the borough to support their work on community engagement, cohesion and resilience. The programme in its current form has been in operation since 2009 delivering over 2 rolling cycles: 2009 to 2012 and 2012 to 2015. At this time, the MSG programme consisted of 12 themes or funding streams.
- 3.2 Following the best value inspection by Price Waterhouse Coopers an MSG Review Group was formed and a new programme developed for this current programme. In July 2015 the Mainstream Grants Programme 2016-18 was agreed by the Tower Hamlets Commissioners. The MSG Review Group initially concluded the programme should be restructured into 4 Themes but following a consultation event, the programme was structured into 5 themes, the additional theme 5 being Community Engagement, Cohesion and Resilience. This theme therefore does not have a history of being funded prior to the 2015/18 programme.
- 3.3 The 2015/18 programme runs from 1 September 2015 to the end of August 2018. Whilst the grants for the other 4 themes were awarded for the full period of the grants programme the Commissioners were asked to note that for Theme 5 the programme would run for a period of 19 months (September 2015 to March 2017). In the original MSG documentation, the Council's intention to continue to undertake activity in the area of cohesion beyond the period of the current grants was made clear. In order to bring this work in line with the funding period for the other MSG Themes it is planned to fund further cohesion activity from April 2017 to August 2018. The budget available for

Community Engagement, Cohesion and Resilience activity is £105,000 per annum, which, over the period concerned, amounts to £148,750 in total.

3.4 **Analysis of Grants versus a Co-Commissioned Approach**

Both a commissioning and grant based funding approach have advantages and disadvantages in relation to the Community Engagement, Cohesion and Resilience programme being considered, which can be summarised by the following:

Grant Based Funding

- A grant based approach would mean the bidders will themselves propose the projects they wish to undertake based on the theme of Community Engagement, Cohesion and Resilience. This would mean the Council would be led by the VCS in terms of the nature of the services to be provided. VCS organisations are free to apply for money to support existing or planned activity. The Council's input is a reduced one, based mainly around providing guidelines as to the criteria and eligibility and evaluating the bids.
- In some cases, organisations may match fund projects and a grant would only cover the costs of the project that excluded the match funded areas. In the current MSG programme organisations were expected to contribute a minimum of 15% by way of match funding but this can include in-kind support.
- A grant would not normally cover an organisation's running costs, hence there is a limitation to the kind of activity that VCS organisations can undertake within existing infrastructure, however funding is focused on delivering the project.

Commissioning Based Procurement

- The specification element of a commissioning based approach is far more precise and would give the Council and a greater ability to co-produce and steer the programme of activities ensuring that commissioning is underpinned by service user need, evaluation of impact and robust and measurable outputs and outcomes.
- Bidders would not be expected to bear any of the costs of the activity procured (unlike match funding under a grants regime) and the funding may cover some of the running costs of the organisation and may even cover a "profit" margin. However the Council can stipulate Local Employment, Sustainability and Community Benefits clauses, meaning any loss of match funding could be compensated for with wider benefits that are realised over the longer term for the whole community.
- The Council cannot restrict the bidders, either to voluntary organisations or to organisations based in Tower Hamlets. Any organisation can bid. The specification and assessment of tenders can however specify the nature of what is expected and how the applicants will be judged. It is therefore possible to for example, ask for experience of working in Tower Hamlets or with the local community, for example, and it can be specified that the service must be based in Tower Hamlets.
- The Council's ability to secure value for money is enhanced by the competitive process price considerations in assessing tenders.

Conclusion

3.5 The nature and timing of the Community Engagement, Cohesion and Resilience activity are such that they provide the perfect vehicle to pilot the co-production approach that the Council has committed to in the Voluntary and Community Sector (VCS) Strategy, quickly demonstrating the Council's commitment to supporting the sector to build consortia and engage in commissioning and the community to have a voice in this process.

Tower Hamlets Voluntary & Community Sector (VCS) Strategy and the Co-Production Approach

3.6 Recently the Council has produced a Voluntary and Community Sector (VCS) Strategy. The VCS strategy was developed with substantial input from local voluntary and community sector organisations. It aims to highlight good practice and set out the way the council will work with the VCS to improve service delivery over the next three years. One of the Strategic Objectives of this strategy that is relevant to the Community Engagement, Cohesion and Resilience activity is that Council funding to the VCS will be reviewed to ensure it is contributing to priority outcomes and with a preference for commissioning rather than grants based funding where possible.

3.7 From the four objectives of the VCS Strategy, the first one – “promoting co-production and sustainability” is of particular relevance to the future of Community Engagement, Cohesion and Resilience activity.

3.8 Within this objective are a number of actions that the council and VCS are committed to delivering in partnership to support the local community and which reflect the interests and priorities of those who took part in the consultation. Key actions of relevance here in relation to the Promoting Co-production and Sustainability Objective include:

- The VCS will become more involved in shaping what the council does as an equal partner, working closely with other providers and service users to jointly assess and define local needs, without this resulting in a conflict of interest;
- The council will work closely with THCVS and VCS organisations to support them to build their organisational and business capacity so they can successfully bid for and run commissioned services.
- Smaller organisations will be brought together and expertise and resources pooled, larger organisations will partner smaller ones;
- Services will be commissioned in a way that takes account of the distinctive needs of the local community

3.9 As Community Engagement, Cohesion and Resilience will be the first area to adopt the new co-produced commissioning approach, as much time and commitment as possible will be given to building the VCS capacity and working with the VCS and community to develop a specification and commissioning process which is owned and shared by the VCS and the community. As part of the Strategy the Council has committed to a process of building this capacity of the VCS to give them the skills to produce competitive bids for procurement opportunities. This capacity building will be provided before the tender period commences and the Council is currently in

discussion with THCVS to develop capacity building training and deliver that training in the next few months.

Grant Review Process

3.10 On 5th July 2016 a report was made to the Commissioners Decision Making Meeting entitled “Grants Register – Moving to Commissioning” where the Commissioners noted that a review of existing grants would be undertaken as part of the intention to move from grant funding towards commissioned services and that the outcome of the review will be reported to Commissioners. The report detailing the outcome of the review entitled “Grants Register – Moving to Commissioning (Review Outcomes)” is also to be considered at this Commissioners Decision Making Meeting. The report has identified that elements of the MSG programme (including theme 5) are to be commissioned. This can include Theme 5.

Proposed Timetable

3.11 Following discussion with Legal and Procurement the following provisional timetable has been agreed:

Task	Duration	Start	End
Pre-procurement stage/ developing co-produced specification /capacity building	12 weeks	07/07/2016	28/09/2016
Preparation of tender documentation and Supplier briefing Preparation	4 weeks	29/09/2016	20/10/2016
Procurement and legal to review tender docs	1-2 weeks	21/10/2016	01/11/2016
Client to address comments and final sign off	3 days	02/11/2016	04/11/2016
Tender period	4 weeks	10/11/2016	08/12/2016
Supplier Briefing	1 day	24/11/2016	24/11/2016
Tender Verification by Procurement	2 days	09/12/2016	12/12/2016
Evaluation and moderation	3 weeks	13/12/2016	05/01/2017
Procurement verification of scores	3 days	06/01/2017	09/01/2017
Interviews	2 days	09/01/2017	10/01/2017
Procurement to check evaluation and award decision	3 days	11/01/2017	13/01/2017
Contract award documents preparation <ul style="list-style-type: none"> • Tender report • Contract award instruction form • Notification letters 	2 weeks	16/01/2017	30/01/2017
Award by end of January	1 day	31/01/2017	31/01/2017
Contract Mobilisation	2 months	01/02/2017	31/03/2017
Contract Delivery Commences	1 day	01/04/2017	01/04/2017

4. COMMENTS OF THE CHIEF FINANCE OFFICER

4.1 This report details a proposal and timeline for commissioning ‘Community Engagement, Cohesion and Resilience’ Activity from April 2017, as opposed

to the current approach of awarding mainstream grants to Voluntary/Community sector organisations.

- 4.2 The existing budget for 2016-17 will continue to fund the mainstream grants to the end of March 2017. For 2017-18, a budget of £105,000 has been set aside for this activity and it is envisaged that the newly commissioned service will be contained within this funding envelope. Any additional funding requirements will need to be considered as part of the Council's Medium Term Financial Strategy.

5. LEGAL COMMENTS

- 5.1 This report is updating the Commissioners regarding Mainstream Grants and the planned Theme 5 of the programme: Community Engagement, Cohesion and Resilience.
- 5.2 The power of the commissioners to make decisions in relation to grants arises from directions made by the Secretary of State on 17 December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions). Paragraph 4(ii) and Annex B of the Directions together provide that, until 31st March 2017, the Council's functions in relation to grants will be exercised by appointed Commissioners, acting jointly or severally. This is subject to an exception in relation to grants made under section 24 of the Housing Grants, Construction and Regeneration Act 1996, for the purposes of section 23 of that Act (disabled facilities grant).
- 5.3 To the extent that the Commissioners are exercising powers which would otherwise have been the Council's, there is a need to ensure that the Council is, in fact, making a grant.
- 5.4 Whilst there is no strict legal definition of grant, a grant is in the nature of a gift and is based in trust law. However, grants are often given for a purpose so it is sometimes unclear whether a grant has been made or the arrangement is a contract for services. A contract for services is not a grant and therefore, an arrangement which is classified as a contract for services would be outside the remit of the power conferred upon the commissioners to approve.
- 5.5 In this case, there will be a commissioning process and an award of a contract for service. This is not a grant and therefore the Commissioners are not being asked to make a decision. As, however, the Commissioners had been appraised on a Theme 5 and as the original intention was that the Theme 5 programme would run initially for a period of 19 months from September 2015 to March 2017, a noting report has been prepared so that the Commissioners can be made aware of how the Council now intends to proceed with Theme 5.
- 5.6 The report makes reference to the refreshed Voluntary and Community Sector (VCS) Strategy and a key action within which was to consider moving Council grants, where appropriate, to an outcome based commissioned approach. This was reported to the Commissioners at their meeting on 14th June 2016 and the Commissioners requested a noting report on what grants would be

commissioned in future. A separate report titled “Grants Register - Moving to Commissioning (review outcomes)” details the outcome of that review. That report details the 4 grant areas that are to be commissioned in future and which includes Mainstream Grants. The nature and timing of the Community Engagement, Cohesion and Resilience activity is such that it provides a vehicle to pilot this co-production approach that the Council has committed to in the Voluntary and Community Sector (VCS) Strategy as referred to in paragraph 3.5 of the report.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1. The nature of the activities discussed above are a direct contributor to the One Tower Hamlets vision. In particular, the proposed course of action, in co-producing and commissioning future cohesion activities, directly contributes to one of the One Tower Hamlets elements about developing community leadership.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 The course of action set out in the report i.e. co-production and commissioning of cohesion activities is designed to secure greater value for money. Through the commissioning process the Council can pay by results and secure robust outcomes as well as specifying more precisely what is being paid for. Evidence shows that the commissioning process which incorporates a needs’ assessment, is more likely to produce outcomes and services that better meet the needs of the community.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 No environmental implications have been identified.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 There is a risk that some organisations may not participate in a commissioning process. The programme will seek to mitigate this by providing support to organisations to enable them to participate in the commissioning process.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 It is hoped that through being able to more precisely specify the nature and outcomes of cohesion activity based on assessed need, the Council can shape the activities to have more of an impact. Stronger cohesion can positively impact on crimes such as hate crime and ASB and also reduces the potential for disorder when community tensions arise.

11. SAFEGUARDING IMPLICATIONS

- 11.1 There are no safeguarding implications identified.

Linked Reports, Appendices and Background Documents

Linked Report

- **Commissioners Decision Making Meeting 5 July 2016** Grant Register – Moving to Commissioning
- **Commissioners Decision Making Meeting 27 September 2016** Grant Register – Moving to Commissioning (Review Outcomes)

Appendices


- NONE.

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- NONE

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Commissioner Decision Report 27 th September 2016	 TOWER HAMLETS
Report of: Debbie Jones, Corporate Director Children's Services	Classification: Unrestricted
Integrated Early Years' Service Commissioning	

Originating Officer(s)	Jo Green
Wards affected	All wards
Key Decision?	No
Community Plan Theme	A Prosperous Community

Executive Summary

This report provides background information on the change from Mainstream Grant Funding for Early Years' Services, changes to Early Years' funding and details of the services currently commissioned by the Integrated Early Years Services (IEYS).

Recommendations:

The Commissioners are recommended to note this report.

1. REASONS FOR THE DECISIONS

This report has been produced to provide information relating to the Early Years' Service commissioning arrangements, following a request by the Commissioners' at their last Decision Making meeting.

2. ALTERNATIVE OPTIONS

2.1 There are no alternative options.

3. DETAILS OF REPORT

Background

The DSG funding for early years activities 2012-15 was originally delegated by the Schools' Forum from DSG to form part of Early Years' Mainstream Grant (MSG) Theme 1. In 2015, due to concerns raised by the Schools' Forum, this decision was reversed at the point when there was a natural break in the commissioning process (March 2015).

As there were many issues relating to the wider MSG programme overall that needed to be addressed, extensions to all MSG grants (including Theme 1 and the EY component of that strand) were required until August 2015.

Schools' Forum began to review the use of this funding for early years' performance related outcomes rather than for activities during the summer of 2015, with appropriate Voluntary and Community Sector representation in this process.

In September 2015 Schools' Forum decided to change the parameters upon which they funded outcome related work via the monies that had previously been delegated to MSG for activities. After this decision was made by Schools Forum, the Early Years' Service (EYS – precursor to the IEYS) was asked to administer the funds that were originally classified as EYMSG Theme 1. This was on the basis of a change from funding activities to funding measurable outcomes.

1. The EYS was asked to take forward two (2) strands of work:
 - a. From September 2015, to administer a supplement to all settings taking eligible two (2) year olds, to support **all** settings offering care and education to disadvantaged two (2) year olds;
 - b. From the end of September 2015 to administer the funding for infrastructure support required. The extension of the EYMSG for this area was further extended due to issues in the procurement process and legal approvals required. In June 2016 a full commissioning and procurement process was completed by the IEYS.

Move to Commissioning Approach for Early Years' Services

The Council's Voluntary and Community Sector (VCS) Strategy sets out the Council's intention to move from grant funding towards an outcome based commissioning approach to maximise the use of resources to deliver its strategic priorities. Grants will continue to be a source of funding where appropriate, but as they tend to focus on funding activity, a commissioning approach is considered more appropriate where services need to have an outcome focus based on a need's assessment.

The move towards commissioning services is taking place at the same time as the Council's funding from central government is decreasing, with the Council's funding gap approximately £60m to 2019-20, with schools' budgets also affected. This means an even greater emphasis is being placed on prioritising the Council's resources to deliver its key objectives.

It is noted that many Early Years' organisations previously in receipt of grant funding have done good and important work in the sector, delivering the required grant funded activities. However the need to prioritise limited resources has meant that all historic grant funding has been assessed to identify those services that most strongly support the Council's strategic priorities. The Council is committed to supporting VCS organisations and part of that support includes funding Tower Hamlets VCS to work with VCS organisations to build their capacity in a number of areas, including diversifying their funding streams to be less reliant on grants and/or

one funder. The Council's IEYS Business Support team also provide support specifically to Early Years' service providers.

In addition to the commissioning undertaken by the Early Years' Service, the Council's Children's Centres have also commissioned services as set out in the table below:

CHILDREN'S CENTRES CONTRACTS 2016/2017		
SLA	Speech and Language	£90,000
Internal agreement	Educational Psychology	£142,036
Internal agreement	Educational Psychology - Post diagnosis Support	£28,407
Internal agreement	Tower Hamlets Arts and Music Education Service (THAMES)	£21,000
SLA	Compass Well Being	£20,000
ESCW4929 Contract	Physical Play St Hilda's (Toyhouse Libraries Association)	£24,924
Total		£326,367

It is important to note the distinction between the funding moved from Theme 1 MSG to be commissioned via Schools Forum, the remaining Theme 1 funding and the commissioning by Children's Centres. Only part of the Theme 1 MSG funds relate to Early Years.

Early Years' Commissioning

Proposals as to how the Early Years' element of the Theme 1 MSG funding could be used were presented to the Schools' Forum in September 2015. The Forum decided that the funding should be directed towards early learning for two year olds, infrastructure and SEN support because this would be the most equitable way of benefitting the most children and families, supporting two year old provision, and the council's statutory duty to ensure the provision of two year old places.

The Early Years' services that used to be funded through MSG were 19 voluntary childcare settings providing Nursery Education places (two other groups were awarded funding, but have since closed), and six infrastructure and pan-borough services.

When funding moved to Schools Forum, how and which services were to be funded was reviewed carefully to ensure that the funding was meeting current priorities, namely two (2) year old provision, which is directed at families living in the most disadvantage.

Funding for childcare providers

In the case of childcare voluntary providers, much has changed since the MSG funding for them was introduced. There is now substantial funding from central government through DSG for 2, 3 and 4 year olds. The amount of funding to the Tower Hamlets Private, Voluntary and Independent (PVI) sector as a whole has doubled in the last four years. The revenue funding paid to the PVI sector for 2, 3 and 4 year olds in 2015/16 was £6,452,483.

Funding Supplement for two (2) year old funding

The two (2) year old funding programme has become a statutory duty for all local authorities. However, Tower Hamlets has had a very low take-up. For this reason Schools' Forum agreed to change funding from a block grant through MSG to a supplement to an hourly rate for two (2) year olds to encourage and support the widest possible take up for disadvantaged children and families. The supplement is automatically applied to the funding paid to providers for eligible children placed with them. The supplement is paid to all providers, not just the voluntary groups that had been receiving MSG.

This supplement is 60p per hour, which equates to £342 per year for each child. (The base rate is £6.07 per hour, £3,460 per year per child). The supplement was implemented in September 2015, and approximately £250,000 has been paid as a supplement since then. This has substantially widened the number of places that are supported.

Parachute Payments

In addition to the supplement, Schools' Forum agreed parachute payments over 19 months across 2015/16 and 2016/17 to the childcare providers that had previously received MSG funding. This was to help ease the providers from one funding stream to the other, and to give them time to adapt. The payments made totalled £36,523 to 16 groups. The awards range from £452 to £4,675, the amount depending on the possible impact of the new funding stream on each provider.

Infrastructure and pan-borough awards

In relation to other funded organisations, Schools' Forum agreed to commission services to support voluntary childcare providers, which would help ensure that the Council met its statutory obligations in relation to funded 2, 3 and 4 year olds. In addition, Schools' Forum agreed to commission: support for non-registered childcare, with a strong emphasis on transition into funded early education and linking with children's centre services; and to childcare provision which would ensure that children with complex needs did not miss out on their right to early education.

These commissioning priorities were agreed by Schools' Forum in September 2015. With this more focussed approach and with tightening budgets, this inevitably meant that some groups that may have been providing good services would no longer be able to get funding from these revised programmes. The services to be commissioned were advertised in May 2016 and appointments made in June and July 2016. The service for children with complex needs did not receive any bids. The tender documents are being re-considered with a view to re-tendering.

Extensions to MSG awards

The infrastructure and pan-borough groups that had been MSG funded for the Early Years' strand for the period 2012-2015 were awarded extended MSG funding for 16 months up to July 2016. This funding was awarded to reflect the need to transition to a commissioning approach and the time required to complete the procurement process. The extension amounted to a further £290,000 being awarded to these groups.

Comparison of MSG awards and the replacement commissioned services

The tables below show the awards made to infrastructure and pan-borough organisations under MSG, and the newly commissioned services which replaced the EY specific theme of MSG. Award figures have been annualised to aid comparison.

Annual MSG awards for 2012-2015 (and with extension to July 2016)		
Organisation	Project Title	Annual Funding
Early Years Network Tower Hamlets	Infrastructure support to voluntary early years service providers	£ 100,000.00
Hackney Playbus	Eleanor Street Children's Project	£ 4,000.00
Somali Parents and Children's Play Association	Play Opportunity For Somali Disabled Children	£ 11,511.11
St Hilda's East Community Centre	Under 5's & Crèche Project	£ 8,000.00
THOG (Tower Hamlets Opportunity Group)	Early education for children with additional needs	£ 62,222.22
Toyhouse Libraries Association of Tower Hamlets	Soft Play Projects	£ 15,555.56
Toyhouse Libraries Association of Tower Hamlets	Home Visiting Mobile Toy Library Service	£ 20,000.00
Total		£ 221,288.89

Services Commissioned from 2016		
Organisation	Project Title	Annual Funding
Early Years Network Tower Hamlets	Financial services for voluntary registered providers	£ 30,000.00
Prospects	Organisational Support for voluntary registered providers	£ 40,000.00
Prospects	Organisational support for unregistered childcare	£ 50,000.00
<i>No bids – consideration for re-tendering</i>	Complex needs support	£ 40,000.00
Total		£ 160,000.00

It should be noted that the broader MSG theme 1 for 2015/18 covered Children and Young People's Services and a number of EY organisations submitted applications, some of which were recommended for approval, based on their ability to meet the revised criteria, whilst others were not as they failed to sufficiently meet the criteria. Appendix E sets out the funding from MSG Theme 1 2015-2018 that was awarded to some of the above groups.

Following concerns raised on behalf of former grant recipients, regarding the outcome of the 2015/18 MSG process, a meeting was held with Tower Hamlets Early Years' Network (THEYN) to discuss and address the concerns. A number of grant applicants have highlighted that there was insufficient clarity regarding their applications and the basis on which the officer recommendations were made. Some organisations also advised that they did not apply for MSG as they thought the funding for Early Years' was now being provided through the specific

DSG funding from the Schools' Forum, although the broader MSG theme 1 criteria does cover all ages of children and their families (see Appendix A). In response to the concerns raised by the grant applicants and the desire to provide clear and comprehensive feedback, the Early Years' Service has agreed to work with the Third Sector team to review the applications originally submitted and to provide a greater level of detail to those organisations that were unsuccessful.

Future Funding

Future funding allocations will continue to be determined by Schools' Forum, based on the DSG budget available, proposed government changes currently out for consultation and the priorities Schools' Forum sets. If the number of two (2) year old placements increases significantly (which is the planned for outcome), it may be necessary to reduce the hourly supplement to stay within the available budget. The commissioned services run until March 2018. Consequently, in the autumn of 2017 Schools' Forum will need to give consideration to future funding for these services when it plans its budget for 2018/2019.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 There are no direct financial implications arising from this report.

5. LEGAL COMMENTS

- 5.1 This report is updating the Commissioners regarding Mainstream Grants and Theme 1 of the programme: Early Years' Mainstream Grant.
- 5.2 The power of the commissioners to make decisions in relation to grants arises from directions made by the Secretary of State on 17 December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions). Paragraph 4(ii) and Annex B of the Directions together provide that, until 31st March 2017, the Council's functions in relation to grants will be exercised by appointed Commissioners, acting jointly or severally. This is subject to an exception in relation to grants made under section 24 of the Housing Grants, Construction and Regeneration Act 1996, for the purposes of section 23 of that Act (disabled facilities grant).
- 5.3 Whilst there is no strict legal definition of grant, a grant is in the nature of a gift and is based in trust law. However, grants are often given for a purpose so it is sometimes unclear whether a grant has been made or the arrangement is a contract for services. A contract for services is not a grant and therefore, an arrangement which is classified as a contract for services would be outside the remit of the power conferred upon the commissioners to approve.
- 5.3 There will be many grants which are made by the Council for the purpose of discharging one of its statutory duties. However, as a grant is in the nature of a gift, it is considered there must be some element of discretion on the part of the Council as grantor as to whom a grant is made to and whether this is made. If the Council is under a legal duty to provide a payment to a specific individual or organisation, and

cannot lawfully elect not to make such a payment, then that should not amount to a grant.

- 5.4 There are a number of similarities between the mainstream grants process and procurement of public contracts within the meaning of the Public Contracts Regulations 2015. The key features which separate the grants process from the need to comply with the requirements of those Regulations are as follows. Firstly, the payment of money by the Council is to reimburse actual costs incurred by the recipient and not profits. Secondly, the Council pays the amount that it deems appropriate from the funds available rather than paying the most economically advantageous bid price. Thirdly, grants typically proceed from an application process rather than a procurement procedure. A feature of the application process is that the applicant requests funding for a project that it has developed, rather than developing a proposal to the Council's technical specification. When implementing the grants programme, the Council must take care to maintain these points of distinction.
- 5.5 In this case, if there is to be a commissioning process rather than an application and an award of a contract for service then this is likely to mean that these payments will no longer be grants.
- 5.6 The report makes reference to the refreshed Voluntary and Community Sector (VCS) Strategy and a key action within which was to consider moving Council grants, where appropriate, to an outcome based commissioned approach. This was reported to the Commissioners at their meeting on 14th June 2016 and the Commissioners requested a noting report on what grants would be commissioned in future. A separate report titled "Grants Register - Moving to Commissioning (review outcomes)" details the outcome of that review. That report details the 4 grant areas that are to be commissioned in future and which includes Mainstream Grants.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1 The allocation of grant funding and the support for local voluntary and community sector organisations directly supports the Council's One Tower Hamlets objectives.

7. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 7.1 There are no specific SAGE implications arising from this report.

8. RISK MANAGEMENT IMPLICATIONS

- 8.1. There are no specific risk management implications arising from this report.

9. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 9.1 There are no specific crime and disorder implications arising from this report.

10. SAFEGUARDING IMPLICATIONS

10.1 There are no specific safeguarding implications arising from this report.

Linked Reports, Appendices and Background Documents

Linked Report

- None

Appendices

Appendix A Main Stream Grants 2015/18 – Specification Theme 1 Children, Young People and Families

Appendix B MSG Grant Specification for the provision of early years services for 2012/15

Appendix C Childcare providers that received MSG in the period 2012-2015

Appendix D Childcare providers that have received the supplement to the two year old funding since September 2015

Appendix E Awards made under MSG Theme 1 for the period 2015-1018 to groups that had previously been awarded funding for Theme 1 for the period 2012-2015

Background Documents

- None

Officer contact details for documents:

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Appendices

Appendix A

Main Stream Grants 2015/18 – Specification Theme 1

As stated in the body of report the MSG Theme 1 for 2015/18 no longer includes the specific early years' activities as had been in the 2012/15 specification, as the responsibility for early years' funding was moved to Schools Forum. All services were able to apply for the broader Theme 1 2015/18 MSG award process. The scope of 2015/18 activities for Children, Young People and Families is set out below:

Scope of Activities

We are seeking applications from organisations that are able to deliver services to the Borough's, children, young people and families through a range of innovative, targeted and universal interventions aimed at building resilience, reducing inequalities and providing protection from harm.

Specific activities will include:

- *Out of school provision that supports improved educational attainment, targeted at those at risk of not achieving expected levels.*
- *Services for vulnerable/excluded children, young people and/or their families to prevent problems escalating delivered as part of a comprehensive and co-ordinated system of care.*
- *Children's adventure play, sport and indoor/outdoor recreation.*
- *Multi-disciplinary arts provision.*
- *Youth development and support services.*

Organisations seeking to deliver services will be expected to:

- *Demonstrate they have a sound understanding of the needs of children, young people and families and a track record in delivery in the areas specified.*
- *Develop innovative and/or tried and tested approaches to supporting the delivery of improved outcomes.*
- *Deliver person centred services in collaboration with children, young people and/or their families.*
- *Demonstrate partnership working between those agencies providing services to children, young people and families and young people to ensure services enhance existing provision and that the wider needs of service users are met.*
- *Ensure increased participation and engagement of hard to reach children, young people and/or families.*
- *Able to meet the individual needs of children, young people and/or families.*
- *Some services will require a minimum or maximum number of sessions to be delivered at specific times and will also require contacts with a minimum number of children and young people.*

Appendix B

MSG Grant Specification for the provision of early years services for 2012/15

The MSG specification for the period 2012/15 contained specific early years activities. It was against these criteria that awards were made to voluntary childcare providers and to infrastructure and pan-borough groups, although it should be noted that some officer recommendations were changed. The scope of 2012/15 activities for early years' is set out below:

Scope of Activities

Organisations seeking to deliver early years services will be expected to meet the following priorities:

- *Contribute to the priorities within the Tower Hamlets Children and Young People's Plan regarding Early Years and Extended Schools initiatives, including contributing to ensuring that there are sufficient funded early education places to meet the needs of the Borough*
- *Are targeted at under-fives (Early Years); 3-12 for before/ after school and holiday play scheme activities*
- *Developing two year old funded places*
- *Meet the needs of the borough's most excluded communities*

Type of Service

We specifically wish to fund organisations that are able to deliver the following activities:

- *Good quality, stimulating, inclusive childcare and early learning experiences, able to meet the requirements of the Early Years Foundation*
- *Stage, and registered with the Ofsted. Priority will be given to organisations providing funded early years education for two year olds for 15 hours a week. Settings not currently offering funded places for two year olds, must have a commitment to do so and a commitment to improve their quality to good or better.*
- *Good quality, stimulating out of school (before/after school and holiday play schemes) for children who are mainly in the 3 to 12 age group, Providers should be registered with Ofsted*
- *At least three inclusive soft play sessions a week, each of two hours for children under the age of five (the organisation must have the resources and equipment), including one inclusive session which specifically meets the needs of families with a child/children with additional needs, including the organisation of transport where necessary*
- *The provision of a mobile toy library service to provide a home visiting toy loan service to families who have pre-school children with additional needs.*

Appendix C

Childcare providers that received MSG in the period 2012-2015

Annualised MSG awards for 2012-2015

Organisation	MSG Annual Funding	
Abertots Play	£	8,000.00
Allen Gardens Playgroup	£	12,515.56
Avebury Playgroup	£	16,444.44
Brayford Square Playgroup	£	11,111.11
Burdett Estate Playgroup	£	5,333.33
Catholic Children's Society (St Francis)	£	8,888.89
Glamis Community Nursery	£	8,888.89
Island House Pre-School Playgroup	£	13,488.89
Jagonari Women's Educational Resource Centre	£	26,666.67
Lincoln Hall Playgroup	£	14,222.22
Mile End Nursery and Playgroup	£	8,000.00
Munchkins Playgroup	£	17,333.33
Poplar Play Centre	£	13,333.33
Rainbow House	£	16,560.00
Ranwell Playgroup	£	12,000.00
Scallywags Parent Run Nursery	£	6,666.67
SSBA Community Trust: Heba Womens Project	£	12,444.44
Tate House Playgroup (Cranbrook Estate and Meath Gardens)	£	18,222.22
Vernon Playgroup	£	11,111.11
Wapping Playgroup	£	11,111.11
Wapping Playzone	£	10,286.67
	£	262,628.89

Notes This was the annualised amount as awarded. Some groups closed before the end of the grant period.

Officer recommendations for a number of the awards were changed by the previous administration.

Appendix D

Childcare providers that have received the supplement to the two year old funding since September 2015.

The amount paid varies with the number of children the provider has placed.


Abertots Playgroup	Noah's Ark Nursery
Alice Model Nursery School	Old Church Nursery
Allen Gardens Playgroup	Overland Children's Centre
Avebury Playgroup	Poplar Play Centre Ltd
Barkantine Community Nursery	Precious Kids Day Nursery Ltd
Bow Nursery	Queen Mary Day Nursery
Bethnal Green Montessori School	Rainbow Playgroup
Brayford Square Playgroup	Ranwell Playgroup
Burdett Estate Playgroup	Sallywags Parent Run Nursery
Date Palm School	Shining Futures Nursery
DreamMaker Day Nursery	St Francis Family Centre
Excellence Day nursery	St. Peter's Montessori
Gateway Tots (LL)	Step by Step Nursery
Gateway Tots (MC)	Tate House
Excellence Day nursery	Tate House @ Meath Gardens
Global Kids Day Nursery	The Nursery @ St Paul's
Global Kids Mile End	The Old Station Playgroup
Harmony At Account 3	Tower Hamlets College Day Nursery
Headstart Nursery	Tower Hamlets Opportunity Group
Heba Nursery	Vernon Playgroup
Incy Wincy Stars	Wapping Playgroup
Island House Playgroup	Wapping Playzone
Iqra Preschool	Westfield Nursery @ QMUL
Jagonari Playhouse	Winterton House Nursery
Jagonari @ Rainbowhouse PG	Amina Deria
John Smith Day Nursery	Parvin Begum
Kids Kingdom	Natalie Fenner
Limehouse Arches Day Nursery	Martha Fealty
Lincoln Hall Playgroup	Sarun Begum
Little Canaries	Vicky Duggan
Magic Roundabout	Marilena Bocante
Mary Sambrook Day Nursery	Yvonne Bradley
Matchbox Day Nursery	Eugenie Greenwood
Matilda Nursery	Fathema Tuj Mahmood
Mile End Nursery	Fatiha Fekier
Mudchute Day Nursery	Petiya Ivanova
Munchkins Playgroup	Forida Alom
New Generation Nursery	

Appendix E

The table below lists the applications received and awards made under broader MSG Theme 1 for the period 2015-2018 which relates to groups that had previously been awarded funding for the Early Years' Theme 1 for the period 2012-2015. Note that not all these activities fall within the statutory remit of the IEYS.

Organisation	Project	Extension to 2012-2015 Programme	2015-2018 Award	Notes
Early Years Network Tower Hamlets	Early Years Network Infrastructure Support to Early Years' Service Providers	£100,000	£0	Had an extension to 2012-2015 programme which continued until 31.07.2016
Hackney Playbus	Eleanor Street Children's Project	£4,000	£0	Had an extension to 2012-2015 programme which continued until 31.03.2016
Somali Parents and Children's Play Association	Play Opportunity For Somali Disabled Children	£11,511.10	£0	Had an extension to 2012-2015 programme which continued until 31.07.2016
Somali Parents and Children's Play Association	Girls Active Play and Sports		£35,010	
Somali Parents and Children's Play Association	Somali Women Engagement Forum		£16,000	
St Hilda's East Community Centre	Under 5's and Crèche Project	£8,000	£0	Had an extension to 2012-2015 programme which continued until 31.07.2016
St Hilda's East Community Centre	St Hilda's Youth Hub		£39,000	
St Hilda's East Community Centre	St Hilda's Lunch Club Plus		£50,400	
THOG (Tower Hamlets Opportunity Group)	Tower Hamlets Opportunity Group Service Delivery	£62,222.22	£0	Had an extension to 2012-2015 programme which continued until 31.07.2016
Toyhouse Libraries Association of Tower Hamlets	Soft Play Projects	£15,555.56	£0	Had an extension to 2012-2015 programme which continued until 31.03.2016
Toyhouse Libraries Association of Tower Hamlets	Home Visiting Mobile Toy Library Service	£20,000	£0	Had an extension to 2012-2015 programme which continued until 31.07.2016
Toyhouse Libraries Association of Tower Hamlets	Mellow Parenting		£50,478	

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Commissioner Decision Report 27 September 2016	
Report of: Zena Cooke, Corporate Director Resources	Unrestricted
MSG Project Performance Report – April to June 2016	

Originating Officer(s)	Steve Hill, Everett Haughton and Robert Mee
Wards affected	All wards
Key Decision?	Yes
Community Plan Theme	All

EXECUTIVE SUMMARY

The Main Stream Grant (MSG) 2015/18 Programme was approved by Commissioners on 29 July 2015 and runs from 1 September 2015 through to 31 August 2018.

The Programme is made up of five (5) broad Themes covering a range of activities and services.

The activities and services are being delivered by a portfolio of projects each of which has targeted outcomes to achieve during the course of the programme period. This performance report covers Period 3 from 1st April 2016 to 30th June 2016. Each project has been classified as either: Green, Amber or Red within the Council's agreed performance management framework.

Overall, project performance for this period (April to June 2016) has been excellent with 115 of the 128 live projects being rated as Green within the Council's performance RAG Rating system.

Of the remaining projects 10 are rated Amber and only 3 projects are rated Red.

RECOMMENDATIONS

The Commissioners are recommended to:

1. Consider the position regarding the ongoing premises agreement as set out in section 3.3.1 of the report and confirm ongoing requirements.
2. Consider the recommendations relating to the Red and Amber rated projects as set out in section 3.3.2 of the report together with information set out within the related appendices.
3. Consider the project and programme management arrangements and note the on-going improvements being made to the monitoring and reporting

information.

1. REASONS FOR THE DECISIONS

- 1.1 Regular performance updates ensure that the MSG Themes and individual projects are on track to achieve the targeted outcomes.
- 1.2 Any issues that raise concerns can be addressed and appropriate remedial actions agreed. Where necessary, this could include the reduction, withdrawal or reallocation of funds to ensure that the overall Programme is making the most effective use of resources and maximising the potential achievement of agreed aims and objectives.

2. ALTERNATIVE OPTIONS

- 2.1 Information relating to various aspects of project and monitoring activity is contained within the report to provide Commissioners and Members with an overall understanding of how projects and organisations have performed against the key elements of their Grant Agreements.
- 2.2 Commissioners may wish to request either more or less information in relation to future quarterly performance reports.

3. DETAILS OF REPORT

Introduction

- 3.1 The MSG Programme currently stands at 128 live projects. Performance throughout the April to June period has been excellent and a theme by theme summary is set out below.

Theme 1 Summary

- 3.1.1 There are 59 live projects within this theme of which 52 are rated Green, 5 are rated Amber and there are 2 Red rated projects.
- 3.1.2 The work of the theme focuses primarily on delivering activities and services aimed at children and young people.

The Red rated projects are set out below.

- **Mile End Community Project:** Female Leadership and Empowerment Project
- **Ragged School Museum:** Family Learning Holiday Programme

Full performance information relating to all projects within this theme is set out in **Appendix 4.1**

Theme 2 Summary

3.1.3 This theme is made up of 20 projects all of which are rated Green.

3.1.4 The theme is split into two distinct areas of focus; the first being employability skills training which we formally refer to as Routeways to Employment. The other area focuses on delivering a range of social welfare advice services.

Full performance information relating to all projects within this theme is set out in **Appendix 4.2**

Theme 3 Summary

3.1.5 This theme is entitled prevention, health and wellbeing and is intended to achieve a range of targeted outcomes with a primary focus on what were traditionally referred to as 'adult services'.

3.1.6 In total there are 35 projects, 30 of which are rated Green with the remaining 5 being Amber.

Full performance information relating to all projects within this theme is set out in **Appendix 4.3**

Theme 4 Summary

3.1.7 Theme four consists of 3 projects all of which are rated Green.

3.1.8 One of the projects covers a key "strategic partner" role to the Council and is undertaken by Tower Hamlets Council for Voluntary Services. The other two consortium projects provide Organisational development and capacity building support to local voluntary and community sector organisations.

Full performance information relating to all projects within this theme is set out in **Appendix 4.4**

Theme 5 Summary

3.1.9 This theme is made up of 11 projects of which 10 are rated Green and the other rated as Red.

3.1.10 The work of projects within this theme is summarised by the title of the theme: community engagement, cohesion and resilience. Projects work closely with local residents to facilitate the building of a stronger, more cohesive, supportive and stronger community.

The Red rated project is set out below.

Somali Parents and Children's Play Association: Somali Women Engagement Forum.

Full performance information relating to all projects within this theme is set out in **Appendix 4.5**

3.2 The foregoing information demonstrates an improving picture of project performance within the MSG Programme. Of the 128 live projects, 115 are rated Green, 10 are rated Amber and only 3 are rated Red. This is encouraging and it is hoped that the improving trend continues.

Key issues affecting period three

3.3 Even with improving project performance, it is expected that within such a large and diverse Programme there are always a number of issues and challenges to be overcome. The key issues affecting this period April to June 2016, together with management actions and observations are outlined below.

3.3.1 Premises Agreements:

Previous decisions identified that the following projects needed to enter into 'appropriate property agreements' as a specific condition of grant.

- i. Wapping Bangladeshi Association
- ii. Bangladeshi Youth Movement
- iii. Somali Senior Citizens Club
- iv. Dorsett Community Association
- v. Limehouse Project
- vi. Deaf Plus
- vii. Children Education Group
- viii. Osmani Trust
- ix. Stifford Centre

- **Osmani Trust**

A deadline of 24 August 2016 was set for the signing of the lease. The lease was completed on 23rd August 2016. Commissioners have advised that as the lease has been satisfactorily completed in line with the approved Cabinet authority, any outstanding MSG can be paid subject to any rental arrears being cleared and compliance with the normal and specific MSG conditions applicable to this grant.

At the time of writing, all but the following two organisations have now met the required premises conditions. As premises conditions for the following have yet to be finalised their MSG funding is continuing to be withheld.

- **Limehouse Project**

- i. The organisation is delivering 6 MSG funded projects.
- ii. Payments to Limehouse Project were being made up to end of March 2016 however as from April, payments were to be withheld until such time as the organisation had an 'appropriate agreement' in place relating to Cheadle Hall.
- iii. In June, due to an error, payments for the April to June period were released for 3 of the organisation's MSG funded projects, details of these payments are set out below
 - £11,571 in respect of the project Enhancing Vocational Access
 - £3,510 in respect of the project Limehouse Luncheon Club for Elders

- £2,640 in respect of the project First Steps for Women Learning English and ICT
- iv. The withholding of grant to this organisation is currently continuing.
- v. Funds being withheld also relate to 3 consortia projects which are led by the organisation and where members of the consortium do not have a premises related issue.
- vi. It should be noted that the premises in question (Cheadle Hall) has not been ready for occupancy during the MSG Programme period to date and will not be used for the delivery of MSG funded activities.
- vii. The premise related issues are expected to be resolved by the date of the Grants' Decision Making meeting and an update will be provided.

- **Children Education Group**

- Discussions are ongoing between the organisation and the Council's Asset Management Team but an appropriate agreement has yet to be reached.

Recommendation:

Based on the above information Commissioners are asked to consider and confirm the requirements for the remaining two organisations subject to premises related issues.

3.3.2 Red & Amber Rated Projects:

For the period April to June 2016 the following projects have, for reasons as specified not met the required standards and therefore been rated as either Red or Amber within the performance management system.

- i. Following are the 3 **Red** rated projects:
 - **Mile End Community Project** - Female Leadership and Empowerment Project – This is the third period the project has been classed as Red. The organisation has outstanding monitoring information to submit from previous periods, no outputs have been delivered in the April to June period and no satisfactory explanation has been received. The project has been referred to the CVS on 20 May 2016 for support. An initial payment of £2,375 was paid to the organisation on the signing of the Grant Offer Letter in line with the procedure. Subsequent payments have been withheld. (*theme appendix 4.1*)
 - **Ragged School Museum** - Family Learning Holiday Programme – This is the second period the project has been classed as Red. There has been under performance in the period and the organisation has requested a significant variation to their targets. This is currently being reviewed. Agreement to the significant variation would enable the project to achieve its targets and be classed as Green going forward. The request for a significant variation will be considered and that decision may include a reduction in the level of grant. For the two periods where the project has been classed as Red £3,000 has been withheld. As the significant variation has been proposed it was not felt appropriate to involve the CVS while this is being considered. (*theme appendix 4.1*)

- **Somali Parents and Children's Play Association** - Somali Women Engagement Forum – This is the first period the project has been classed as Red, the two previous periods were classed as Amber. A detailed delivery schedule was agreed to help address previous concerns. However, an un-notified visit to a session stated on the schedule found no activity being undertaken. £5,053 has been withheld while these issues are being resolved. A referral to the CVS will be made if Grant Officer support does not lead to improvement. (*theme appendix 4.5*)

Recommendation:

Full information related to the above red rated projects is set out in the related theme Appendix. Based on the information provided in the Theme Appendices, together with their ratings over the 3 periods to date (see Appendix 2) Officer recommendations for Commissioners are as follows:

Mile End Community Project – in light of three successive RED ratings within the last three monitoring periods (i.e. the organisation has been RED rated for the last nine months) in accordance with the MSG programme requirements, Commissioners are recommended to withdraw the grant funding for this project.

Ragged School Museum – in light of two successive RED ratings within the last two monitoring periods (i.e. the organisation has been RED rated for the last six months) in accordance with the MSG programme procedure, Commissioners are recommended to withdraw the grant funding for this project. However, Commissioners may wish to consider the significant variation request currently under consideration as part of their decision.

Somali Parents and Childrens Play Association – the organisation have been rated RED for this monitoring period and this follows two successive AMBER ratings. In line with the MSG programme requirements, Commissioners are recommended to withhold grant funding with an expectation that the project returns to GREEN in the next monitoring period or risk having funding withdrawn in the event that the project remains at RED.

ii. The following are the 10 **Amber** rated projects:

- **Teviot British Bangladeshi Association** – Opportunity – Was previously rated Red therefore showing some improvement, however there have been continuous problems with obtaining information from the organisation and activity has not been able to be verified. The project is now on a summer break consequently no activity can be verified until September. Grant Officer support is being provided at present. A referral to the CVS may be considered if there is insufficient improvement. (*theme appendix 4.1*)
- **City Gateway** – Back on Track: Engagement and Progression - There have been issues with their delivery location and the project has been classed as Red previously. A new delivery location has been identified and the project has been classed as Amber pending verification that project activity has taken place. Grant Officer support

is being provided. A referral to the CVS may be considered if there is insufficient improvement. (*theme appendix 4.1*)

- **Wadajir Somali Community Centre** – Homework Club - The organisation has recently moved premises and payments are currently on hold awaiting verification. A visit was scheduled by 31 August 2016. Grant Officer support is being provided. A referral to the CVS may be considered if there is insufficient improvement. (*theme appendix 4.1*)
- **Monakka Monowar Welfare Foundation** - Life-changing Musical and Keep-fit Project - Organisation was Red at Period 2 due to under-performance. It reports that it has met re-configured outputs for project as at Period 3, benefitting from change in timetable for project activities. We are awaiting information to confirm attainment of most of these outputs. The organisation was referred to the CVS on 18 March 2016. (*theme appendix 4.1*)
- **The Shadwell Community Project** - The People GAP – The Grant Officer has been liaising with the organisation on an ongoing basis to receive satisfactory monitoring information for Periods 1 and 2. Not all required information has been received at this time. The organisation was referred to the CVS on 7 June 2016 and is working with them on an improvement plan. (*theme appendix 4.1*)
- **Age UK East London** - Friend at Home - Outputs show under performance in the quarter which has resulted in the project being classed as Amber for April to June 2016. Actions have been agreed to improve performance and the project is scheduled to return to Green for the next period. Referral to the CVS is not appropriate at this time. (*theme appendix 4.3*)
- **Bangladesh Youth Movement** - 'Live Healthy - Enjoy Life' Bangladeshi women Health & Development Project - Due to funds not being released due to premises conditions, the project was only able to run for one month starting in January 2016. This led to the first period being classed as Red. The premises issue has now been resolved and the project is trying to catch up on its targets with the second period now classed as Amber. Referral to the CVS is not appropriate at this time. (*theme appendix 4.3*)
- **Green Candle Dance Company** - Dance for Health at Oxford House There has been under performance in the period and the organisation has requested a significant variation to their targets. This is being considered and the decision may include a reduction in the level of grant. As the significant variation has been proposed – referral to the CVS is not appropriate at this time. (*theme appendix 4.3*)
- **Toynbee Hall** - Wellbeing in Tower Hamlets (*theme appendix 4.3*)
- **Toynbee Hall** - Wellbeing Centre (*theme appendix 4.3*)
The organisation has had a change of personnel and a move of location. Evidence of outputs are being retrieved from archive and these need to be verified before payment. Previous verification has identified issues that are being resolved. A further verification visit will follow for both projects. Referral to the CVS is not appropriate at this time

Recommendation:

Full information related to the above amber rated projects is set out in the related theme Appendices (as is the case for the red rated projects).

Based on the information provided in the Theme Appendices, together with their ratings over the 3 periods to date (see Appendix 2) Commissioners are recommended to note the improvements in respect of the following projects who have moved from RED ratings to AMBER in the last quarter and in accordance with the MSG programme procedure, agree to the release of two of the three month's advance funding:

Teviot Bangladeshi Association
Monakka Monowar Welfare Foundation
The Shadwell Community Project
City Gateway
Bangladesh Youth Movement

Note the following projects who have moved from GREEN to AMBER and agree to the release of two of the three months funding:

Wadajir Somali Community Centre
Age UK East London
Toynbee Hall Wellbeing in Tower Hamlets

The following projects have remained at AMBER for the last two successive monitoring periods i.e. last six months, Commissioners are recommended to agree to the release of two of the three months funding with the expectation that these projects return to GREEN in the next monitoring period:

Toynbee Hall Wellbeing Centre
Green Candle Dance Company

3.3.3 Project Monitoring and Reporting:

The monitoring task group have met and work with the group is ongoing.

Only a few funded groups have registered an interest so additional information has been provided by collating feedback from Tower Hamlets CVS and other funded organisations, telephone calls, discussions, emails and meetings with mainstream grant funded groups and other stakeholders.

Stakeholders agreed that monitoring is important to ensure limited resources are used effectively. However, it is also perceived that the LBTH monitoring is excessive in comparison to other funders.

It is suggested monitoring requirements could be reduced on a 'risk-assessed' basis; whereby for example, projects that demonstrate accurate monitoring

returns for an agreed period and where no other issues are identified would then have reduced visits and returns.

It should be noted that a comprehensive review of the Third Sector Team's project management processes and procedures is to be undertaken by external consultants. The review will commence in September and is scheduled to be completed by end of October/early November. The work will include streamlining of project monitoring and reporting requirements supported by the software system, Grant Information & Financial Tracking System (GIFTS).

Progress of agreed actions from previous meetings

3.4 Several recommendations were made at the 5th July Commissioners Decision Making Meeting and progress against these is set out below.

3.4.1 ***That previous performance ratings should be included in future reports so that performance trend can be seen.*** This report now contains an appendix which shows previous RAG status for all live projects (see Appendix 2).

3.4.2 ***That projects be reported on the basis of population and activity rather than Ward.*** Work is continuing to identify more appropriate ways of reporting the geographical breakdown of activities. The overall number of beneficiaries supported in April/June 2016 by Ward as shown in Appendix 3 does include ward population figures and number of Councillors in each ward together with use of Indices of Multiple Deprivation.

3.4.3 ***That new methods of effective monitoring without excessive bureaucracy be explored.*** The Period 3 online monitoring form was simplified to make it easier for organisations to complete for their projects while still enabling essential performance data to be collected. The work of the Monitoring Task Group continues to further improve the monitoring arrangements (see section 3.3.3 above).

3.4.4 ***That a verbal update on the current performance position of Amber and red rated projects be provided in conjunction with each future performance report.*** A prepared verbal update will be given commencing with the 27 September meeting for all Amber and Red rated projects.

3.4.5 ***That officers work with THCVS to provide the framework for performance and enable the projects to transfer successfully to a commissioning basis in future.*** This work is being progressed as a key element of the Voluntary and Community Sector Strategy and will be incorporated into work-plan priorities of the Third Sector Team. Work in relation to Theme 5 has commenced on this basis.

3.4.6 The recommendation has been implemented from this period, period 3, that where a project has been rated GREEN for two or more successive quarters, Grant Officers will process the organisation's payment for the next quarter prior to a verification visit. The aim will be to process payments within a maximum of 10 working days.

- 3.5 Recommendations from previous meetings that apply to this period are set out below:
- 3.5.1 The Payment by Results arrangements were approved at the meeting of 29 July 2015. Details are set out within the report which is available on the Council's website. The agreed arrangements were subsequently reviewed and amended following representation to Commissioners from the Tower Hamlets Council for Voluntary Services. The decision to amend the RAG Rating and related Payment by Results arrangements was taken by Commissioners on 12 January 2016. This process is now being implemented including in Period 3 as set out in this report.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 This report provides an update on the Councils MSG programme, budgeted at approximately £3.049m per annum or £9.148m, over the three year period 2015/18.
- 4.2 There are sufficient resources within directorate budgets to fund the agreed programme over the 3 year period.
- 4.3 The report highlights a number of instances where approved grant awards will not be made, either because the organisation has declined the award or organisations have not met project milestones.

5. LEGAL COMMENTS

- 5.1. The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty. Best Value considerations have also been addressed in paragraph 7 of the report.
- 5.2. Applying this duty to grants, the Council must operate a fair and open application procedure to process a request to obtain funding. Requests for grant funding should ordinarily be measured against a predetermined set of criteria and the criteria themselves must be fair and transparent. The grant agreement should include a clear monitoring process against defined parameters in order for the Council to demonstrate either: that delivery is in line with the application and, therefore, the grant achieved its purpose; or provide clear delineation where outcomes were not achieved and the reasons for such failure are apparent. Monitoring should therefore include measuring performance against the expected outcomes.
- 5.3. This report provides the Commissioners with a performance update advising as to the MSG Themes and whether individual projects are on track to deliver the agreed outputs and outcomes.

- 5.4 With regard to the Mile End Community Project, the organisation has been red rated for three (3) monitoring periods and the organisation has not performed as required. These grants are discretionary and as performance measured against the expected outcomes is not satisfactory then it is appropriate for officers to recommend that the approved funding for this project be withdrawn.
- 5.5 As to the Ragged School Museum, the organisation has been red rated for two (2) monitoring periods and the organisation has not performed as required. The organisation has however, requested a significant variation to their targets. If this request is granted then they would be green rated going forward and therefore they would not be a recommendation to withdraw their approved funding. In those circumstances, this request for review should be considered prior to any decision to withdraw funding is currently being reviewed.
- 5.6 As to the Somali Parents and Childrens Play Association, this organisation has been rated red for this monitoring period and which follows two (2) successive amber ratings. In line with the MSG programme requirements, the Commissioners have been recommended to withhold grant funding with an expectation that the project returns to green in the next monitoring period or risk having funding withdrawn in the event that the project remains at red. Again, these grants are discretionary and as performance measured against the expected outcomes is not satisfactory then it is appropriate for officers to recommend that the approved funding be withheld.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1. The contribution of VCS Organisations helping to deliver One Tower Hamlets objectives and priorities are explicitly recognised and articulated within the Council's agreed Voluntary and Community Sector Strategy.
- 6.2 VCS Organisations play a key role in delivering services that address inequality, improve cohesion and increase community leadership. These services are real examples of 'One Tower Hamlets' in practice.
- 6.3 The opportunities offered through the MSG Programme will play a key role in delivering the aims of One Tower Hamlets.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 The level of awards to organisations was determined by the quality of their individual applications as well as the overall demand for the funds available within each Theme.
- 7.2 Additionally, the application appraisal process took into consideration the proposed levels of outputs and outcomes to be delivered as well as the organisation's track record and the bid's overall value for money rating.

- 7.5 There will be ongoing performance management of the approved portfolio of projects to ensure that interventions meet the required standards; that the evidencing of project achievements and expenditure are accurately recorded and reported.
- 7.6 Monitoring and reporting arrangements are in place to ensure that payments to organisations are in line with performance. The agreed Payment By Results process will ensure that grants will not be paid to organisations that either significantly or consistently under-perform, or those that are not able to properly evidence the work/outcomes for which funding has been approved.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 The MSG 2015/18 Programme has a broad focus including developing new skills for local people and organisations that are disadvantaged and perhaps facing multiple barriers to achieving a sustainable future.
- 8.2 All programme beneficiaries be they individuals or local organisations will be encouraged to consider taking appropriate steps to minimise negative impact on the environment when taking up the opportunities offered within the programme and on an ongoing basis.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 A number of different risks arise from any funding of external organisations. The key risks are:
- The funding may not be fully utilised i.e. allocations remain unspent and outcomes are not maximised
 - The funding may be used for purposes that have not been agreed e.g. in the case of fraud
 - The organisation may not in the event have the capacity to achieve the contracted outputs/outcomes
- 9.2 The monitoring being undertaken has identified a small number of projects that have been rated either Red or Amber within the Council's RAG performance rating process. In these circumstances either formal project improvement plans or other appropriate arrangements have been put in place to minimise the risk of further/significant underperformance.
- 9.3 As part of the ongoing programme management arrangements, support, advice and guidance will be made available projects to ensure that all performance and other risks are minimised.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 The activities, services and outcomes that are being targeted through the MSG Programme support the objectives of reducing crime and disorder; this is

particularly true of the projects delivering under the Community Engagement Cohesion and Resilience Theme.

- 10.2 Throughout the programme as a whole however, those people involved in, or at risk of involvement in the criminal justice system will be targeted for support.

11. SAFEGUARDING IMPLICATIONS

- 11.1 As part of the initial application process organisations were required to provide details of their safeguarding policy if appropriate. The Grant Agreement that funded organisations have entered into includes requirements in relation to safeguarding.
- 11.2 Organisations providing services to children or vulnerable adults and employing staff or volunteers in a position whose duties include caring for, training, supervising or being responsible in some way for them, are required to fully comply with all necessary safeguarding requirements.

Linked Reports, Appendices and Background Documents

Linked Report:

- MSG 2015/18 Programme – available via the following link:
<http://modern.gov.towerhamlets.gov.uk/documents/b16444/Item%205.4%20Main%20Stream%20Grants%20201518%20Programme%2029th-Jul-2015%2018.30%20Commissioners%20Decision%20Making%20M.pdf?T=9>

Appendices:

- Appendix 1 - Project Summary
- Appendix 2 - Project RAG Status
- Appendix 3 - Beneficiary Data
- Appendix 4.1 - Theme 1 Summary
- Appendix 4.2 - Theme 2 Summary
- Appendix 4.3 - Theme 3 Summary
- Appendix 4.4 - Theme 4 Summary
- Appendix 4.5 - Theme 5 Summary

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- None

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Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Theme 1 Children Young People and Families - Community Languages										
Black Women's Health and Family Support	BWHAFS' Somali Mother Tongue Programme	BWHAFS' Somali Mother Tongue classes for 7-13 year old girls and boys are facilitated during term times from 4-6 pm on Tuesdays to help young people learn and progress in spoken, reading and written Somali with the option of taking Tower Hamlets' Community Language exams at the end of year.	01/09/2015	31/08/2018	9,000.00	3,250.00	3,250.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes. Debtor issue now resolved, arrangements in place.
Boundary Community School	BCS Mother Tongue Project	The BCS Mother Tongue project aims to provide out of school language classes (Bangla) and cultural activities for local young people (age from 6 to 16) from Boundary Estate of Weavers Ward to help boost their confidence. The classes run from 5:30-7:30pm on Tuesday, Wednesday and Thursday (School Term only).	01/09/2015	31/08/2018	12,000.00	4,333.00	4,333.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Chinese Association of Tower Hamlets	Chinese Independent School of Tower Hamlets (Mother Tongue Classes)	CISTH is one of the earliest established Chinese Schools in London. We aim to offer a complete education framework for children that inspires, energizes and develops them to excel as great thinkers and leaders in any field with an integrated background of Chinese language and culture as a key asset.	01/09/2015	31/08/2018	34,995.00	12,638.00	12,638.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Cubitt Town Bangladeshi Cultural Association	Cubitt Town Bangladeshi Cultural Association	The Project aims to provide mother tongue classes to students, supplementary education and homework support, organise cultural events for the community and to also arrange educational visits for the students. Sessions run Thursday and Friday. All the classes will take place at St. Luke's Primary School between 5pm and 7pm.	01/09/2015	31/08/2018	6,666.00	2,408.00	2,408.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Culloden Bangladeshi Parents Association	Culloden Bengali Mother Tongue Programme	CBPA will deliver Bengali Mother Tongue Classes to local children living on the Aberfeldy, Brownfield and Teviot estates where by children will improve their educational attainment, participation and progression by learning their Mother Tongue through reading, writing and speaking skills and cultural studies in the Bengali language .	01/09/2015	31/08/2018	24,750.00	8,248.00	6,187.00	-2,061.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes. Verification visit has not yet taken place.
EC Lighthouse Ltd	EC Lighthouse/ Lithuanian School	EC Lighthouse School classes take place on Saturdays (10 am - 5 pm). We teach Lithuanian language, history, dance, drama, music. The school is awarded a Silver Award in the Quality Framework for Supplementary School, has won the British Academy Schools Language Awards.	01/09/2015	31/08/2018	29,400.00	10,617.00	10,617.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes. Minor issues identified in financial information provided.
Limehouse Welfare Association	Limehouse Mother Tongue Classes (Bengali)	Mother Tongue Bengali classes will allow disadvantaged children of the local area to learn an additional language and gain a foundation for a qualification in GCSE/A level MFL Bengali. Learning the language will increase students' self-confidence, develop cognitive abilities and foster good relations in the community and wider British society.	01/09/2015	31/08/2018	16,242.00	5,865.00	5,865.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Stifford TJRS Community Centre	Stifford Community Language Services	Community language classes for 40 children aged 6 -11 years, who wish develop their language skills in Bengali and Arabic. The service runs from Monday to Friday from 5pm to 7pm. It is linked to a referral programme for children who wish to undertake GCSE Bengali & Arabic in future.	01/09/2015	31/08/2018	15,093.00	5,451.00	5,451.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Teviot British Bangladeshi Association	Opportunity	The project is intended to provide Mother Tongue classes for local Bangladeshi children around Teviot areas LAP 7 age between 8-12 years old.	01/09/2015	31/08/2018	6,000.00	2,166.00	666.00	-1,500.00	Amber	Organisation continues to have administration difficulties, the Monitoring report received more than 15 working days after the quarter end. Verification visit has not yet taken place.
Wapping Bangladesh Association	Wapping Bengali Mother Tongue Community Languages Project	The project will raise the academic achievements, participation and progression of disadvantaged Bangladeshi children through the provision of Bengali Mother Tongue Education. It will help to strengthen the identity of Bangladeshi Children through cultural awareness through studies in Bengali history, the arts and culture and promote community cohesion.	01/09/2015	31/08/2018	9,000.00	3,250.00	3,250.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Theme 1 Children Young People and Families - Culture										
Green Candle Dance Company	BanglaHop! after school project	BanglaHop! After school dance project for children and young people of South Asian backgrounds, offering secondary school children regular dance workshops, specialist dance photography sessions and exhibition and performance opportunities.	01/09/2015	31/08/2018	31,374.00	10,588.00	10,588.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Half Moon Young People's Theatre	Professional theatre venue for young people in Tower Hamlets	Half Moon is an accessible, friendly venue presenting professional theatre shows for young audiences from birth to 18. The company also runs inclusive out of school drama groups for young people aged 5 to 18 (or 25 for disabled young people), providing free access support to those who require it.	01/09/2015	31/08/2018	61,374.00	22,162.00	22,162.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Mile End Community Project	Female Leadership and Empowerment Project	This project is a targeted intervention programme working with 13-19 year old girls and women to support and empower in areas of communication and inter-personal skills to develop transferable skills that deal with issues that affect them.	01/09/2015	31/08/2018	21,375.00	7,718.00	2,375.00	-5,343.00	Red	Monitoring demonstrates project is not on track to achieve agreed outcomes
Monakka Monowar Welfare Foundation (MMWF)	Life-changing Musical and Keep-fit Project	We aim to engage vulnerable children and young people, regardless of their background, to discover their creativity and fulfil their potential. We will use music and drama to transform the lives and dance as keep-fit exercise to keep them healthy (reduce obesity) who have least opportunity within the community.	01/09/2015	31/08/2018	30,000.00	10,833.00	5,833.00	-5,000.00	Amber	Project has made good progress on re-profiled outputs, but further evidence is required to confirm full progress on outputs
Pollyanna Training Theatre	Musical Theatre & Performance Arts Course	Acting , Dancing, Singing and Performance Skills for ages 12-16yrs. Create and devise performances, learn new skills, make friends, gain confidence. Work with industry professionals to achieve excellence.	01/09/2015	31/08/2018	27,999.00	8,810.50	8,810.50	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Ragged School Museum	Family Learning Holiday Programme	The Ragged School Museum will provide 23 - 25 days of creative family learning activities. These will be free and drop-in, aimed at children from 1 month to 12 years old. Activities are designed so that families feel that learning together is inspirational.	01/09/2015	31/08/2018	18,000.00	6,500.00	3,500.00	-3,000.00	Red	Project under-performed against cumulative scheduled outputs for Periods 1 and 2. Project to seek significant variation in outputs.
The Shadwell Community Project	The People GAP	The Shadwell Community Project is local; it is parent and community led. It focuses on the needs of children, young people and their families. It runs an adventure playground, hosts youth work, a bike workshop and allotments and, from summer 2016, a unique children's café: run by children for children.	01/09/2015	31/08/2018	24,999.00	9,027.00	2,778.00	-6,249.00	Amber	Progress reported shows project has some difficulties but has identified actions to achieve agreed outcomes. Project referred to CVS for support.
Udichi Shilpi Gosthi	Udichi Performing Arts and Festivals Programme for Young People	The Udichi Performing Arts and Festivals Programme aims to increase participation in celebratory cultural events, promoting diversity and improving social cohesion, whilst increasing participation in cultural activity in the Bengali community in Tower Hamlets as whole, specifically to young people from our specialist Performing Arts facilities at the Brady Centre	01/09/2015	31/08/2018	30,000.00	10,833.00	10,833.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Wapping Bangladesh Association	Wapping Children's Arts Education Project	To promote Bengali history, art, culture and heritage to the British--Bangladeshi and other BME children through an array of creative and visual arts activity that will support children to build their creative skills to enhance their educational attainment and contribute to bridge building between different cultures.	01/09/2015	31/08/2018	12,000.00	4,333.00	4,333.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Weavers Adventure Playground Association	Play On	An all weathers, drop in, inclusive, adventure playground situated in Bethnal Green, serving children, young people and their families across Tower Hamlets. Attendees enjoy a wide variety of physical and social play opportunities in a child and youth centred, safe, staffed environment five days a week, term time and holidays.	01/09/2015	31/08/2018	56,376.00	20,358.00	15,660.00	-4,698.00	Green	Action Plan on Inspection Report awaited.
Theme 1 Children Young People and Families - Raising Attainment										

Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Black Women's Health and Family Support	BWHAFS Supplementary School Programme	BWHAFS' Homework Club helps young people aged 7-13 with maths, science, English and IT support to improve study skills, address learning through a mix of approaches including digital learning and help young people improve their educational achievements.	01/09/2015	31/08/2018	12,600.00	4,550.00	4,550.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes. Debtor issue now resolved, arrangements in place.
Chinese Association of Tower Hamlets	Chinese After School Homework Club	The Chinese After School Homework Club provides bilingual support, homework assistance, cultural awareness for children ages 5 to 17. It is aimed primarily, but not exclusively, at pupils attending the Saturday's Chinese School. We operate every Saturdays between 12:30 and 3:30 pm during school terms.	01/09/2015	31/08/2018	12,015.00	4,339.00	4,339.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Community of Refugees from Vietnam - East London	Home-School Liaison Project	The Home-School Liaison Project provides active links between Vietnamese children, families and schools to raise attainment and improve the quality of life for vulnerable Vietnamese children and young people especially those with special needs or disability.	01/09/2015	31/08/2018	12,600.00	4,550.00	3,500.00	-1,050.00	Green	Verification visit has not yet taken place.
Culloden Bangladeshi Parents Association	Culloden Supplementary School	The Culloden Supplementary School will provide education support, assistance and guidance to underachieving children with their learning and school - work that underpins the National Curriculum -- to deliver educational support in English and Maths -- from Key Stage 1 to 4.	01/09/2015	31/08/2018	19,140.00	6,380.00	4,785.00	-1,595.00	Green	Progress reported shows project has had some difficulties but has identified actions to achieve agreed outcomes.
Graduate Forum	Top Tutors	The Top Tutors Project aims to alleviate the cycle of poverty in low income families by offering Numeracy & Literacy intervention through tuition for children aged 7-16 from BAME low income families. Programme will ensure children raise their aspirations and motivate them for further education.	01/09/2015	31/08/2018	15,000.00	5,000.00	5,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Headliners (UK)	Digital Citizens	The Digital Citizens programme offers multi-media courses which supports young people to explore issues of concern to them and campaign through the media. You will gain the digital skills to make films and podcasts for online publication/broadcast. Programmes offer accreditation and the opportunity to attend Master Classes delivered by Creative Industry professionals.	01/09/2015	31/08/2018	44,058.00	14,684.00	14,684.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Newark Youth London	Newark Study Support Club	We want to run a Study Support Club in the Stepney and St. Dunstan's area for children 13-16 year olds, to help them improve their educational attainments, especially supporting those in Year 11, going onto doing their GCSE exams the coming year.	01/09/2015	31/08/2018	11,880.00	3,960.00	3,960.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
SocietyLinks Tower Hamlets	Raising Attainment Children and Young People Support Projects 1. Study Support	Children and Young People Support: Study Club -- study support to boost attainment levels, two hours per week	01/09/2015	31/08/2018	12,600.00	4,550.00	4,550.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Tower Hamlets Parents' Centre	THPC Saturday Study Support Project	This Project will deliver a 3 hour weekly study support session on a Saturday morning for 40 weeks each year that help improve the attainment of 75 disadvantaged local young people at Key Stages 1 and 2.	01/09/2015	31/08/2018	12,600.00	5,600.00	4,550.00	-1,050.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Theme 1 Children Young People and Families - Sports										
Children Education Group	Benner Football Academy	Benner Football Academy provides football Club, hosted at CEG, team based activity football on the pitches, enter in locale leagues and tournaments training every Sunday from 11.30 am to 1.30pm. There will be 12-15 children per session with one coach and one volunteer	01/09/2015	31/08/2018	18,135.00	6,045.00	0.00	-6,045.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes. Premises condition not yet met.
Lord's Taverners	Wicketz	Wicketz' will use the sport of cricket as a catalyst to change the lives of disadvantaged young people across Tower Hamlets. Our aim is to work in partnership with community organisations, to help improve the overall quality of life locally by utilising the power of sport, social and educational opportunities.	01/09/2015	31/08/2018	24,000.00	8,667.00	8,667.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Somali Parents and Children's Play Association	Girls' Active play & sports	Girls' Active play & sports provide physical activities for unfit/obese Somali girls in NW, NE and SE clusters; between the ages of 8 to 13 years old. The sessions are unstructured, spontaneous and involve children following their interests and ideas. One session per week at Mile End Adventure Park	01/09/2015	31/08/2018	35,010.00	12,641.00	9,724.00	-2,917.00	Green	Verification visit has not yet taken place.
Splash Play	Sports & Play Sessions	SPLASH Play provides inclusive play sessions for children of all abilities & backgrounds, aged 5-13. Play sessions, from different sites, offer various demanding and fun play activities, arts & crafts, sports, healthy cooking, indoor & outdoor games. Volunteers programme gives young people training and work opportunities.	01/09/2015	31/08/2018	69,594.00	25,132.00	25,132.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Tower Hamlets Youth Sport Foundation	Hub Club Programme	The Hub Club programme is a borough-wide scheme where young people can take their first steps into community sports participation as both participants and leaders.	01/09/2015	31/08/2018	55,455.00	16,456.00	16,456.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Tower Hamlets Youth Sport Foundation	Stepping Stones Programme	The Stepping Stones programme is a borough-wide scheme where young people can take their first steps into community sports participation as both participants and leaders.	01/09/2015	31/08/2018	30,000.00	7,459.00	7,459.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Vallance Community Sports Association Limited	Sports Access for All	The overall aim of our project is to improve physical and emotional health and wellbeing in children and young people. We aim to work with our partners including Attlee Centre and local secondary schools to target vulnerable groups particularly young people with disabilities.	01/09/2015	31/08/2018	81,306.00	29,360.00	29,360.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Theme 1 Children Young People and Families - Vulnerable and Excluded										
Attlee Youth and Community Centre	Connecting Children and Families	Attlee, Home-Start Tower Hamlets and Praxis in collaboration providing inclusive services for children 0-16 years and their families; including migrant families. Services include support in the home, structured drop in sessions, peer therapeutic support, skills, health and wellbeing workshops and exercise classes for adults and play and informal learning for children	01/09/2015	31/08/2018	61,770.00	20,589.00	20,589.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Osmani Trust	Shaathi Family Support Programme	The Shaathi Family Support programme is both a prevention and intervention programme seeking to work with families that are at risk of breaking down and/or are facing multiple social, financial or health related difficulties	01/09/2015	31/08/2018	99,000.00	35,750.00	11,000.00	-24,750.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes. Premises condition not yet met.
Step Forward	Young Peoples Counselling and Support Project	You are welcome to speak in confidence to one of our counsellors at Step Forward about anything that is on your mind, no matter how big or how small it seems. You might want someone to talk to because there are difficulties in your life or because you feel worried, anxious, upset or confused. We will not judge you or tell you what to do. We are here to listen to you and help you to deal with any issues you have and support you to make informed choices about your life. Please contact us to find out more.	01/09/2015	31/08/2018	150,000.00	54,167.00	54,167.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Toyhouse Libraries Association of Tower Hamlets	Mellow Parenting	Mellow Parenting is an evidence based, in depth, early intervention suite of parenting programmes targeted to support families who are finding parenting a struggle so they can develop more positive ways to interact & remain a family. Courses are designed for parents & pre-school children together & also for parents-to-be.	01/09/2015	31/08/2018	50,478.00	18,138.00	18,138.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.

Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Family Action	Tower Hamlets Young Carers Support Service	The Young Carers Schools Project will provide consultancy/capacity building support to local primary and secondary schools to help raise awareness of the needs of young carers and improve processes and around identifying and supporting them to fulfil their potential.	01/09/2015	31/08/2018	58,749.00	19,582.00	19,582.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
St Giles Trust	Gamechangers	A borough wide service providing holistic casework support for families with complex issues; including housing support and help to access education, training and employment. Gamechangers has experience of working with families where members are gang involved or otherwise involved with the criminal justice system.	01/09/2015	31/08/2018	123,000.00	41,000.00	41,000.00	0.00	Green	Progress reported shows projects in on track and likely to achieve agreed outcomes. Match funding not yet able to be verified.
Theme 1 Children Young People and Families - Youth										
Bangladesh Youth Movement	'Challenge For Youth' BME & Bangladeshi Girls Development Programme.	"Challenge for Youth" BME & Bangladeshi Girls' Development Programme will operate from BYM's dedicated Youth Centre and via outreach providing myriad activities which enable girls to address social, educational, employment and health issues via constructive leisure activities, health workshops and training programmes on a gender specific basis.	01/09/2015	31/08/2018	39,000.00	13,000.00	13,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
City Gateway	Back on Track: Engagement and Progression	This project will reach out to the most vulnerable, disengaged and hard to reach young people aged 13 to 19 (up to 25 with SEN), reduce their risks and engage them in positive activities that motivate them to the point that they want to take on training/education or work.	01/09/2015	31/08/2018	45,000.00	15,000.00	0.00	-15,000.00	Amber	Discussion taking place between the Youth Service and the organisation to confirm how the project proceeds from the new delivery location.
ELT Baptist Church	Young Women's Project	After-School Club for young women aged 13-19 on Friday afternoons (3.15-5.30pm) with a wide range of activities:- arts, crafts, sports, dance, drama, cooking, and workshops. Day trips during school holidays such as rock climbing, AirHop, theatre and Southend. Summer project/residential. Lunch-time arts & crafts clubs in 2 local secondary schools.	01/09/2015	31/08/2018	24,000.00	8,000.00	8,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Island House Community Centre	Island House YOU Project	A Youth Project for teenagers in Tower Hamlets South East locality. Working collaboratively with other providers, we aim to increase participation, reduce isolation, raise attainment, improve health wellbeing and promote citizenship through a wide range of weekly activities including sport, street dance & scouting; plus daily diversionary activities throughout school holidays.	01/09/2015	31/08/2018	45,000.00	16,250.00	16,250.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Newark Youth London	Newark Adelina and Exmouth Youth Project	Our project will provide 9 hours of structured youth provision for children and young people (13-19 year olds) from Shadwell, St. Dunstan's, St. Katherine's & Wapping, Stepney Green and Whitechapel area. We will run 2 youth clubs; Adelina for 2 nights (6hours) and Exmouth 1 night for 3 hours.	01/09/2015	31/08/2018	45,000.00	15,000.00	15,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Ocean Youth Connexions	Ocean Youth Connexions	Ocean Youth Connexion will provide a safe place to be for young people aged 13-19 and up to 25 if SEN. We will provide a youth facility based around the needs of young people, a homework club to raise local young people's attainment levels and two fitness and wellbeing classes.	01/09/2015	31/08/2018	45,000.00	15,000.00	15,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Osmani Development Trust	Aasha Peer Project	The Aasha Programme has a track record spanning over 15 years in dealing with disaffected young people who are involved in gangs, violent crimes and ASB. Aasha's Peer Programme engages these young people to become ambassadors to their peers, changes attitude, promotes understanding, reduces crime and ultimately empowers young people.	01/09/2015	31/08/2018	45,000.00	15,000.00	7,500.00	-7,500.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes. Premises condition not yet met.
Our Base LTD	One Stop Youth Service	Our Base and Cannon Support Link will work in partnership to enhance life opportunities through education, training and recreational activities, provide skills to build self-confidence and prevent gang affiliation and organized crime through targeted youth service delivered in both NW and SW ward clusters over six evenings per week.	01/09/2015	31/08/2018	45,000.00	15,000.00	15,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Shadwell Basin Outdoor Activity Centre	Girls Can Adventure - Shadwell Basin Outdoor Activity Centre	'Girls Can Adventure' is a 'long term athletic development' programme open to all girls from the age of 9 up to 18 years old. It uses the vehicle of outdoor and adventure activities to allow young girls to achieve their potential through both gaining technical abilities in adventure sports and exploring and developing themselves in the fields of leadership, teamwork, problem solving and decision making. All this whilst creating a healthy lifestyle and living, with a chance at training for employment skills.	01/04/2016	31/08/2018	15,000.00	5,000.00	5,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
SocietyLinks Tower Hamlets	Youth Children and Young People Support Projects 1. Girls Group 2. Accredited Training	Children and Young People Support: 1. Girls Group -- diversionary activities and support for girls and young women, two sessions per week 2. Accredited Training -- opportunity for young people to participate in Arts Award or ASDAN accredited courses	01/09/2015	31/08/2018	45,000.00	16,250.00	16,250.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
St Hilda's East Community Centre	St.Hilda's Youth Hub	St. Hilda's Youth Hub offers inclusive life enhancing social learning opportunities to male and female young people between 13 to 19 years, disabled young people up to 25 years old, delivering a range of innovative, creative and challenging activities within a safe and friendly environment founded on Child Rights principles.	01/09/2015	31/08/2018	39,000.00	13,000.00	13,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Stifford TJRS Community Centre	Stepney Youth Innit @ Stifford Centre	A female only provision for young girls aged 13-19 (up to 25 if SEN), delivering a range of activities and workshop which tackle issues related to bullying, self-harming, sexual exploitation, relationships, body image and more.	01/09/2015	31/08/2018	15,000.00	5,417.00	4,167.00	-1,250.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Verification visit has not yet taken place.
The Rooted Forum (TRF)	Interventions Without Borders	Interventions Without Borders (IWB) project is a peer-to-peer intermediary resolution and mitigation service that utilises innovative means of role modelling, mentoring and restorative justice to offer offenders/ ex-offenders pathways that reduce territorialism, avert antisocial behaviour, deglamourises gang culture with associated substance misuse, conflict and criminality.	01/09/2015	31/08/2018	45,000.00	16,250.00	16,250.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
The Rooted Forum (TRF)	Youth INNIT!	A female only provision for young girls aged 13-19 (up to 25 if SEN), delivering a range of activities and workshop which tackle issues related to bullying, self-harming, sexual exploitation, relationships, body image and more.	01/09/2015	31/08/2018	15,000.00	5,417.00	5,417.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Wadajir Somali Community Centre	Wadajir Homework Club Two	Wadajir's After-school and Homework Club helps young people aged 11-16 with English, maths and sciences to build a strong academic foundation that will help students to become confident, creative and successful adults. Supervised IT facilities are also available to support students' learning.	01/09/2015	31/08/2018	39,000.00	14,083.00	10,833.00	-3,250.00	Amber	Recently moved premises. Payments on hold awaiting verification. Visit scheduled by 31 August 2016.
Weavers Community Forum (WCF)	Be Active in the Community (BAC)	Be Active in the Community project is to help inspire, activate & motivate young people learn about themselves, others, and Society, through non-formal education activities which combines enjoyment, challenge and learning.	01/09/2015	31/08/2018	45,000.00	15,000.00	15,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Young and Talented Ltd	Young and Talented Performing Arts Project	Young and Talented Performing Arts Project, to develop the confidence and skills of children and young people using theatre arts training. The sessions include the very best training with professional practitioners in acting, singing and dance and live performance showcases. Y&T nurtures and develops children for Stage, Screen and Life.	01/09/2015	31/08/2018	45,000.00	15,000.00	15,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Theme 1 Children Young People and Families - Total					2,121,633	735,655	643,397	-92,258		

Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Theme 2 Jobs, Skills and Prosperity - Strand 1 Routeways to Employment										
Bowhaven	Equip Initiative	The Equip Initiative provides specialist training and support for people who have experienced mental illness to help them build skills and experience. We offer accredited training and support in I.T. skills; a 12 week volunteering opportunity with a Social Housing Provider; and employment brokerage for those completing the course.	01/09/2015	31/08/2018	61,170.00	22,089.17	11,894.17	-10,195.00	n/a	Organisation has withdrawn from the project. Verification visit to take place to confirm final spend and activity prior to formal closure.
DeafPLUS - Breakthrough Deaf and Hearing Integration	Employment for Deaf and Disabled people in Tower Hamlets (EDITH)	A specialist pan-disability Employment Service in Tower Hamlets provided by deafPLUS and Real will provide IAG to address barriers to employment, accredited and non-accredited training including digital skills, volunteering and employment support. Skills of job seekers will be enhanced to gain confidence and motivation to gain and sustain employment.	01/09/2015	31/08/2018	114,357.00	41,295.00	31,766.00	-9,529.00	Green	Progress gives confidence that outcomes may be achievable - to be reviewed next period.
Four Corners	ZOOM (formerly known as Creativity Plus)	ZOOM: FUTURES IN CREATIVE MEDIA is a specialist, 3-month training scheme, offering high-quality training in film/TV craft/production skills, followed by mentoring and employability support. Applications are invited from unemployed people aged 18-30 in Tower Hamlet	01/09/2015	31/08/2018	104,169.00	37,616.58	28,935.83	-8,680.75	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Verification visit has not yet taken place.
Island House Community Centre	ABLE - Adult Basic Learning & Employment - Readiness Project	This collaborative consortium project works to integrate basic skills and adult education training with employment preparation courses and volunteer work placements to help support & up-skill people in SE locality of Tower Hamlets to move them closer to the job market.	01/09/2015	31/08/2018	90,000.00	32,500.00	32,500.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes. Monitoring return received more than 15 working days after the quarter end.
Limehouse Project Limited	Enhancing Vocational Access (EVA)	EVA offers economically inactive/unemployed women an integrated incremental programme of personal development, employability and vocational training to improve their life chances. EVA targets women who seek work opportunities compatible with their experience, interests and family commitments such as Health & Social Care, childcare or self-employment based on domestic skills.	01/09/2015	31/08/2018	138,849.00	50,141.00	38,570.00	-11,571.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Premises condition not yet met.
Mind In Tower Hamlets	Upskill	Upskill is a new service which aims to support people with mental health issues to get closer to the labour market. Developing social enterprise models of employment, we will offer direct work place experience, training and placements in related business areas which will support our clients to access work.	01/09/2015	31/08/2018	207,504.00	74,932.00	74,932.00	0.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Verification visit has taken place and there are no issues.
Newark Youth London	Women into Work	Our project aims to increase employability skills of all women in Tower Hamlets, specifically targeting BAME women and supporting them to move closer to the job market and into work through assessment, one to one support, supported work placements/volunteering, improving essential basic skills, training, enterprise and back to work seminars.	01/09/2015	31/08/2018	58,431.00	21,100.08	16,230.83	-4,869.25	Green	Progress reported shows project has some difficulties but has identified actions to achieve agreed outcomes
Osmani Development Trust	Education & Employment	The Education & Employment Project was established in 2006. Our aim is to develop the capacity, knowledge and skills of young people, especially those facing barriers, marginalised, so that they are able to access and benefit from training and developmental opportunities with the view to improving their quality of life.	01/09/2015	31/08/2018	90,291.00	32,605.00	0.00	-32,605.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Premises condition not yet met.
The Prince's Trust	Bridging The Gap	Led by The Prince's Trust, the 'Bridging the Gap' programme is an innovative, high impact course designed for marginalised young people living Tower Hamlets. Through targeted outreach we will engage those young people furthest from the job market and provide them with 1-1 support, development opportunities and employment skills.	01/09/2015	31/08/2018	110,148.00	39,776.00	21,418.00	-18,358.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Actions have identified to resolve financial issues and concerns
Tower Hamlets Parents' Centre	THPC ICT Embedded Women's ESOL Project	The THPC ICT Embedded Women's ESOL Project is a three year initiative that will offer ICT embedded ESOL Classes to 90 unemployed women from the Borough. It will improve their skills thus, helping them to enhance employment prospects.	01/09/2015	31/08/2018	20,559.00	7,424.08	7,424.08	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Theme 2 Jobs, Skills and Prosperity - Strand 1 Routeways into Employment - Total					995,478	359,479	263,671	-95,808		

Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Theme 2 Jobs, Skills and Prosperity - Strand 2 Social Welfare Advice Services										
Account3 Ltd	LAP 5 Advice Partnership	This project operates across LAP5 and will be providing Social Welfare Advice Services based on the needs of Tower Hamlets residents. The advice sessions will be provided in DDA compliant, comfortable and friendly setting, maintaining confidentiality and trust. The service will be delivered by Account3 in partnership with Legal Advice Centre. Free face-to-face advice service for residents includes: 1. Welfare Benefits 2. Money/Debt 3. Employment 4. Housing/Homelessness 5. Council Tax 6. Education and special educational needs 7. Consumer 8. Civil litigation and small claims	01/09/2015	31/08/2018	150,000.00	54,167.00	54,167.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Bromley By Bow Centre	Integrated Generalist Advice Service for the North East Cluster	Using new design methods and creative approaches we will provide a whole person focused advice service that equips local people to lead independent, resilient and sustainable lives, whilst producing better outcomes and reducing public sector costs.	01/09/2015	31/08/2018	150,000.00	54,167.00	54,167.00	0.00	Green	Verification has taken place and project is performing well.
Citizens Advice Bureau (East End CABx)	Tower Hamlets Borough Wide Advice	Free, confidential and independent advice to help all Tower Hamlets residents resolve the problems they face including Benefits, Housing, Money/Debt, Employment, Immigration, Consumer, Family and Personal issues. Tower Hamlets Citizens Advice Bureau leads the service with partners including Ocean Somali Community Association, Praxis, Chinese Association of Tower Hamlets and DeafPLUS.	01/09/2015	31/08/2018	735,000.00	265,418.00	204,168.00	-61,250.00	Green	One partner has not provided full data so 1 quarter payment withheld until issue is resolved.
Island Advice Centre	LAP 8 Generalist Advice Service	General Help and Casework in benefits, debt and housing, open door sessions Wednesday, Thursday and Friday 10 to 12, telephone advice 020 7987 9379 Monday, Tuesday, Thursday 10 to 12, appointments available daily. Check website island-advice.org.uk for more details.	01/09/2015	31/08/2018	150,000.00	54,167.00	54,167.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Island Advice Centre	Tower Hamlets Trainee Advice Project	The project aims to improve capacity, quality and access to the boroughs advice services. We recruit and train volunteers to become advice workers, liaising with advice agencies to secure voluntary work placements. We deliver training for volunteers and paid workers and facilitate/develop LBTH's advice sector website www.thcan.org.uk and network meetings.	01/09/2015	31/08/2018	138,000.00	49,833.00	49,833.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Legal Advice Centre	Social Welfare Advice - NW Ward Cluster (LAP 1 and 2)	The project will provide a free, confidential welfare and legal advice services to local residence based in LAP 1&2 on a range of areas including welfare benefits, housing, debt, employment, education and consumer law. The services will be delivered across various venues in the Bethnal Green, Spitalfields and Whitechapel areas.	01/09/2015	31/08/2018	300,000.00	108,333.00	108,333.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Limehouse Project Limited	LAP 3 & 4 Advice Service	We work alongside local communities in Shadwell, St Dunstan's, Stepney Green and St Katharine's and Wapping to offer high quality information and advice services on welfare rights, debt and money and housing issues.	01/09/2015	31/08/2018	165,000.00	59,583.00	32,083.00	-27,500.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Premises condition not yet met.
Limehouse Project Limited	Advice Consortium LAP 7	We work alongside local communities in Limehouse, Lansbury, Poplar and East India to offer high quality information and advice services on welfare rights, debt, money and housing issues.	01/09/2015	31/08/2018	180,000.00	65,000.00	35,000.00	-30,000.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Premises condition not yet met.
Stifford TJRS Community Centre	South-west cluster Advice Partnership	The provision of locality generalist advice (Welfare, Debt and housing) services, for residents of the SW Ward Cluster (Laps 3 & 4 -- Stepney, Whitechapel, Wapping & St Katherine's and Shadwell), delivered in partnership with Wapping Bangladeshi Association(WBA), Bangladeshi Youth Movement (BYM) and Fair Finance.	01/09/2015	31/08/2018	150,000.00	54,167.00	54,167.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Tower Hamlets Law Centre	Specialist Welfare Advice Partnership	The Specialist Welfare Advice Partnership comprising Tower Hamlets Law Centre, Island Advice Centre and Legal Advice Centre aims to deliver a quality assured service providing legal advice, casework and representation in Welfare Benefits, Housing, Education and Employment.	01/09/2015	31/08/2018	433,776.00	156,641.00	156,641.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Toynbee Hall	Tower Hamlets Debt and Money Advice Service	Our team can help you in complete confidence with a wide range of debt problems including: pay-day loans, credit or store cards, council tax arrears, catalogue or hire purchase debt, overdrafts, court fines, rent or mortgage arrears, bankruptcy and utility debt. For details please visit our website: http://www.toynbeehall.org.uk/debt-advice	01/09/2015	31/08/2018	120,000.00	43,332.00	33,332.00	-10,000.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Theme 2 Jobs, Skills and Prosperity - Strand 2 Social Welfare Advice Services - Total					2,671,776	964,808	836,058	-128,750		

Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Theme 3 Prevention Health & Wellbeing - Lifelong Learning and Sport										
Bethnal Green Weightlifting Club	Bethnal Green Weightlifting Club	Strength training classes for all. We offer Open Session training in Weightlifting and Powerlifting and special classes for the over 55s, 14-18 Year Olds and Female Beginners.	01/09/2015	31/08/2018	56,880.00	20,540.00	15,800.00	-4,740.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Potential premises issue being looked at.
Black Women's Health and Family Support	BWHAFS Lifelong Learning programme: Textile & Designs Project, ESOL Classes, and ICT Drop-in Project	BWHAFS weekly Textile & Designs project, ESOL Classes, and ICT Drop-in Project during term-time is open to women seeking basic English language and digital skills for improved communication, access to services and wellbeing. Learners will be signposted to our fitness classes, swimming sessions, health talks and welfare advice sessions.	01/09/2015	31/08/2018	37,800.00	13,650.00	9,958.52	-3,691.48	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Verification visit planned for 26 August 2016.
Limehouse Project Limited	Limehouse Project's 'First Steps for Women Learning English and ICT'	Limehouse Project runs 38-week pre-entry ESOL and ITC courses in the autumn of each year from 2015 for women aged 20+ who can benefit from spoken, reading and written English skills for practical every day communication.	01/09/2015	31/08/2018	31,680.00	11,440.00	8,800.00	-2,640.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Premises condition not yet met.
Limehouse Project Limited	Fit4Life Women In Sport Programme	The LHP Fit4Life Women in Sports programme aims to reduce barriers to, and increase participation in, fitness and group sports activities for young women aged 18-25 and women aged 45+ through the delivery of scheduled keep-fit sessions, team sports activities, walking excursions, and swimming opportunities.	01/09/2015	31/08/2018	62,640.00	22,620.00	12,180.00	-10,440.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Premises condition not yet met.
London Tigers	London Tigers Healthy Living Project	London Tigers Healthy Living Project runs sessions in badminton, cricket, football and aerobics for men, women and children to support those people into developing healthier lifestyles.	01/09/2015	31/08/2018	126,000.00	38,500.00	38,500.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Magic Me	Intergenerational Arts Programme	Magic Me will run a programme of intergenerational arts projects bringing together older people 55+ and young people 9-16. Working with specialist creative artists, in weekly sessions, younger and older participants will learn new skills, share existing experience, exchange ideas and create performances, exhibitions etc for public audiences.	01/09/2015	31/08/2018	46,440.00	16,770.00	16,770.00	0.00	Green	Progress gives confidence that outcomes may be achievable - to be reviewed next period.
Royal London Society for Blind People	Health and Wellbeing Group	Health and Wellbeing Groups to provide VI young people aged 11-25 with the opportunity to participate in physical activity sessions that develop their resilience, confidence and independence. The sessions allow children to learn about healthy lifestyles and the fundamentals of movement and signpost them to other opportunities in their community.	01/01/2016	31/08/2018	43,520.00	12,240.00	4,080.00	-8,160.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Verification visit has not yet taken place.
Tower Hamlets Youth Sport Foundation	Active Families	A project aimed at improving understanding of health, increasing levels of physical activity, reducing obesity and improving knowledge of borough sporting opportunities amongst parents and families at schools focussed on by Tower Hamlets' National Child Measurement Programme.	01/09/2015	31/08/2018	126,000.00	39,143.00	39,143.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Vallance Community Sports Association Limited	SEN Health Development Programme	The aim of our project is to improve health and wellbeing of people with disabilities through healthy lives activities, weekly physical activity and annual sporting events. We aim to work with our partners including LBTH Sport Development Team, the Core Project based at the Attlee Centre and 10 Disabled Groups.	01/09/2015	31/08/2018	90,000.00	32,500.00	32,500.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Theme 3 Prevention Health & Wellbeing - Lunch Club										
Age UK East London	Appian Court Activity Centre & Lunch Club	Appian Court Health Activity Centre and Lunch Club is a vibrant community Hub for older people based in Bow, open to all Tower hamlets residents. A wide range of activities are offered five days a week. The centre is led and shaped by service users. Newcomers Welcome! 02071833032 or info@ageukeastlondon.org.uk	01/09/2015	31/08/2018	94,860.00	34,255.00	34,255.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Children Education Group	Harkness Luncheon Club	CEG Harkness Luncheon club provide freshly cooked Meal on site for over fifties; 7 years experience chef maintaining food safety rating 5. Serve fresh meal, health and social activities and support for older people, as well as the opportunity to meet up with other people who share similar interests.	01/09/2015	31/08/2018	33,120.00	11,960.00	0.00	-11,960.00	Green	Progress gives confidence that outcomes may be achievable - to be reviewed next period. Premises issue not yet resolved.
Chinese Association of Tower Hamlets	Chinese and Vietnamese Elderly Luncheon Club	CATH's Luncheon Club is aimed primarily, but not exclusively, at Chinese and Vietnamese Elders who wish to improve their physical and mental wellbeing. Through our programme of fun and informative activities, and exercise classes, we wish to give attendees the awareness and knowledge to work on raising their own health.	01/09/2015	31/08/2018	30,600.00	11,050.00	11,050.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Community of Refugees from Vietnam - East London	Vietnamese/Chinese Elderly Luncheon Club	The Elderly Luncheon Club opens twice a week on Monday and Thursdays from 9am - 3pm, providing a Vietnamese healthy hot meal and different activities including monthly health talks, tai chi, table tennis and indoor games, to enhance the lives of Vietnamese/Chinese people reducing social isolation, loneliness and promoting independence.	01/09/2015	31/08/2018	51,480.00	18,590.00	14,300.00	-4,290.00	Green	Progress reported shows project is on track and likely to achieve agreed outcomes.
Dorset Community Association	Older People Lunch Club	The projects to provide older people per week aged fifty and over the opportunity to attend a locally lunch club provision. To enhance the lives of older people who may be at risk of social isolation or gradually losing their independence, through the provision of a range of activities.	01/09/2015	31/08/2018	39,060.00	14,105.00	14,105.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Ensign Youth Club	Unity	The project is intended to provide social interactive service for local elderly people 50+ from Bangladeshi and Somali by providing weekly structure coffee morning and healthy affordable meal with health and recreation activities based on their need and abilities.	01/01/2016	31/08/2018	24,320.00	6,840.00	6,840.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Limehouse Project Limited	Limehouse Luncheon Club for Elders	The LLCE brings people aged 55+ together to enjoy a healthy meal, socialise and partake in group activities such as gentle exercises and games. With general advisers on hand to assist with any worries being faced, it aims to help relieve loneliness, increase self-confidence and enhance each elder's quality of life.	01/09/2015	31/08/2018	42,120.00	15,210.00	11,700.00	-3,510.00	Green	Progress gives confidence that outcomes may be achievable - to be reviewed next period. Premises condition not yet met.
Somali Senior Citizens Club	Somali Senior Citizens Club	Our project aims to promote health and well being of vulnerable local community (Tower Hamlets). This project is to support and enhance the lives of elderly individuals who suffer from social isolation, economic deprivation and lack of independence by providing luncheon club and supplementary activities, social and cultural integration. The project will be delivering at our Granby Hall Centre address.	01/09/2015	31/08/2018	97,560.00	35,230.00	18,970.00	-16,260.00	Green	Premises issue now resolved. Payments on hold awaiting verification.
St Hilda's East Community Centre	St Hilda's Lunch Club Plus	St. Hilda's Lunch Club Plus service provides health and wellbeing opportunities to older people from Weavers Ward and wards elsewhere in Tower Hamlets. Open to all, our service offers activities enabling users to stay active, including group exercises, Computer classes, nutritious lunches, opportunities to meet others in a friendly setting, and much more.	01/09/2015	31/08/2018	50,400.00	18,200.00	18,200.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Toynbee Hall	Wellbeing Centre	The Wellbeing Centre is a welcoming community space for any person over 50 to meet, learn, socialise, get fit and stay healthy. It offers a wide variety of health, fitness, learning and social activities, support planning, translation skills and a light lunch Tuesday -- Thursday.	01/09/2015	31/08/2018	42,120.00	15,210.00	4,680.00	-10,530.00	Amber	Verification visit has taken place and there are some issues. Further visit scheduled.
Wadajir Somali Community Centre	Wadajir Poplar Elderly Lunch Club Two	Wadajir's Poplar Lunch Club for older women meets four days a week from Monday to Thursday 10 am--2pm to share freshly cooked halal meals. Women are also welcome to join in traditional Somali dance sessions, craft workshops for improved physical and mental health as well as regular health talks.	01/09/2015	31/08/2018	56,160.00	20,280.00	15,600.00	-4,680.00	Green	Recently moved premises - food hygiene rating inspection awaited. Condition of grant that rating of 3 and above is required.

Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Wapping Bangladesh Association	Wapping Senior Citizen's Lunch Club	The lunch club will enable WBA to increase socialisation to reduce loneliness, social isolation and promote a healthier lifestyle through improved healthy lives activities that will encourage and engage older people. The Lunch Club will give them the chance to socialise while enjoying a hot, healthy balanced and nutritious meal.	01/09/2015	31/08/2018	46,800.00	16,900.00	16,900.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.

Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Theme 3 Prevention Health & Wellbeing - PHW										
Ability Bow	Keep Moving	Keep Moving supports people with long-term health conditions or disabilities to take part in exercise and improve their self-management of health. This borough-wide project offers one:one gym sessions, small exercise groups and empowers participants to make healthy choices including improved activity, nutrition and taking a fuller part in the community.	01/01/2016	31/08/2018	88,000.00	24,750.00	16,500.00	-8,250.00	Green	Visit planned for 30 August 2016.
Age UK East London	Friend at Home	Funded by the London Borough of Tower Hamlets, Age UK East London Befriending Service brings together socially isolated older people with volunteers living or working in Tower Hamlets to share experiences and enhances each other's lives by providing social and emotional support through linking generations within the local community	01/10/2015	31/08/2018	102,083.00	35,000.00	17,500.00	-17,500.00	Amber	Outputs show some underperformance but agreed action being taken to meet targets.
Bangladesh Youth Movement	Live Healthy - Enjoy Life' (Bangladeshi women Health & Development Project	"Live Healthy -- Enjoy Life" will operate from BYM's Women's Centre providing a programme of proactive and responsive health development activities ensuring women stay healthy and attend to their own health needs. Added value will be achieved by engaging volunteers to build capacity and foster self-help.	01/01/2016	31/08/2018	54,400.00	15,300.00	5,100.00	-10,200.00	Amber	Premises issue now resolved. Payments on hold awaiting verification. Visit scheduled 25 August 2016.
Breathing Space	Breathing Space	Breathing Space teaches Mindfulness Based Approaches (MBAs) to help people look after their mental health. We use MBA's for preventing relapse into depression, addiction and to manage stress and anxiety. Our teachers are trained and supervised by an NHS consultant psychiatrist and have extensive experience of mindfulness practice and teaching.	01/10/2015	31/08/2018	43,750.00	15,000.00	15,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Bromley By Bow Centre	Fit for All	Fit for All a peer-lead physical activity programme enhancing the lives of older Tower Hamlets residents aged 50+ to be well and live life to the full, focusing on the North East Cluster, Fit for All engages those experiencing social isolation who want to increase independence while having fun.	01/01/2016	31/08/2018	68,480.00	19,260.00	6,420.00	-12,840.00	Green	Previous quarter targets not met. Review after 6 months to take place before payments made.
DeafPLUS - Breakthrough Deaf and Hearing Integration	Deaf+Positive Wellbeing Project	This project will tackle health inequalities and social isolation amongst deaf and hard of hearing people by providing lipreading classes, accessible mental health workshops and accessible walking tours. This project will also provide free Deaf Awareness Training to GPs and health professionals to crucially improve access for deaf people.	01/01/2016	31/08/2018	88,000.00	24,750.00	16,500.00	-8,250.00	Green	Verification visit has not yet taken place.
Family Action	Somali Mental Health Promotion	This project will deliver an schools-based project, designed to build the capacity of local primary and secondary schools to identify and support young carers. A dedicated schools worker will deliver resources, training and advice to schools to help them gain Young Carers Charter status.	01/01/2016	31/08/2018	36,800.00	10,350.00	6,900.00	-3,450.00	Green	Visit planned for 23 August 2016.
Green Candle Dance Company	Dance for Health at Oxford House	Dance for Health at Oxford House is for older people aged 55+, and delivers two, thirty week workshops a year from 10.30 - 12.30. The Tuesday sessions are aimed at more active older people, whilst the Friday sessions are specifically aimed at participants with mild - moderate dementia and their carers.	01/10/2015	31/08/2018	83,125.00	28,500.00	21,375.00	-7,125.00	Amber	Formal request made to vary the Grant Offer Letter.
Island House Community Centre	Health & Wellbeing Project 2015-18	The Island House Health & Wellbeing project delivers a full and varied holistic programme of activities to promote health awareness, encourage healthy lifestyles, reduce isolation and improve mental health & wellbeing for adults in the SE ward cluster of Tower Hamlets. We're helping you build a better quality of life.	01/09/2015	31/08/2018	87,120.00	31,460.00	31,460.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Mind In Tower Hamlets	Wellbeing Service - Coping with Life Recovery Training Programme	Coping with Life Recovery Training programme - A 6 week course of workshops based on a person's individual Wellness Recovery Action Plan (Wrap). Designed to support participants to gain knowledge, skills and coping strategies to make positive life changes. This workshops will help participants discover their own simple, safe Wellness Tools and develop a list of things to do every day to stay as well as possible The coping with life skills workshops and WRAP are for anyone, any time. They will support you in being the way you want to be and doing the things you want to do. This will include the option of accessing the peer-facilitator training.	01/01/2016	31/08/2018	81,600.00	22,950.00	15,300.00	-7,650.00	Green	Progress gives confidence that ourcomes may be achievable - to be reviewed next period.
Praxis Community Projects Ltd	Praxis Health Check	A holistic health & wellbeing service for Tower Hamlets residents including initial assessment, advice & casework to resolve practical & legal issues, health & wellbeing group work, workshops & activities, & onward referral to health screening, counselling & therapy services, and other wellbeing activities in the borough.	01/01/2016	31/08/2018	64,000.00	18,000.00	6,000.00	-12,000.00	Green	Monitoring report received more than 15 working days after the quarter end. Visit planned for 16 August 2016.
The Rooted Forum (TRF)	Bridging The Gap	Bridging The Gap (BTG) intergenerational project brings together the elderly and younger residents of the Borough from diverse cultures and faiths to overcome prevalent distrust, stereotypes and prejudices often held between people of varied ages. BTG enables digital inclusion, independence, wellbeing, shared learning of life lessons and transferable skills.	01/01/2016	31/08/2018	48,000.00	13,500.00	13,500.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Tower Hamlets Friends and Neighbours	Older People's Befriending Project	This project will focus on older people, many whom have depression or dementia, and aim to reduce loneliness and social isolation and improve their health and well-being through targeted interventions. We will work throughout the borough providing one to one befriending and advocacy support to people in their own homes.	01/10/2015	31/08/2018	102,083.33	35,000.00	35,000.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Toynbee Hall	Wellbeing in Tower Hamlets	Wellbeing in Tower Hamlets (WITH) delivers workshops to vulnerable clients including older people, people with mental health issues and people with learning disabilities around wellbeing, staying safe, mental health awareness and stigma, and memory. WITH comes to your site and facilitates discussions and conversations to increase wellbeing.	01/09/2015	31/08/2018	29,880.00	9,960.00	2,490.00	-7,470.00	Amber	Verification has taken place and there are some issues. Further visit scheduled.
Theme 3 Prevention Health and Wellbeing - Total					2,206,881	729,013	553,377	-175,636		

Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Theme 4 Third Sector Organisational Development										
Tower Hamlets Council for Voluntary Service	Support to Council funded organisations	This project will help LBTH funded voluntary organisations to develop and maintain effective systems, improve their financial and project management and achieve quality assurance accreditations. We will provide in depth development support, training courses and information to help organisations to ensure that they are well-run, effective, stable and sustainable.	01/09/2015	31/08/2018	166,800.00	60,233.00	60,233.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Tower Hamlets Council for Voluntary Service	Supporting VCS organisations based in Tower Hamlets	This project will help Tower Hamlets voluntary organisations to develop and maintain effective systems, plan effectively, raise funds, manage projects and staff, and achieve quality assurance accreditations. We will provide development support, training courses and information to help local organisations ensure that they are well-run, effective, stable and sustainable.	01/09/2015	31/08/2018	343,200.00	123,933.00	123,933.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Tower Hamlets Council for Voluntary Service	Strategic partner project	THCVS's strategic partner project provides and supports representation, networking and partnership among voluntary organisations and between the statutory, business and voluntary sectors. We run forum meetings, courses and an annual conference for the sector and gather information about provision in the borough in online directories of projects and premises.	01/09/2015	31/08/2018	270,000.00	97,500.00	97,500.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Theme 4 Third Sector Organisational Development - Total					780,000	281,666	281,666	0		

Organisation	Project Title	Project Description	Start Date	End Date	Grant Amount	Forecast	Paid Amount	Variance	RAG Status	Comments
Theme 5 Community Engagement Cohesion and Resilience										
Betar Bangla Ltd	Positive Citizenship	Betar Bangla together with Citizenship Foundation UK will through this "Positive Citizenship" project hold 10 x 5 hour workshop on Citizenship and related issues to explain and answer questions from 120 local residents. It will also transmit 12 programmes of discussion on the same issues with a panel of experts.	01/09/2015	31/03/2017	14,727.00	10,076.36	7,751.05	-2,325.31	Green	Verification visit has not yet taken place.
City Gateway	Women's Voice	Women's Voice seeks to empower women to become leaders and spokespersons in their communities. This project provides Women's Voice sessions for 80 marginalised women from a variety of cultural backgrounds. 15 participants will act as Community Advocates using leadership skills and attend local community forums/ meetings, providing a voice to the most excluded members of the community. Women's Voice aims to help women overcome barriers to participation in their wider community and create sustainable, inter-generational change.	01/09/2015	31/03/2017	16,000.00	10,947.36	10,947.36	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Dorset Community Association	Get Involved	Weavers community forum meetings bringing together local residents to share issues and resolve them by supporting participants to implement innovative community based activities. The project aims to develop positive inclusion, cohesion and resilience whilst bringing about positive social impact. Activities include volunteers working with groups of residents to tackle 10 issues over length of grant, training and community events.	01/09/2015	31/03/2017	15,551.00	10,640.16	5,729.32	-4,910.84	Green	Progress reported shows project is on track and likely to achieve agreed outcomes. Actions have been identified to resolve financial issues and concerns.
East London Advanced Technology Training	Equal Voices	A programme of participatory citizenship sessions, skills-sharing and community organising that supports effective communication between cultural groups. The project aims to create more equal voices in local community life by empowering people in Tower Hamlets to recognise their role and skills in contributing to their communities.	01/09/2015	31/03/2017	15,073.00	8,315.00	8,315.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
London Gypsy and Traveller Unit	We are Tower Hamlets Residents too!	We are Tower Hamlets Residents too! Is a project supporting the representation and strengthening the voice of Gypsies and Travellers in Tower Hamlets. It aims to increase understanding of Gypsy and Traveller culture, breakdown barriers and celebrate the Traveller community as part of the rich diversity in Tower Hamlets.	01/09/2015	31/03/2017	15,020.00	10,276.84	10,276.84	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Newark Youth London	Newark Women's Project	Our project will organise 4 borough wide women's events per year with a view to creating a more inclusive and tolerant 'One Tower Hamlets' where disadvantaged and excluded women are made aware of mainstream services and other support services and given information on how to access these services.	01/09/2015	31/03/2017	13,239.00	9,058.28	9,058.28	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Somali Parents and Children's Play Association	Somali Women Engagement Forum	This project aims to develop Somali women as leaders who can speak for the interests of their community and promotes community cohesion to help build strong and resilient community. Activities include weekly sessions, coffee / discussion events with women from other communities volunteering and supporting the women with community engagement.	01/09/2015	31/03/2017	16,000.00	10,947.36	5,894.74	-5,052.62	Red	A delivery schedule had been agreed however, when checked, there was no evidence of activity.
Stifford TJRS Community Centre	Residents and Neighbours Club	A Residents & Neighbours Club (R&NC) in the Stepney & St Dunstan's wards aiming at developing positive inclusion, cohesion and resilience social impact. This project aims to recruit 125 residents to participate in the meetings/visits of the R&NC, ensuring that the recruitment is representative of the demographic profile of Stepney & St Dunstan's wards. Activities include community based workshops and eight key neighbourhood/ward issues/ concerns responded to by the end of the project.	01/09/2015	31/03/2017	14,936.00	10,219.38	10,219.38	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
The Rooted Forum (TRF)	Collective Conscience Project	A localised strategic partnership that brings together local service providers, community groups and other stakeholders to address local issues that undermine community cohesion. Forum activities include youth outreach provision in Shadwell and Wapping during Ramadhan, developing Watney Market and a Community Fun Day. The project aims to engage, support and sustain cohesion and resilience amongst local residents and organisations through diversity representation, regional activism and community leadership.	01/09/2015	31/03/2017	15,200.00	10,400.00	10,400.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
UpRising	UpRising East London Leadership Programme	UpRising is a youth leadership development organisation. Our mission is to open pathways to power for young people from under-represented backgrounds. We equip them with the knowledge, networks, skills, and confidence to fulfil their leadership potential, find new opportunities and transform their communities through social action projects.	01/09/2015	31/03/2017	14,256.00	14,256.00	14,256.00	0.00	Green	Monitoring demonstrates project is on track and likely to achieve agreed outcomes.
Wapping Bangladesh Association	WBA Community Engagement & Citizenship Project	Working with local residents to build a stronger community where people come together and work with the wider community to tackle community issues collectively and build a stronger community. This project aims to bring about integration and partnership work with the focus on a healthier and active community. Activities includes supporting volunteers to undertake community activity with local residents, developing residents to participate in community activities and themed workshops for local communities.	01/09/2015	31/03/2017	15,520.00	10,618.96	3,267.36	-7,351.60	Green	Verification visit has not yet taken place.
Theme 5 Community Engagement Cohesion and Resilience - Total					165,522	115,756	96,115	-19,640		

Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
Theme 1 - Children, Young People and Families - Community Languages				G10	G8, A1, R1	G9, A1									
Black Women's Health and Family Support	BWHAFS' Somali Mother Tongue Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Boundary Community School	BCS Mother Tongue Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Chinese Association of Tower Hamlets	Chinese Independent School of Tower Hamlets (Mother Tongue Classes)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Cubitt Town Bangladeshi Cultural Association	Cubitt Town Bangladeshi Cultural Association	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Culoden Bangladeshi Parents Association	Culoden Bengali Mother Tongue Programme	01/09/2015	31/08/2018	GREEN	AMBER	GREEN									
EC Lighthouse Ltd	EC Lighthouse/ Lithuanian School	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Limehouse Welfare Association	Limehouse Mother Tongue Classes (Bengali)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Stifford TJRS Community Centre	Stifford Community Language Services	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Teviot British Bangladeshi Association	Opportunity	01/09/2015	31/08/2018	GREEN	RED	AMBER									
Wapping Bangladesh Association	Wapping Bengali Mother Tongue Community Languages Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 1 - Children, Young People and Families - Culture				G8, R2	G6, R4	G6, A2, R2									
Green Candle Dance Company	BanglaHop! after school project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Half Moon Young People's Theatre	Professional theatre venue for young people in Tower Hamlets	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Mile End Community Project	Female Leadership and Empowerment Project	01/09/2015	31/08/2018	RED	RED	RED									
Monakka Monowar Welfare Foundation	Life-changing Musical and Keep-fit Project	01/09/2015	31/08/2018	GREEN	RED	AMBER									
Pollyanna Training Theatre	Musical Theatre & Performance Arts Course	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Ragged School Museum	Family Learning Holiday Programme	01/09/2015	31/08/2018	GREEN	RED	RED									
The Shadwell Community Project	The People GAP	01/09/2015	31/08/2018	RED	RED	AMBER									
Udichi Shilpi Gosthi	Udichi Performing Arts and Festivals Programme for Young People	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Wapping Bangladesh Association	Wapping Children's Arts Education Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Weavers Adventure Playground Association	Play On	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 1 - Children, Young People and Families - Raising Attainment				G9	G8, A1	G9									
Black Women's Health and Family Support	BWHAFS Supplementary School Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Chinese Association of Tower Hamlets	Chinese After School Homework Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Community of Refugees from Vietnam - East London	Home-School Liaison Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Culoden Bangladeshi Parents Association	Culoden Supplementary School	01/09/2015	31/08/2018	GREEN	AMBER	GREEN									
Graduate Forum	Top Tutors	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Headliners (UK)	Digital Citizens	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Newark Youth London	Newark Study Support Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
SocietyLinks Tower Hamlets	Raising Attainment Children and Young People Support Projects 1 Study Support	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Tower Hamlets Parents' Centre	THPC Saturday Study Support Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 1 - Children, Young People and Families - Sports				G7	G7	G7									
Children Education Group	Berner Football Academy	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Lord's Taverners	Wicketz	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Somali Parents and Children's Play Association	Girls' Active play & sports	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Splash Play	Sports & Play Sessions	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Tower Hamlets Youth Sport Foundation	Hub Club Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Tower Hamlets Youth Sport Foundation	Stepping Stones Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									

Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
Vallance Community Sports Association Limited	Sports Access for All	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 1 - Children, Young People and Families - Vulnerable & Excluded				G5, A1	G5, A1	G6									
Attlee Youth and Community Centre	Connecting Children and Families	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Osmani Trust	Shaathi Family Support Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Step Forward	Young Peoples Counselling and Support Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Toyhouse Libraries Association of Tower Hamlets	Mellow Parenting	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Family Action	Tower Hamlets Young Carers Support Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
St Giles Trust	Gamechangers	01/09/2015	31/08/2018	AMBER	AMBER	GREEN									
Theme 1 - Children, Young People and Families - Youth				G13, A1, R1	G13, A1, R1	G15, A2									
Bangladesh Youth Movement	"Challenge For Youth" BME & Bangladeshi Girls Development Programme.	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
City Gateway	Back on Track: Engagement and Progression	01/09/2015	31/08/2018	RED	RED	AMBER									
ELT Baptist Church	Young Women's Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Island House Community Centre	Island House YOU Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Newark Youth London	Newark Adelina and Exmouth Youth Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Ocean Youth Connexions	Ocean Youth Connexions	01/09/2015	31/08/2018	GREEN	AMBER	GREEN									
Osmani Development Trust	Aasha Peer Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Our Base LTD	One Stop Youth Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Shadwell Basin Outdoor Activity Centre	Youth INNIT! - Shadwell Basin	01/04/2016	31/08/2018	n/a	n/a	GREEN									
SocietyLinks Tower Hamlets	Youth - Children and Young People Support Projects 1. Girls Group 2. Accredited Training	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
St Hilda's East Community Centre	St.Hilda's Youth Hub	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Stifford TJRS Community Centre	Stepney YouthInit	01/09/2015	31/08/2018	n/a (Grant Offer Letter being negotiated)	n/a	GREEN									
The Rooted Forum (TRF)	Interventions Without Borders	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
The Rooted Forum (TRF)	Youth INNIT!	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Wadajir Somali Community Centre	Wadajir Homework Club Two	01/09/2015	31/08/2018	GREEN	GREEN	AMBER									
Weavers Community Forum (WCF)	Be Active in the Community (BAC)	01/09/2015	31/08/2018	AMBER	GREEN	GREEN									
Young And Talented Ltd	Young and Talented Performing Arts Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment				G9, A1	G10	G9									
Bowhaven	Equip Initiative	01/09/2015	31/08/2018	GREEN	GREEN	n/a									
DeafPLUS - Breakthrough Deaf and Hearing Integration	Employment for Deaf and Disabled people in Tower Hamlets (EDITH)	01/09/2015	31/08/2018	AMBER	GREEN	GREEN									
Four Corners	ZOOM (formerly known as Creativity Plus)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Island House Community Centre	ABLE - Adult Basic Learning & Employment - Readiness Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Limehouse Project Limited	Enhancing Vocational Access (EVA)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Mind In Tower Hamlets	Upskill	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Newark Youth London	Women into Work	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Osmani Development Trust	Education & Employment	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
The Prince's Trust	Bridging The Gap	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									

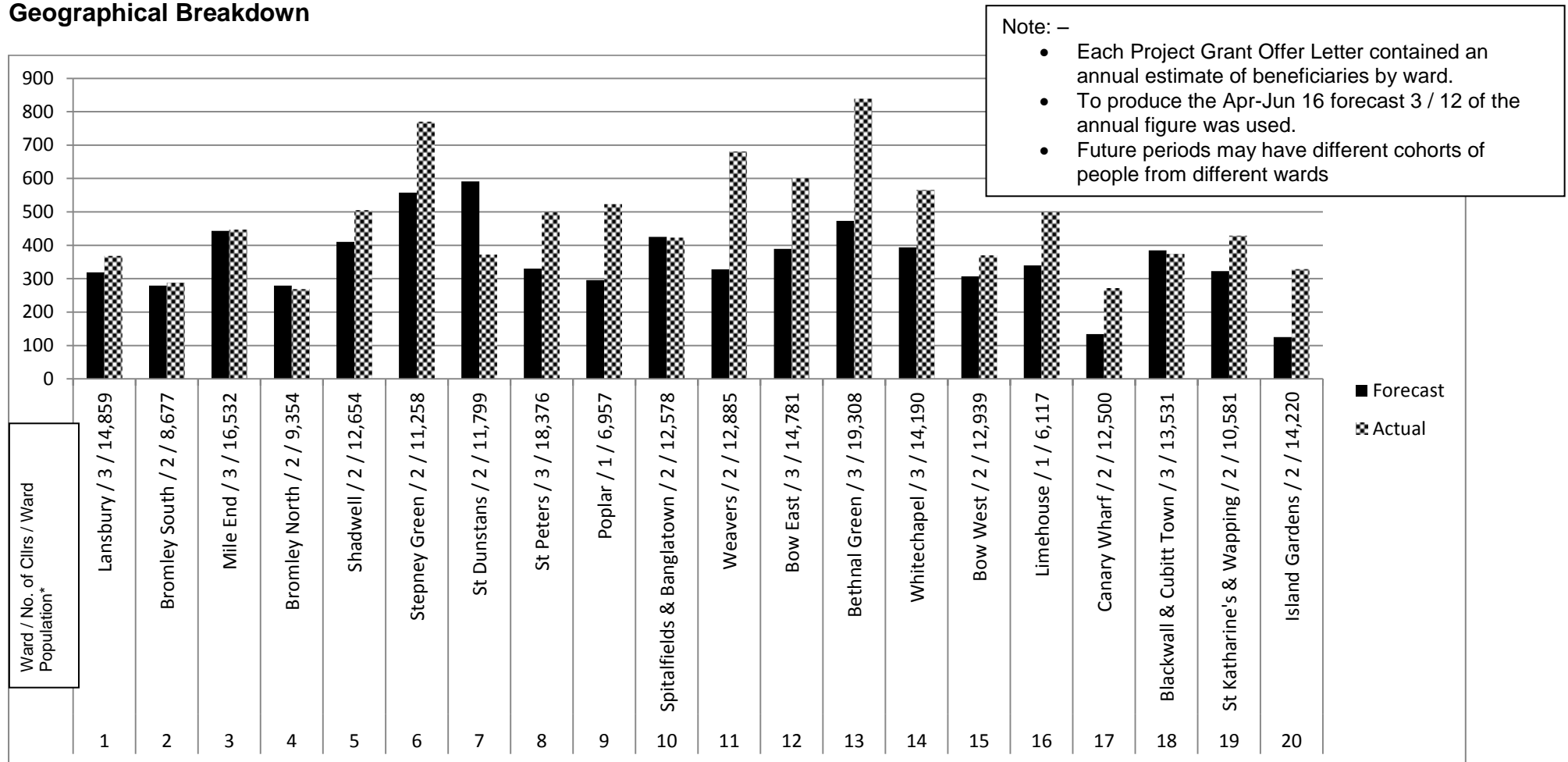
Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
Tower Hamlets Parents' Centre	THPC ICT Embedded Women's ESOL Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services				G11	G11	G11									
Account3 Ltd	LAP 5 Advice Partnership	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Bromley By Bow Centre	Integrated Generalist Advice Service for the North East Cluster	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Citizens Advice Bureau (East End CABx)	Tower Hamlets Borough Wide Advice	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Island Advice Centre	LAP 8 Generalist Advice Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Island Advice Centre	Tower Hamlets Trainee Advice Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Legal Advice Centre	Social Welfare Advice - NW Ward Cluster (LAP 1 and 2)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Limehouse Project Limited	Advice Consortium LAP 7	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Limehouse Project Limited	LAP 3 & 4 Advice Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Stifford TJRS Community Centre	South-west cluster Advice Partnership	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Tower Hamlets Law Centre	Specialist Welfare Advice Partnership	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Toynbee Hall	Tower Hamlets Debt and Money Advice Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 3 - Prevention Health and Wellbeing - Lifelong Learning and Sport				G8	G9	G9									
Bethnal Green Weightlifting Club	Bethnal Green Weightlifting Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Black Women's Health and Family Support	BWHAFS Lifelong Learning programme: Textile & Designs Project, ESOL Classes, and ICT Drop-in	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Limehouse Project Limited	Fit4Life Women In Sport Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Limehouse Project Limited	Limehouse Project's 'First Steps for Women Learning English and ICT	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
London Tigers	London Tigers Healthy Living Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Magic Me	Intergenerational Arts Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Royal London Society for Blind People	Health and Wellbeing Group	01/01/2016	31/08/2018	n/a	GREEN	GREEN									
Tower Hamlets Youth Sport Foundation	Active Families	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Vallance Community Sports Association Limited	SEN Health Development Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 3 - Prevention Health and Wellbeing - Lunch Club				G11	G11, A1	G11, A2									
Age UK East London	Appian Court Activity Centre & Lunch Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Children Education Group	Harkness Luncheon Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Chinese Association of Tower Hamlets	Chinese and Vietnamese Elderly Luncheon Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Community of Refugees from Vietnam - East London	Vietnamese/Chinese Elderly Luncheon Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Dorset Community Association	Older People Lunch Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Ensign Youth Club	Unity	01/01/2016	31/08/2018	n/a	GREEN	GREEN									
Limehouse Project Limited	Limehouse Luncheon Club for Elders	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Somali Senior Citizens Club	Somali Senior Citizens Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
St Hilda's East Community Centre	St Hilda's Lunch Club Plus	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Toynbee Hall	Wellbeing Centre	01/09/2015	31/08/2018	GREEN	AMBER	AMBER									
Wadajir Somali Community Centre	Wadajir Poplar Elderly Lunch Club Two	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Wapping Bangladesh Association	Wapping Senior Citizen's Lunch Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 3 - Prevention Health and Wellbeing				G6	G11, A2, R1	G10, A4									
Ability Bow	Keep Moving	01/01/2016	31/08/2018	n/a	GREEN	GREEN									

Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
Age UK East London	Friend at Home	01/10/2015	31/08/2018	GREEN	GREEN	AMBER									
Bangladesh Youth Movement	"Live Healthy - Enjoy Life" (Bangladeshi women Health & Development Project	01/01/2016	31/08/2018	n/a	RED	AMBER									
Breathing Space	Breathing Space	01/10/2015	31/08/2018	GREEN	GREEN	GREEN									
Bromley By Bow Centre	Fit for All	01/01/2016	31/08/2018	n/a	AMBER	GREEN									
DeafPLUS - Breakthrough Deaf and Hearing Integration	Deaf+Positive Wellbeing Project	01/01/2016	31/08/2018	n/a	GREEN	GREEN									
Family Action	Somali Mental Health Promotion	01/01/2016	31/08/2018	n/a	GREEN	GREEN									
Green Candle Dance Company	Dance for Health at Oxford House	01/10/2015	31/08/2018	GREEN	AMBER	AMBER									
Island House Community Centre	Health & Wellbeing Project 2015-18	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Mind In Tower Hamlets	Wellbeing Service - Coping with Life Recovery Training Programme	01/01/2016	31/08/2018	n/a	GREEN	GREEN									
Praxis Community Projects Ltd	Praxis Health Check	01/01/2016	31/08/2018	n/a	GREEN	GREEN									
The Rooted Forum (TRF)	Bridging The Gap	01/01/2016	31/08/2018	n/a	GREEN	GREEN									
Tower Hamlets Friends and Neighbours	Older People's Befriending Project	01/10/2015	31/08/2018	GREEN	GREEN	GREEN									
Toynbee Hall	Wellbeing in Tower Hamlets	01/09/2015	31/08/2018	GREEN	GREEN	AMBER									
Theme 4 - Third Sector Organisational Development				G3	G3	G3									
Tower Hamlets Council for Voluntary Service	Support to Council funded organisations	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Tower Hamlets Council for Voluntary Service	Supporting VCS organisations based in Tower Hamlets	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Tower Hamlets Council for Voluntary Service	Strategic partner project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN									
Theme 5 - Community Engagement, Cohesion and Resilience				G10, A1	G9, A2	G10, A1									
Betar Bangla	Positive Citizenship	01/09/2015	31/03/2017	GREEN	GREEN	GREEN				n/a	n/a	n/a	n/a	n/a	n/a
City Gateway	Women's Voice	01/09/2015	31/03/2017	GREEN	GREEN	GREEN				n/a	n/a	n/a	n/a	n/a	n/a
Dorset Community Association	Get Involved	01/09/2015	31/03/2017	GREEN	GREEN	GREEN				n/a	n/a	n/a	n/a	n/a	n/a
East London Advanced Technology Training	Equal Voices	01/09/2015	31/03/2017	GREEN	GREEN	GREEN				n/a	n/a	n/a	n/a	n/a	n/a
London Gypsy and Traveller Unit	We are Tower Hamlets Residents too!	01/09/2015	31/03/2017	GREEN	GREEN	GREEN				n/a	n/a	n/a	n/a	n/a	n/a
Newark Youth London	Newark Women's Project	01/09/2015	31/03/2017	GREEN	GREEN	GREEN				n/a	n/a	n/a	n/a	n/a	n/a
Somali Parents and Children's Play Association	Somali Women Engagement Forum	01/09/2015	31/03/2017	AMBER	AMBER	RED				n/a	n/a	n/a	n/a	n/a	n/a
Stifford TJRS Community Centre	Residents and Neighbours Club	01/09/2015	31/03/2017	GREEN	GREEN	GREEN				n/a	n/a	n/a	n/a	n/a	n/a
The Rooted Forum (TRF)	Collective Conscience Project	01/09/2015	31/03/2017	GREEN	GREEN	GREEN				n/a	n/a	n/a	n/a	n/a	n/a
UpRising	UpRising East London Leadership Programme	01/09/2015	31/03/2017	GREEN	GREEN	GREEN				n/a	n/a	n/a	n/a	n/a	n/a
Wapping Bangladesh Association	WBA Community Engagement & Citizenship Project	01/09/2015	31/03/2017	GREEN	AMBER	GREEN				n/a	n/a	n/a	n/a	n/a	n/a

MSG 2015-18 April- June 2016
Beneficiaries Data

Appendix 3

Geographical Breakdown

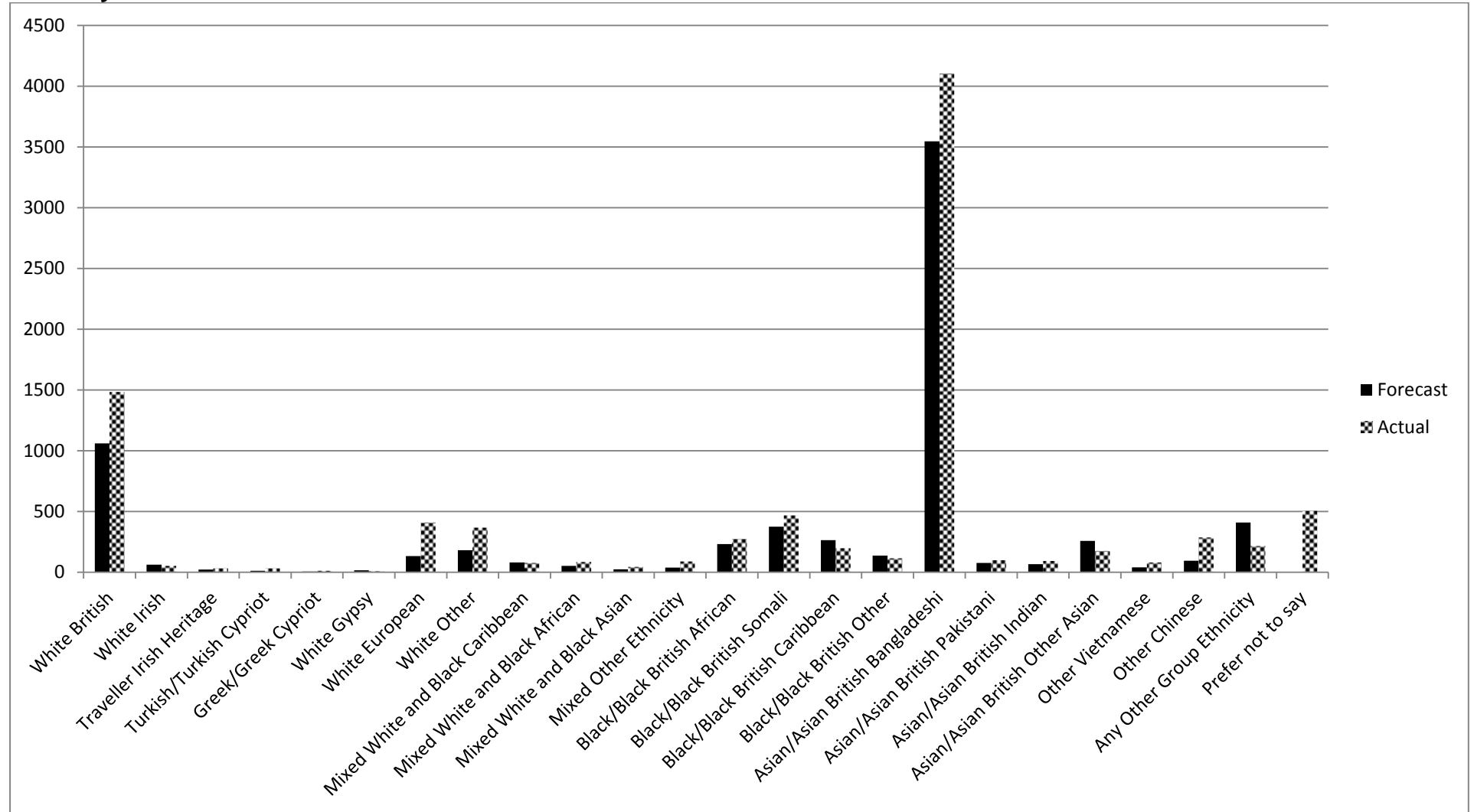


Wards are ranked using the Index of Multiple Deprivation, Lansbury ward is the most deprived and Island Gardens is the least deprived ward in the borough (from LGA ward estimates: IMD 2015)

*Ward Population from Area Profiles – Corporate Research Unit May 2014

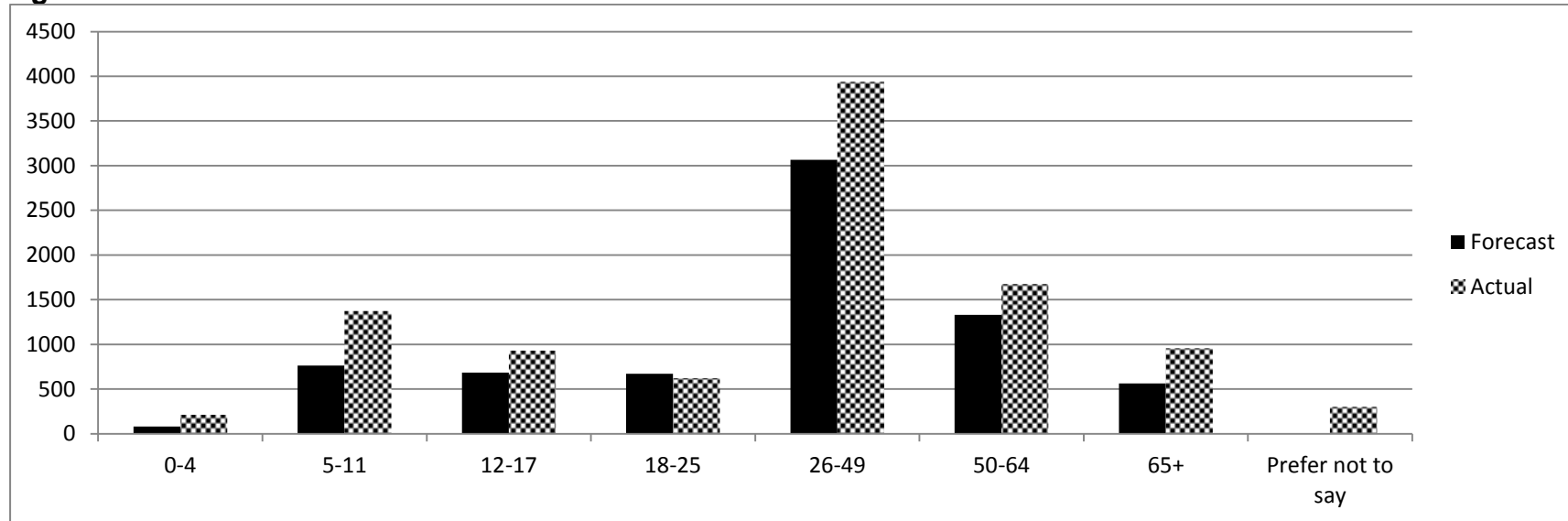
Equalities Breakdown

Ethnicity

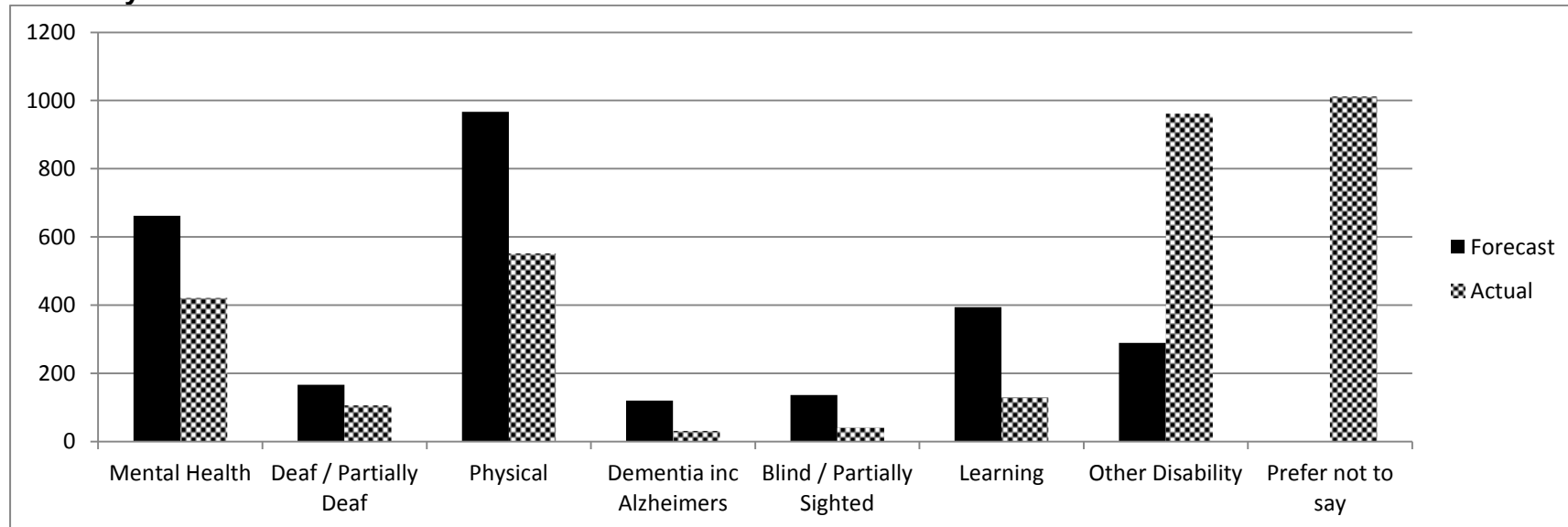


MSG 2015-18 April- June 2016
Beneficiaries Data

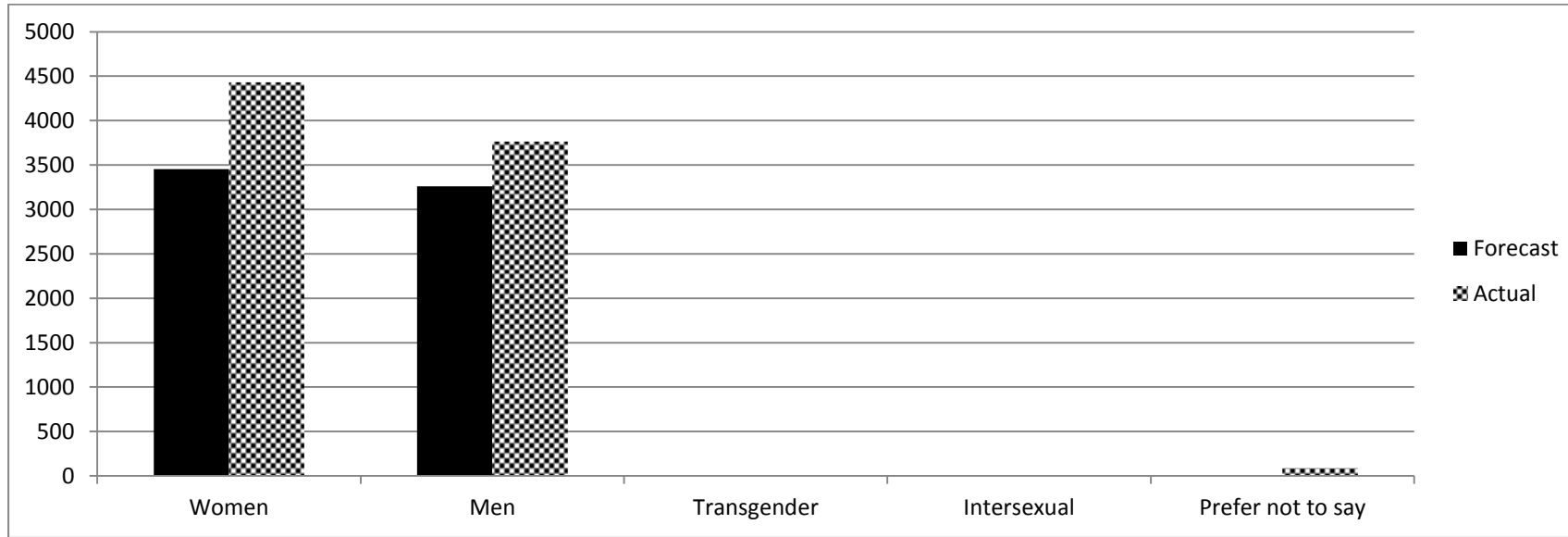
Age



Disability



Sex and Gender



Theme 1 Children, Young People and Families

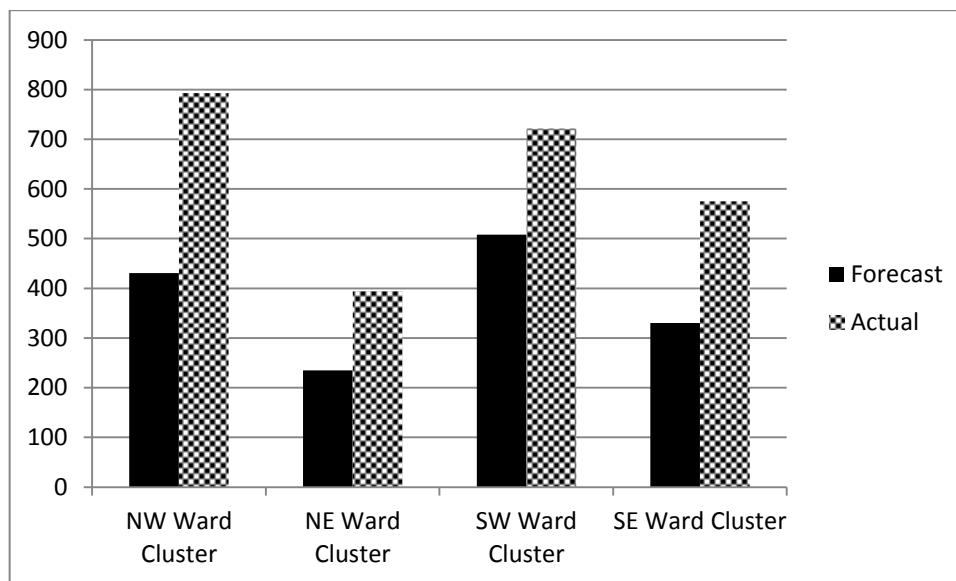
MSG Programme Period 3 (Apr-Jun 2016) Performance Report

Theme 1 – Children, Young People & Families: This theme focuses on seeking the following key outcomes:

- Improved levels of participation, educational attainment and progression for children and young people.
- Children and young people are protected from harm and families are supported to provide a safe environment.
- Harmful relationships among peer/gender groups are reduced.
- Improved physical (such as reduced levels of obesity) and emotional health and wellbeing in children and young people.
- Reduced levels of substance misuse and sexual abuse, violent crime (including domestic violence) and anti-social behaviour.

Geographical Breakdown

The table below shows the number of beneficiaries supported during the period April to June 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> • Bethnal Green • Spitalfields & Banglatown • St Peter's • Weavers 	<ul style="list-style-type: none"> • Bow East • Bow West • Bromley North • Bromley South • Mile End 	<ul style="list-style-type: none"> • Shadwell • St Dunstons • St Katherine's & Wapping • Stepney Green • Whitechapel 	<ul style="list-style-type: none"> • Blackwall & Cubitt Town • Canary Wharf • Island Gardens • Lansbury • Limehouse • Poplar

Raising Attainment Project Portfolio – Children’s Services

No. of live projects – Apr-Jun 16	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
9	9	0	0

There are 9 projects in this category; all classed as ‘Green’ and meeting the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports and case studies received. All projects are working closely with schools and parents to provide reciprocal feedback on their young students. Officers will continue to work with organisations to ensure quality driven provision.

Vulnerable & Excluded Families Project Portfolio – Children’s Services

No. of live projects – Apr-Jun 16	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
6	6	0	0

There 6 projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

Community Languages Project Portfolio - CLC

No. of live projects Apr-Jun 2016	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
10	9	1	0

There are 10 projects in this category; 9 of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

Teviot British Bangladeshi Association (TBBA) – Opportunity – is classed as Amber. There have been continuous problems with obtaining information from the organisation and activity has not been able to be verified. The project is now on a Summer break so no activity can be verified until September.

The April – June 2016 Monitoring Return is late being submitted.

Youth Services Project Portfolio - CLC

No. of live projects – Apr-Jun 16	No. of projects classified as GREEN	No. of projects classified as AMBER	No. of projects classified as RED
17	15	2	0

There are 17 projects in this category; 15 of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

2 classed projects classed as Amber:

City Gateway – Back on Track: Engagement and Progression had had issues with their delivery location and had been classed as Red previously.

A new delivery location has been identified and the project has been classed as Amber pending verification of activity that has already taken place and confirmation of variations to the Grant Offer Letter.

Wadajir Somali Community Centre – Homework Club is classed as Amber. The organisation has recently moved premises and payments are currently on hold awaiting verification. Visit scheduled by 31 August 2016.

Sports Project Portfolio - CLC

No. of live projects – Apr-Jun 16	No. of projects classified as GREEN	No. of projects classified as AMBER	No. of projects classified as RED
7	7	0	0

There are 7 active projects in this category; all of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

Culture Project Portfolio - CLC

No. of live projects – Apr-Jun 16	No. of projects classified as GREEN	No. of projects classified as AMBER	No. of projects classified as RED
10	6	2	2

There 10 active projects in this category; 6 classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

2 projects are classed as Red:

Mile End Community Project - Female Leadership and Empowerment Project

Organisation has outstanding monitoring information to submit to LBTH, including: collated beneficiary records; progress on outcomes; accurate Quarterly Expenditure Transaction List for Period 2; beneficiary registration forms; equalities monitoring; copies of invoices; management committee minutes; confirmation of DBS clearance for staff; job descriptions.

No outputs were delivered by project in Period 3 and no funds were spent. Organisation has not offered satisfactory reasons for this happening.

Ragged School Museum - Family Learning Holiday Programme

This project is on red for under-performance. Its outputs are assessed at the end of each financial year. The Museum has since informed their Grant Officer that the agreed output target for the first financial year of the project, the seven month period September 2015 to March 2016, was a mistake as it related to activity for a full 12 months.

On 8th August the Museum informed their Grant Officer that it would like to take up the offer of a revised profile for discussion, which would be what was achieved in first two Periods by project, plus original targets for remainder of project.

2 projects are classed as Amber:

Monakka Monowar Welfare Foundation (MMWF) - Life-changing Musical and Keep-fit Project

Organisation was unable at project monitoring meeting on 20th July to provide evidence to confirm progress on the majority of the project's outputs, which focus on how the project secures improvements in educational attainment, social inclusion and health for beneficiaries. MMWF's Director has promised to send a report, based on project discussions with beneficiaries and their parents, which will record and confirm progress on these outputs. The Grant Offer Letter for the project had a number of evidence requirements for these outputs which the project has not been maintaining.

Organisation was Red at Period 2 due to under-performance. It reports that it has met re-configured outputs for project as at Period 3, benefitting from change in timetable for project activities. LBTH is awaiting information to confirm attainment of most of these outputs.

The Shadwell Community Project - The People GAP

The following information is still outstanding

- Revised and accurate Quarterly Expenditure Transaction Lists for both Periods 1, 2 and 3.
- Bank statement to confirm salary payments for June 2016.
- Monitoring information for outcomes achieved in Period 1

a one page summary of the actions which SCP has taken in response to Playground Annual Inspection report from October 2015.

Grant Officer has been liaising with organisation on an ongoing basis to receive satisfactory monitoring information for Periods 1 and 2. Revised Quarterly Expenditure Transaction Lists have been submitted for Periods 1, 2 and 3, but totals quoted are much less than what is in Grant Offer Letter.

Organisation is working on an improvement plan with the CVS.

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Theme 2 Jobs, Skills & Prosperity

MSG Programme Period 3 (Apr-Jun 2016) Performance Report

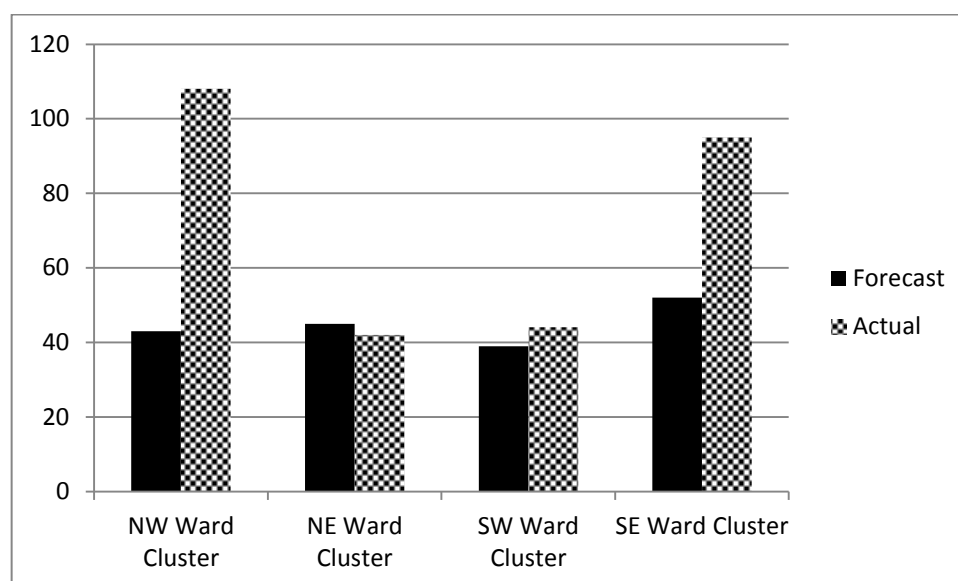
Theme 2 – Jobs, Skills & Prosperity: This theme focuses on seeking key outcomes including:

- Measurable increase in the numbers of people moved closer to the labour market and prepared for sustained employment.
- Reduce the numbers of residents in the borough with no qualifications or training
- Improved integration of pathway to work employment support services
- Reduction in numbers of residents negatively impacted by welfare reforms
- Minimisation of the number of residents facing housing repossessions
- Increase in the numbers of residents supported with addressing problem debts
- Increases in number of residents on low incomes receiving their correct benefit /tax credit entitlement
- Empowering residents and building resilience

Routeways to Employment

Geographical Breakdown

The table below shows the number of beneficiaries supported during the period April to June 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> Bethnal Green Spitalfields & Banglatown St Peter's Weavers 	<ul style="list-style-type: none"> Bow East Bow West Bromley North Bromley South Mile End 	<ul style="list-style-type: none"> Shadwell St Dunstons St Katherine's & Wapping Stepney Green Whitechapel 	<ul style="list-style-type: none"> Blackwall & Cubitt Town Canary Wharf Island Gardens Lansbury Limehouse Poplar

Routeways to Employment Project Portfolio – Development & Renewal

No. of live projects – Apr-Jun 16	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
9	9	0	0

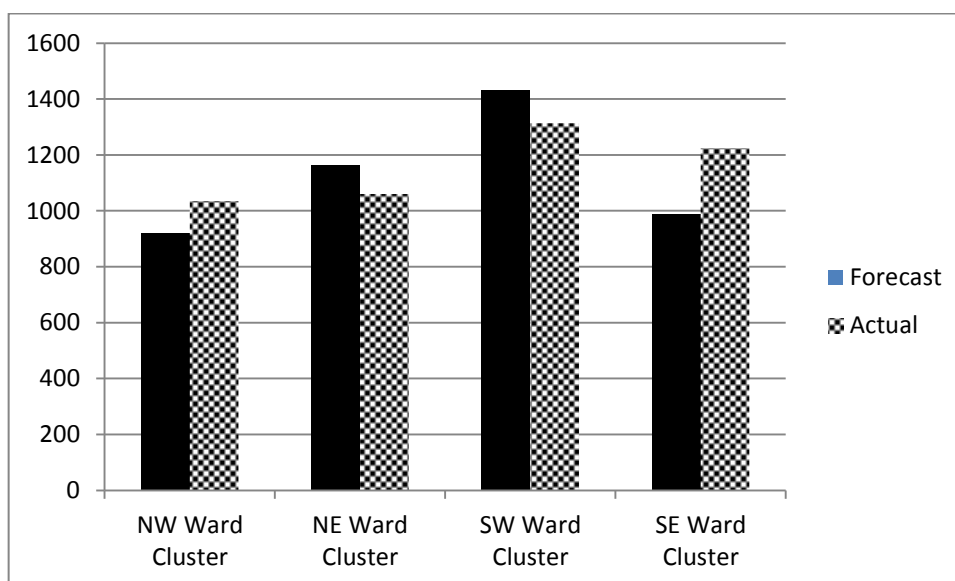
There 9 active projects in this category; all of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

An additional project Bowhaven – Equip Initiative withdrew from the programme. Due to staff changes at the organisation and clients coming through the project that are further away from the labour market than was initially anticipated the organisation has determined that they and their partner no longer have the resource capabilities to deliver the project.

Social Welfare Advice Services

Geographical Breakdown

The table below shows the number of beneficiaries supported during the period April to June 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> Bethnal Green Spitalfields & Banglatown St Peter's Weavers 	<ul style="list-style-type: none"> Bow East Bow West Bromley North Bromley South Mile End 	<ul style="list-style-type: none"> Shadwell St Dunstons St Katherine's & Wapping Stepney Green Whitechapel 	<ul style="list-style-type: none"> Blackwall & Cubitt Town Canary Wharf Island Gardens Lansbury Limehouse Poplar

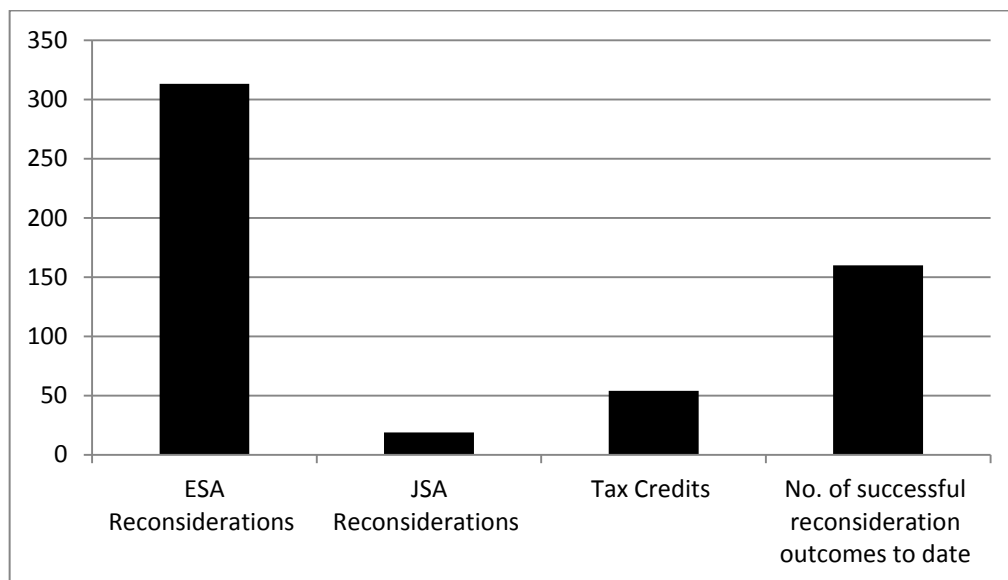
Social Welfare Advice Services Project Portfolio – Development & Renewal

No. of live projects – Apr-Jun 16	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
11	11	0	0

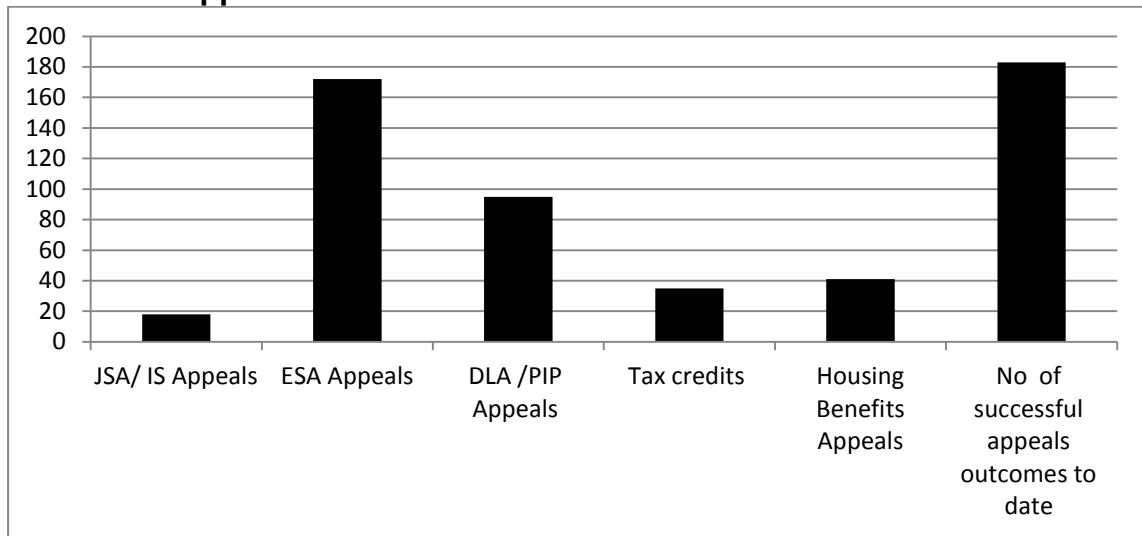
There 11 active projects in this category; all of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

Key Social Welfare Advice outcomes achieved in the quarter include:

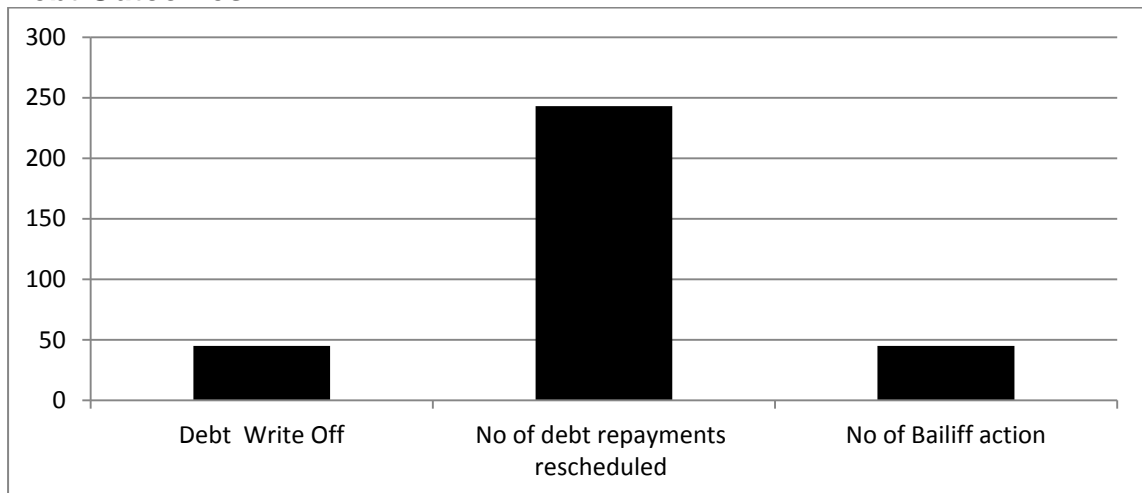
Number of Reconsiderations



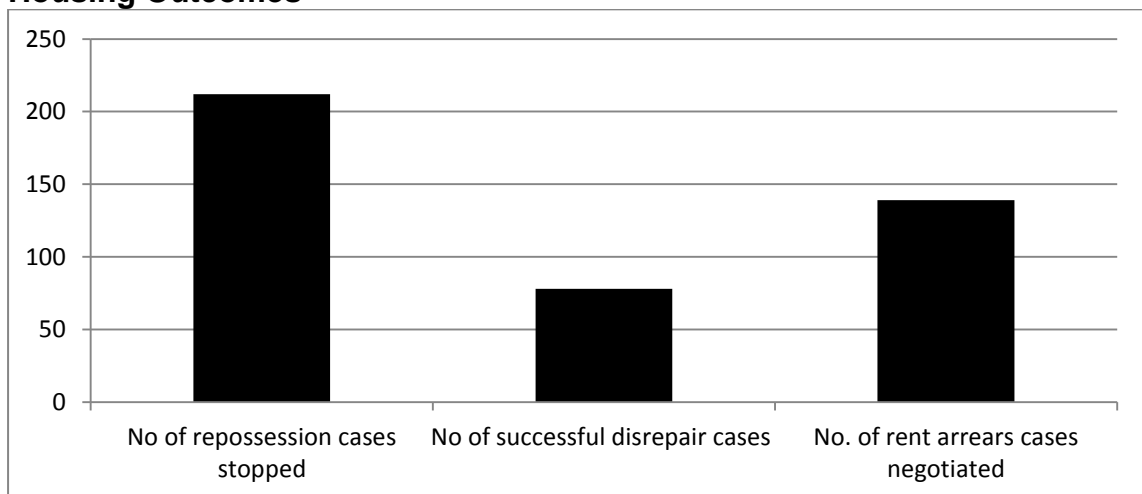
Number of Appeals



Debt Outcomes



Housing Outcomes



Theme 3 Prevention Healthy and Wellbeing

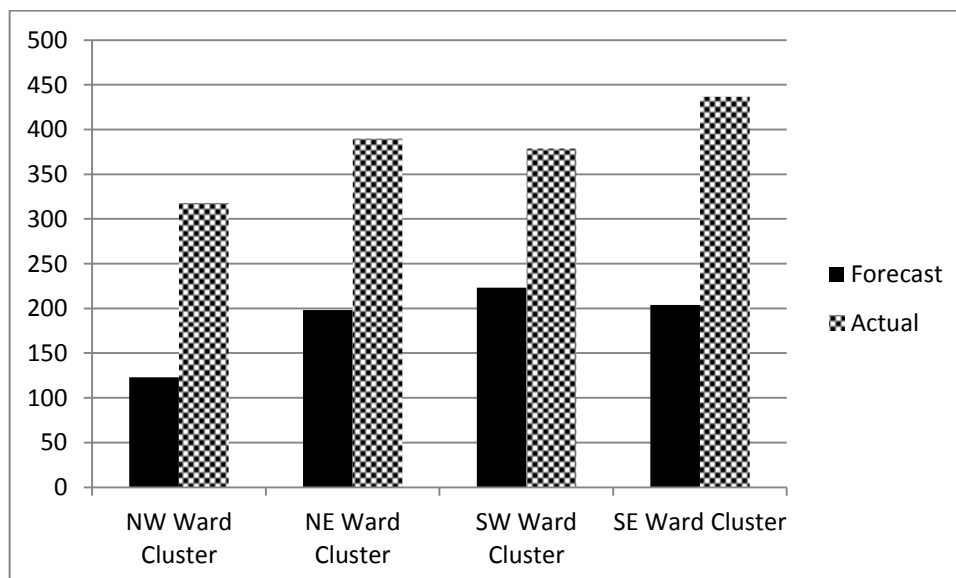
MSG Programme Period 3 (Apr-Jun 2016) Performance Report

Theme 3 – Prevention, Health & Wellbeing: This theme focuses on seeking key outcomes including:

- Increased number of vulnerable residents leading healthier lifestyles through improved diets, taking regular exercise and related activities, including lunch club attendees
- Improved emotional health and wellbeing of children and young people and families
- Reduced loneliness and social isolation
- Greater community cohesion
- Increased knowledge about where to go for advice and information
- Improved health and well-being through access to cultural activity that brings people together, allows for self-expression including projects around memory and cross generational activity

Geographical Breakdown

The table below shows the number of beneficiaries supported during the period April to June 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> • Bethnal Green • Spitalfields & Banglatown • St Peter's • Weavers 	<ul style="list-style-type: none"> • Bow East • Bow West • Bromley North • Bromley South • Mile End 	<ul style="list-style-type: none"> • Shadwell • St Dunstons • St Katherine's & Wapping • Stepney Green • Whitechapel 	<ul style="list-style-type: none"> • Blackwall & Cubitt Town • Canary Wharf • Island Gardens • Lansbury • Limehouse • Poplar

Prevention, Health & Wellbeing Project Portfolio – Adult Services

No. of live projects – Apr-Jun 16	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
14	10	4	0

There are 14 projects in this category; 10 of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

There are 4 projects classed as Amber:

Age UK East London - Friend at Home

Outputs show under performance in the quarter which has resulted in the project being classed as Amber for April – June 2016. Actions have been agreed to improve performance and the project is scheduled to return to Green for the next period.

Bangladesh Youth Movement - 'Live Healthy - Enjoy Life' (Bangladeshi women Health & Development Project)

Due to funds not being released because of the premises condition the project was only able to run for one month starting in January 2016. This led to the first period being classed as Red. The premises issue has now been resolved and the project is trying to catch up on its targets with the second period now classed as Amber.

Green Candle Dance Company - Dance for Health at Oxford House

April – June 2016 monitoring return shows under performance for the period. A formal request to vary the Grant Offer Letter has been made.

Toynbee Hall - Wellbeing in Tower Hamlets

There has been a change of personnel at the organisation and a move of location. Evidence of outputs are being retrieved from archive and these need to be evidenced before payment. Previous verification has found issues that are being resolved and a further verification visit will follow.

Lunch Club Project Portfolio – Adult Services

No. of live projects – Apr-Jun 16	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
12	11	1	0

There are 12 projects in this category; 11 of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

Toynbee Hall – Wellbeing Centre is classed as Amber.

There has been a change of personnel at the organisation and a move of location. Evidence of outputs are being retrieved from archive and these need to be evidenced before payment. Previous verification has found issues that are being resolved and a further verification visit will follow.

Lifelong Learning & Sport Project Portfolio - CLC

No. of live projects Apr-Jun 16	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
9	9	0	0

There are 9 projects in this category; all of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

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Theme 4 Third Sector Organisational Development

MSG Programme Period 3 (Apr-Jun 2016) Performance Report

Theme 4 – Third Sector Organisational Development: This theme focuses on seeking key outcomes including:

- Increased number of local VCS organisations with Quality Assurance accreditations
- Increased levels of external grant funding secured by local VCS organisations
- Increase in the number of organisation able to effectively manage grant funded activities and better demonstrate the impact of their work
- Improved sustainability of specialist resources that are used by a wide range of third sector organisations to deliver their work

Geographical Breakdown

Theme 4 is focused on supporting organisations rather than individual beneficiaries. Organisations from across the borough are currently being supported by the Theme 4 projects.

- In relation to support for LBTH Funded Organisations training/support sessions have been provided covering a range of activities including those outlined below.
 - governance
 - fundraising
 - premises
 - LBTH on-line monitoring system
 - recruitment of project staff
 - volunteering
- In relation to Supporting VCS organisations based in Tower Hamlets training/support sessions have been provided covering a range of activities including those outlined below.
 - insurance
 - policies and procedures
 - data protection
 - volunteering
 - volunteering standards
 - fundraising
- Support to Council Funded Organisations:
 - Between April-June 2016 26 organisations received support through the project

- Supporting VCS organisations based in Tower Hamlets project
 - Between April-June 2016 40 organisations received support through the project

- The Priority 1 and 2 Project delivered the following training courses during April-June 2016:
 - Supporting Volunteers Towards Gaining Employment: attended by 5 MSG-funded group and 6 non-MSG-funded groups
 - Volunteer Application & Selection: attended by 1 MSG-funded group and 2 non-MSG-funded groups
 - Volunteer Policy: attended by 2 MSG-funded groups and 5 non-MSG-funded groups

- In relation to the Strategic Partner Project, a key concern in April-June 2016 has been premises for voluntary sector organisations in the borough in relation to the Council’s Review of Community Buildings. THCVS has worked with other stakeholders on the Premises Forum to address areas of concern.

Project Portfolio – Resources

No. of live projects – Apr-Jun 16	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
3	3	0	0

There 3 projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

Theme 5 Community Engagement, Cohesion and Resilience

MSG Programme Period 3 (Apr-Jun 2016) Performance Report

Theme 5 – Community Engagement, Cohesion and Resilience:

This theme focuses on seeking key outcomes including:

- Identifiable increase in numbers of local residents taking on key leadership and representational roles within the community
- Increase in number of people who feel they are getting on better with others in their communities, as identified from annual community surveys
- Increased opportunities for communities to work together on local improvement projects, cultural celebration and exchange

April – June 2016 summary:

The 11 projects funded under this stream provide activities aimed at supporting and nurturing and promoting cohesion and also build the capacity of participants to create, lead and deliver projects on behalf of their communities. Projects are expected to improve the engagement of diverse groups and include an activity that brings people of different backgrounds together to develop strong and positive relationships through positive interactions. Projects funded include those that tackle local priorities and concerns whilst involving residents in local interventions, those that celebrate local life and share cultures through relevant events and others that develop community organising and community leadership skills. Many of the projects incorporate all of these areas of work.

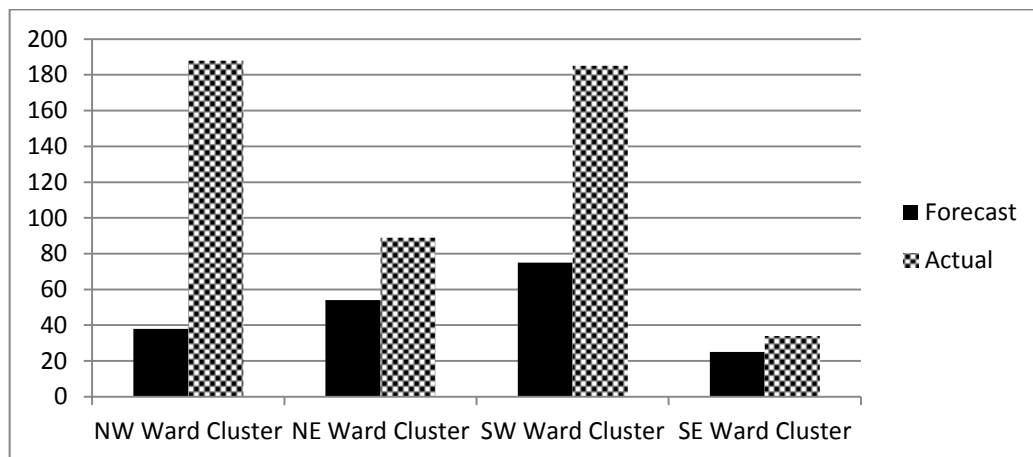
All mainstream grant funded projects identify outcomes for participants and implement outcome measurement that is included in their grant agreements. Outcome reporting is provided to officers through reports, case studies and project evaluations. All projects funded by this theme have demonstrated achievement in movement of participants towards



agreed outcomes. Those reported include demonstration of increased understanding of issues concerning local communities, enhanced aspirations to become community leaders and increased knowledge and understanding of others. The funding can also demonstrate positive outcomes for the local community in terms of resolution of local issues. Additionally, local area improvement has been worked towards. Social action campaigns undertaken have encouraged local young people to vote and increased knowledge of an environmental issue.

Geographical Breakdown

The table below shows the number of beneficiaries supported during the period April to June 2016 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
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Project Portfolio – LPG


No. of live projects – Apr-Jun 16	No. of projects classed as GREEN	No. of projects classed as AMBER	No. of projects classed as RED
11	10	0	1

Ten out of the eleven funded projects are classified as 'Green' and all report they are meeting expected outputs. Where appropriate projects have demonstrated activities aimed an inclusion of participants from different communities, targeting those that are not accessing their project. Many have shown continuous improvement in the quality of projects resulting in improved outcomes for participants.

Somali Parents and Children's Play Association - Somali Women Engagement Forum is classed as Red.

There have been delivery issues from the beginning and the project has been classed as Amber for the previous two periods while support was provided to help the project get back on track.

A detailed delivery schedule was developed to help address these issues including when sessions were taking place. However, an unannounced visit to one of the sessions found there was no activity happening. The project has now been classed as Red and the organisation has been informed.

<p>Commissioner Decision Report 27 September 2016</p>	 TOWER HAMLETS
<p>Report of: Zena Cooke, Corporate Director Resources</p>	<p>Classification: Unrestricted</p>
<p>Emergency Funding – Revised Criteria</p>	

Originating Officer(s)	Everett Haughton – Third Sector Programmes Manager Mohammed Ahad – Community Programmes Officer
Wards affected	All wards
Key Decision?	Yes
Community Plan Theme	One Tower Hamlets

Executive Summary

The current Emergency Funding Programme was established in October 2014. Since then, the Council has been through a number of changes – in particular around how grant decisions are made. It is felt that the existing application and decision making processes together with the current criteria and guidance for applicants requires revision.

This report sets out a number of proposed changes in an effort to meet the emerging needs of the local Voluntary and Community Sector and to ensure a clear understanding of the Programme and consistency in the approach to assessing applications and the awarding of grants.

Recommendations:

Commissioners are recommended to:

1. Consider and agree the revised process and criteria for the Emergency Funding as detailed in paragraphs 3.9 and 3.10 of this Report.
2. Agree that a report detailing feedback on the revised scheme be submitted to the Commissioners three (3) months following implementation of the revised process, taking account of the views of the Third Sector Advisory Board (TSAB).
3. Agree to revise the arrangements for decision making as detailed in option 2 in paragraph 3.9 of this Report.
4. Consider and agree the examples of matters that are likely and unlikely to be funded through the programme as detailed in the table at paragraph 3.12 of this Report.
5. Note and comment on the issues relating to Reserves as set out in paragraphs 3.13 to 3.17 of this Report.
6. Agree the revised application, assessment forms and FAQs at Appendices A, B and C respectively.

1. REASONS FOR THE DECISIONS

- 1.1 Revised processes and criteria are required for the Emergency Funding Programme as the existing process and criteria, which were agreed by the Corporate Grants Programme Board (CGPB) in September 2014, are no longer fit for purpose going forward in terms of the funding pressures, needs and priorities being faced by local organisations.
- 1.2 A revised criteria and process would allow a clear and consistent approach to funding organisations through the Programme and to ensure efficiency in how the programme is delivered. A review is also required to ensure that 'lessons learnt' since the programme's inception are implemented to ensure effective support to those organisations delivering activities and services which meet the Council's strategic priorities.

2 ALTERNATIVE OPTIONS

- 2.1 Commissioners may decide to continue with the existing process and criteria or suggest changes to the revised proposals.

3. DETAILS OF REPORT

- 3.1 Historically, the Council has had emergency funding arrangements in place enabling local third sector organisations to apply for what was often referred to as "life-and-limb" support to tackle unforeseen emergencies.
- 3.2 The current Emergency Funding Programme was approved by Mayoral decision on 23 October 2014. This followed a detailed report on the need to re-introduce a programme which was presented to the Corporate Grants Programme Board (CGPB) in September 2014. The programme was established with a one-off allocation of £250,000 from the Corporate Match Funding budget. The maximum available grant to community organisations is £20,000 (within a rolling 12-month period).
- 3.3 Since the inception of this Programme in October 2014, funding has been approved to 18 organisations totalling £154,000. This leaves a remaining budget of £96,000. Of the 18 approval decisions, 6 are currently still live.
- 3.4 The report to the CGPB in September 2014 agreed the process and criteria for the Programme. The early applications were therefore considered by that body and funding decisions made based upon its understanding of the scheme and its interpretation of the criteria etc.
- 3.5 Since that time however, the Programme has been reported on as part of the PwC review as well as now being subject to the Directions made by the Secretary of State. Whilst the processes, arrangements, and criteria have remained unchanged; the decisions being made are significantly different. Consequently, this has led to a lack of clarity and understanding among Voluntary and Community Sector Organisations in terms of: whether they

qualify for support under this programme; and, what specific items of organisational expenditure are likely to be supported.

3.6 Key aspects of the existing programme are outlined below:

Existing Criteria

An organisation is eligible to apply for emergency funding if it:

- Is already in receipt of Council funding
- Provides a service that is of strategic importance to the borough
- Is in danger of closing down or is unable to continue to provide core funded services at a 'reasonable level or standard'
- Has already taken/or is in the process of implementing reasonable measures to address the situation
- Is able to demonstrate that it can sustain itself once any emergency funding has been utilised
- Meets the council's Best Value considerations.

Existing Process

3.7 There was initially a two (2) stage process for organisations who sought emergency funding from the Council. This included completing an initial assessment form to check eligibility; those that were eligible would then complete a Funding Request Form.

3.8 The current process includes applications being made to the Programme which are assessed and moderated by Council staff. Reports are then prepared for Commissioners' consideration at their next available meeting. Although decisions are made at Commissioners' meetings, nothing can be implemented until the decision sheet is made available. The entire process can take up to three (3) months from organisations submitting their application to receiving any funding, if successful. Concerns have been raised by organisations that this is not helpful when trying to deal with emergencies.

Revised Process

3.9 It is proposed that, in order to increase efficiency, the Programme has a single application form (a copy of which is at Appendix A) rather than the current two (2) stage process. There are two (2) options in terms of how decisions could be made and how long each is likely to take. These are detailed below:

Option 1 – Continue with current process

Continue with current process whereby decisions are made at the Commissioners' Pre-Agenda Meetings. An example of timing is set out in the table below:

		Timing
1	Application deadline	23 rd September 2016
2	Assessment and preparing Commissioner report	1 week
3	Legal & Finance comments Deadline	4 th October 2016
4	Pre-Agenda Draft Report Deadline	10 th October 2016
5	Pre- Agenda Meeting	18 th October 2016
6	Decision sheet published	24 th October 2016

7	Grant Agreement negotiations start / contracts signed / initial payment made	7 th November 2016
		Minimum of 6 weeks

Option 2 – Revise timetable to introduce specific Commissioner meetings to consider Emergency Grant applications.

Introducing an approach similar to that taken for property related decisions, whereby meetings are arranged as and when required to consider emergency grant funding applications will reduce the time taken for decisions to be made allow organisations with an emergency to have a decision or receive funds more quickly.

As the criteria and assessment form for the programme will be tightened, clear recommendations, with the use of the assessment form (a copy of which is at Appendix B), would continue to be provided to enable an informed decision to be made.

With this option all decisions taken by the Commissioners would be reported to the next appropriate Grants Review Sub Committee/ Grants Decision Making meeting for information.

		Timing
1	Application deadline	23 rd September 2016
2	Assessment and preparing report	1 week
3	Decision made by Commissioners at next available meeting	3 rd October 2016
4	Contract negotiations start / contracts signed / initial payment made	17 th October 2016
		Minimum of 3 weeks

Revised Criteria

3.10 There are concerns within the Sector that there is not a consistent approach in what is being funded through the Programme. There is therefore a need to ensure that organisations are clear on what **is likely to be funded** and what is **unlikely to be funded**. This can be achieved by strengthening and tightening the criteria. It is proposed that in order to be considered for Emergency Funding, organisations must meet **all** of the following criteria:

- Be a voluntary/community sector/ not-for-profit organisation
- Have a formal legal structure together with an appropriate governing document
- Have a base within Tower Hamlets or a demonstrable track record of successful service delivery within the borough
- Have a bank or building society account in the organisation's name
- The organisation is able to demonstrate financial viability
- Provides project activities that mainly benefit Tower Hamlets residents
- Is already in receipt of Council funding

- Provides evidence that their project/organisation is consistent with Council priorities as detailed in the Strategic / Community plan
- Is in danger of closing down or is unable to continue to provide core funded services at a 'reasonable level or standard'
- Has already taken/or is in the process of implementing reasonable measures to address the situation
- Is able to demonstrate that it can sustain itself once any emergency funding has been utilised
- Has a formal reserves policy

Examples of Emergency Funding applications and considerations

3.11 In a number of instances, organisations have queried whether their particular emergency is something that could be funded through the Programme. It is therefore considered that a guide of which applications may or may not be successful would be useful for organisations, however it is important to note that each application will be considered on its own merits and individual circumstances.

3.12 The table below provides some examples of applications which may be made. The list is not exhaustive and each application will be individually considered on a discretionary basis. **Organisations must clearly demonstrate the need for the funding within their application and clearly specify within the application details demonstrating how the unforeseen emergency came about.**

Emergency funding may not be awarded for the following	Emergency funding may be awarded for the following
Accreditation fees	Building repairs (for essential emergency work)
Computers / tablets	Health & Safety equip/improvements
Fundraising strategies	DDA Improvements
Business plans	
Consultancy fees	Redundancy costs arising as a consequence of council action or inaction
Insurance	Staff salaries / wages (to cover unforeseen med/long-term absences)
Delivering new project	Winding up costs
Enhancing existing project	
Furniture	
Photocopying	
Smart phones	
Staff training	
Team building away-days	
Volunteer training	
To pay debts	
Project match funding	

Volunteer expenses	
Utilities – gas, electricity	
Rent increases (where due notice of the rent increase has been supplied)	

- 3.13 The Council is looking at other options that it may be in a position to provide such as provision of an interest free loan taking into account the circumstance, affordability and viability of organisations. These options will form part of the review that will be reported back in three months following input from the Third Sector Advisory Board.
- 3.14 In addition to the appropriateness of the planned use of the funds, an important factor in deciding whether an Emergency Funding grant will be awarded will be the level of reserves held by the applicant at the time of application.
- 3.15 The Council does not specify what levels of reserves are appropriate or reasonable for organisations to be considered for Emergency Funding. This is consistent with guidance from the Charity Commission (Jan, 2016) which states that: ***‘there is no single level, or even a range of, reserves that is right for all charities’. Any target set by trustees for the level of reserves to be held should reflect the particular circumstances of the individual charity’.***
- 3.16 Additionally, whilst it is accepted that an organisation may hold reserves as ‘essential funds’ and which will enable the Trustees / Management to meet the organisation’s legal liabilities in the event of a crisis situation, there is a difference when it comes to reserves which are merely ‘designated funds’ that may be set aside for planned activities such as redecoration of a building.
- 3.17 All organisations that apply for Emergency Funding will be required to have a reserves policy that clearly details the level of reserves that the organisation should hold. This should include details of reserves that are ‘free’ and those that are required if the organisation is at risk of closure. Reserves that are deemed to be ‘free’ must be exhausted before Emergency Funding can be considered. Potential applicants should also bear in mind that the Charity Commission’s guidance suggests that reasons why organisations should build up reserves includes tackling *‘the risk of unforeseen emergency and other unexpected need for funds’*. Therefore, an organisation’s ‘first port of call’ in dealing with an emergency, should not be an Emergency Funding application to the Council.
- 3.18 In considering whether an organisation is recommended for funding, officers will take into consideration the level of reserves held by the organisation alongside the detail of the organisation’s written reserves policy and the use of their reserves in meeting the stated emergency.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

There are no direct financial implications arising from this report.

5. LEGAL COMMENTS

- 5.1 This report sets out proposed changes to the Emergency Funding Programme in an effort to meet the emerging needs of the local Voluntary and Community Sector. The aim is to ensure a clear understanding of the Programme and to achieve consistency in the approach to both assessing applications and the subsequent awarding of grants.
- 5.2 Whilst there is no strict legal definition of grant, a grant is in the nature of a gift and is based in trust law. However, grants are often given for a purpose so it is sometimes unclear whether a grant has been made or the arrangement is a contract for services. A contract for services is not a grant and therefore, an arrangement which is classified as a contract for services would be outside the remit of the power conferred upon the commissioners to approve.
- 5.3 There will be many grants which are made by the Council for the purpose of discharging one of its statutory duties. However, as a grant is in the nature of a gift, it is considered there must be some element of discretion on the part of the Council as grantor as to whom a grant is made to and whether this is made. If the Council is under a legal duty to provide a payment to a specific individual or organisation, and cannot lawfully elect not to make such a payment, then that should not amount to a grant.
- 5.4 In the case of the Emergency Funding Programme, the Council is not under a legal duty to provide these payments. The payments are discretionary and therefore are considered to be grants.
- 5.5 The power of the commissioners to make decisions in relation to grants arises from directions made by the Secretary of State on 17 December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions). Paragraph 4(ii) and Annex B of the Directions together provide that, until 31st March 2017, the Council's functions in relation to grants will be exercised by appointed Commissioners, acting jointly or severally. This is subject to an exception in relation to grants made under section 24 of the Housing Grants, Construction and Regeneration Act 1996, for the purposes of section 23 of that Act (disabled facilities grant).
- 5.6 To the extent that the Commissioners are exercising powers which would otherwise have been the Council's, there is a need to ensure that the Council has the power to make the grant in question. In that regard, the proposed grants would be supported by the Council's general power of competence. Section 1 of the Localism Act 2011 gives the Council a general power of competence to do anything that individuals generally may do, subject to specified restrictions and limitations imposed by other statutes.
- 5.7 The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty. Changes to the Emergency Funding Programme to ensure a clear understanding of the Programme and to achieve consistency in the approach to

both assessing applications and the subsequent awarding of grants is consistent with that duty. Best Value considerations have also been addressed in paragraph 7 of the report.

- 5.8 When making decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1. The Council's support of the voluntary and community sector through grants contributes to the delivery of One Tower Hamlets priorities and objectives.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 Grants are considered through the Emergency Fund Programme to ensure organisations are not at risk of increased costs in future when an emergency isn't remedied and to safeguard any existing Council projects the organisation may be delivering.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 There are no immediate sustainable or environmental issues arising from this report.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 A number of different risks arise from any funding of external organisations. The key risks are:

- The funding may not be fully utilised i.e. allocations remain unspent and outcomes are not maximised
- The funding may be used for purposes that have not been agreed e.g. in the case of fraud
- The organisation may not in the event have the capacity to achieve the contracted outputs/outcomes

- 9.2 As part of the Programme Management arrangements, support will be provided to ensure that all risks are minimised.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 There are no immediate Crime and Disorder reduction implications.

11. SAFEGUARDING IMPLICATIONS

- 11.1 There are no safeguarding risks or benefits from the proposals detailed in the report.
-

Linked Reports, Appendices and Background Documents

Linked Report

Appendices

- Appendix A – Revised Application Form
- Appendix B – Emergency Funding FAQs

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- NONE

Officer contact details for documents:

- Everett Haughton – Third Sector Programmes Manager
Telephone Number: 0207 364 4639
Everett.Haughton@towerhamlets.gov.uk

**TOWER HAMLETS COUNCIL
Emergency Funding Application Form**

Name of organisation:	
Address:	
Wards served:	
Name of person completing request:	
Position in organisation:	
Contact email address:	
Organisation website address:	
Telephone contact:	
Amount Requested:	£

<p>Please set out below the purpose(s) for which the requested funding will be used add additional rows below as required</p>	
Explanation/Description	Cost
	£
	£
	£
	£
	£
	£
TOTAL	£

<p>Please explain why your organisation has a financial emergency <i>(This textbox can be expanded to provide as much information as required)</i></p>

<p>Please provide details of what action you have taken to date in an effort to mitigate the emergency <i>(This textbox can be expanded to provide as much information as required)</i></p>

How you will ensure the organisation will be financially sustainable once emergency funding has been utilised?

(This textbox can be expanded to provide as much information as required)

Please demonstrate how your project is of strategic importance to the borough, in particular referring to the Council's Community, Strategic and/or other Plans/Strategies. Links to these plans can be found within the criteria for the Emergency Funding Programme,

(This textbox can be expanded to provide as much information as required)

Please explain precisely how the emergency is likely to impact on the organisation as a whole

(This textbox can be expanded to provide as much information as required)

Please detail all Council funding you are currently receiving

(This textbox can be expanded to provide as much information as required)

Please detail how the emergency will affect any project or initiative currently funded by the Council.

(This textbox can be expanded to provide as much information as required)

Please clarify the likely impact on potential or actual service users if the emergency isn't tackled.

(This textbox can be expanded to provide as much information as required)

Please detail what additional costs your organisation may suffer if the emergency situation is not addressed

(This textbox can be expanded to provide as much information as required)

If your organisation has 'free reserves', please explain why these can't be used to tackle the emergency

(This textbox can be expanded to provide as much information as required)

FUNDING SOURCE	2015/16 or most recent reporting year (Actual)	2016/17 or year to date
State your financial year end	£	£
Charitable Trusts/Foundations		
Sub Total	£	£
Business Donors or Sponsorship		
Sub Total	£	£
LBTH Grants or Contracts (Show all individual projects separately)		
Sub Total	£	£
Other Income e.g. subscriptions, fee/charges etc.		
Sub Total	£	£
Please provide details of any 'free reserves' that you have		
Sub Total	£	£
Please detail all designated reserves you have (for repairs or other use)		
Sub Total	£	£
Any other funds		
Cash in bank accounts		
Available overdraft		
Shares		
Investments		
Loans made to individuals and organisations		
Significant outstanding debts owed to your organisation		
Contract or grant claims submitted but not yet received		
Sub Total	£	£

TOTAL INCOME	£	£
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ORGANISATIONAL EXPENDITURE [Add additional rows as required]

EXPENDITURE	2015/16 (Actual)	2016/17 (Estimate)
	£	£
Employee costs – <i>please specify individual salaries</i>		
(A) Employees Sub Total	£	£
Premises costs – <i>please specify</i>		
(B) Premises Sub Total	£	£
Office costs – <i>please specify</i>		
(C) Office Costs Sub Total	£	£
Other running costs - <i>please specify</i>		
(D) Other Running Costs Sub Total	£	£
Any other expenditure – <i>please specify</i>		
(E) Miscellaneous Other Sub Total	£	£
Capital expenditure - <i>please specify</i>		
(F) Capital Expenditure Sub Total	£	£
TOTAL EXPENDITURE (A + B + C + D + E + F)	£	£

Return completed form to: everett.haughton@towerhamlets.gov.uk

Appendix B – Emergency Funding, FAQs

1) What is the purpose of the Emergency Funding Programme?

The Council has limited grant funding support available to local Voluntary and Community Sector Organisations, based in Tower Hamlets, who are experiencing an unforeseen emergency which is placing a council funded project at risk.

2) What is the maximum funding that can be applied for?

Grants of up to £20,000 are available for organisations to apply for. The average grant amount so far has been £10,000.

3) When can we bid?

This is a rolling fund; applications will be considered all year round.

4) Who is eligible to apply?

Applications can be submitted by voluntary and community organisations who meet the following criteria:

- Be a voluntary/community sector/ not-for-profit organisation
- Have a formal legal structure together with an appropriate governing document
- Have a base within Tower Hamlets or a demonstrable track record of successful service delivery within the borough
- Have a bank or building society account in the organisation's name
- The organisation is able to demonstrate clear plans for financial viability in the medium/long term
- Provides project activities that mainly benefit Tower Hamlets residents
- Is already in receipt of Council funding which may be at risk as a result of the emergency
- Provides evidence that their project/organisation is consistent with Council priorities as detailed in the Strategic / Community plan
- Is in danger of closing down or is unable to continue to provide core funded services at a 'reasonable level or standard'
- Has already taken/or is in the process of implementing reasonable measures to address the situation
- Is able to demonstrate that it can sustain itself once any emergency funding has been utilised

5) How do we apply?

Application forms can be found at:

http://www.towerhamlets.gov.uk/ignl/community_and_living/community_grants/community_grants.aspx

6) How are decisions made?

Applications are assessed by the Council's Third Sector Team; with additional advice sought from other service areas as required. Additional information may be requested from applicants to provide clarification on certain points.

7) What items are likely and unlikely to be successful for funding?

Emergency funding applications may not be awarded for the following emergencies	Emergency funding applications may be awarded for the following emergencies
Accreditation fees	Building repairs (for essential emergency work)
Computers / tablets	Health & Safety equip/improvements
Fundraising strategies	DDA Improvements
Business plans	
Consultancy fees	Redundancy costs arising as a consequence of council action or inaction
Insurance	Staff salaries / wages (to cover unforeseen med/long-term absences)
Delivering new project	Winding up costs
Enhancing existing project	
Furniture	
Photocopying	
Smart phones	
Staff training	
Team building away-days	
Volunteer training	
To pay debts	
Project match funding	
Volunteer expenses	
Utilities – gas, electricity	
Rent increases (where due notice of the rent increase has been supplied)	

8) Will there be maximum amounts for different things?

There are no maximum amounts for different items of expenditure although organisations are expected to demonstrate value for money in their application.

9) We are not sure if our costs are eligible or not. Can we contact you to discuss our application before submitting it?

If you have any queries on items you would like to apply for, please email us at thirdsector@towerhamlets.gov.uk in the first instance.

10) If an organisation is unsuccessful when can they reapply?


Organisations that are unsuccessful with their original application are eligible to submit further applications as they wish.

11) If successful for an application say for £5K will they be able to submit another application in a few months' time?

Successful organisations are not eligible for funding for 12 months, from the date of their signed grant agreement. Previous funding must have been satisfactorily used in order to submit a new application.

12) What are the criteria on organisations holding reserves and applying for emergency funding?

All organisations that apply for Emergency Funding must have a reserves policy which clearly details the level of reserves that the organisation should hold. This should include details of reserves that are 'free' and those that are required if the organisation is at risk of closure. Reserves that are deemed to be 'free' must be exhausted before Emergency Funding can be considered. Potential applicants should also bear in mind that the Charity Commission guidance suggests that reasons why organisations should build up reserves includes tackling *'the risk of unforeseen emergency and other unexpected need for funds'*. Therefore, an organisation's 'first port of call' in dealing with an emergency, should not be an Emergency Funding application to the Council.

Commissioner Decision Report 27 September 2016	 TOWER HAMLETS
Report of: Zena Cooke, Corporate Director Resources	Classification: Unrestricted
Grants Register - Moving to Commissioning (review outcomes)	

Originating Officer(s)	Mohammed Ahad – Community Programmes Officer
Wards affected	All wards
Key Decision?	Yes
Community Plan Theme	One Tower Hamlets

Executive Summary

A key action within the refreshed Voluntary and Community Sector (VCS) Strategy is to move Council grants, where appropriate, to an outcome based commissioned approach. At their meeting on the 14th June 2016, Commissioners requested a noting report on what grants would be commissioned in future. This report was noted by Commissioners at their meeting on the 5th July 2016 and highlighted that a review of all grants was currently taking place and the outcome would be reported to Commissioners at their next meeting. This report details the outcome of that review.

Recommendations:

The Commissioners are recommended to:

1. Note the 4 grants that are to be commissioned in future, as detailed in paragraph 3.4.

1. REASONS FOR THE DECISIONS

- 1.1 A review of existing Council grants is required in order to identify which grants are to be commissioned in future. This review was necessary in order to meet some of the actions within the VCS Strategy Action, including identifying “*clear processes for transitioning specific grant funding streams to commissioning*”.

2. ALTERNATIVE OPTIONS

- 2.1 Refreshing the VCS Strategy and developing a new action plan was an action in the Best Value Action Plan. Work has now commenced on delivering against the VCS Strategy action plan, including moving towards an outcome based commissioned approach where appropriate. No alternative options are proposed.

3. DETAILS OF REPORT

3.1 After extensive consultation with the Tower Hamlets Council for Voluntary Services, the Voluntary and Community Sector, Businesses, Council staff, elected members and Commissioners the refreshed VCS Strategy and Action Plan was approved by the Mayor in Cabinet on 5th April 2016.

3.2 A key part of the strategy is a move from grant funding to commissioned services to provide long term certainty and stability. In particular the Strategy highlights:

“All council funding to the VCS will be reviewed to ensure it is contributing to priority outcomes and with a general preference for commissioning rather than grants. The model will ensure that funding processes are transparent and fair and are clear on how provision is contributing to outcomes.

Grant funding will however remain appropriate in some circumstances, for specific purposes, where there is a clear case for funding to be provided by grant rather than commissioning and a clear benefit from doing so.

Findings from review

3.3 The Council’s grants register was used as a mechanism to identify which grants would be commissioned in future. The relevant grant leads in Directorates reviewed their existing grants to confirm the future arrangements for each grant and the timeframe for those that will become commissioned services.

3.4 The outcome of this review suggests that a large number of grants are likely to stay as grants rather move to commissioned services. Of the 47 grants on the register, 4 are proposed to be commissioned in future, these are detailed below:

	NAME OF GRANT	DIRECTORATE	BUDGET 2016/17	RECIPIENTS	PLANNED IMPLEMENTATION DATE
1	Mainstream Grants - 15 to 18 Programme (2015/2016)	Resources	£3,211,000	VCS Organisations	Some elements in 2018
2	Positive Activities for Young People	Children’s Services	£50,000	VCS Organisations	Summer programme out for tender in June 2016
3	Ben Jonson Road Improvement Works (s106 funding)	D&R	£250,000	Community	2017/18
4	Local Community Initiatives (s106 funding)	D&R	£318,000	Community	October 2016

- 3.5 It should be noted that a large number of grants are made directly to individual residents and are therefore unlikely to be commissioned, this is further detailed below. A full list of all grants and their commissioning intentions are detailed in appendix A.

Grant Recipients	No. of grants
VCS Organisations	11
Individual residents	10
Thames Reach	7
Schools	5
Community	4
Early years support providers	4
Private Landlords and Managing Agents	2
Businesses	1
Social Enterprise / Charities	1
Social Housing Beneficiaries	1
Tenants / removal companies	1
TOTAL	47

Next steps

- 3.6 The VCS Strategy details the process that is to be taken when moving grants to commissioning in that:

“There will be a coordinated process for transition from grants to commissioning for particular funding streams, which will be transparent and communicated in a clear and timely way to grant funded organisations.” As far as possible, the commissioning approach will be a collaborative one, taking into account procurement and other legal requirements. The exact approach will be tailored to the service being commissioned”.

- 3.7 Individual reports on each of the grants detailed in 3.4 above will be brought to Commissioners for consideration as required; these will take into consideration key aspects of the VCS strategy, including co-production with the Voluntary and Community Sector where possible.

- Work with the CVS / VCS on how the transition to commissioned services will take place and how they can be supported
- Details of how many grants are for VCS organisations Vs how many for local residents

4. COMMENTS OF THE CHIEF FINANCE OFFICER

- 4.1 This report sets out the outcome of the review of grants overseen by the Commissioners. There are no direct financial implications arising from this report.

5. LEGAL COMMENTS

- 5.1. Paragraph 3.1 of the report refers to the refreshed VCS strategy and Action plan that was approved by the Mayor in Cabinet on the 5th of April following extensive consultation with relevant stakeholders. A key part of that strategy is the move from grant funding to commissioning. This report identifies 4 grants that will move to commissioning arrangements following a review of existing grants.
- 5.2 The review recognises, as it should do, that it will continue to be appropriate to provide grant funding where there is a clear case for such funding to be provided and a clear benefit to the service being funded.
- 5.3 It is important that the council continues to work collaboratively with the relevant grant funded organisations during the transition process in line with commitments made in the VCS strategy.
- 5.3 The power of the commissioners to make decisions in relation to grants arises from directions made by the Secretary of State on 17 December 2014 pursuant to powers under sections 15(5) and 15(6) of the Local Government Act 1999 (the Directions). Paragraph 4(ii) and Annex B of the Directions together provide that, until 31st March 2017, the Council's functions in relation to grants will be exercised by appointed Commissioners, acting jointly or severally. This is subject to an exception in relation to grants made for the purposes of section 23 of the Housing Grants, Construction and Regeneration Act 1996 under s.24 of that Act. (i.e disabled facilities grant)
- 5.4 When making decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report
- 5.5 The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency

and effectiveness. This is referred to as the Council's best value duty. Best Value considerations have also been addressed in paragraph 7 of the report.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1. The Council's support of the voluntary and community sector through grants contributes to the delivery of One Tower Hamlets priorities and objectives.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1 Refreshing the VCS Strategy was an action within the Best Value Action Plan. This report is related to implementing a key action in the VCS Strategy Action Plan regarding moving grants to a commissioned approach.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1 There are no immediate sustainable or environmental issues arising from this report.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 The recommendations made in this report will minimise the risk of failing to implement the actions agreed in the VCS Strategy and Action Plan.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 There are no immediate Crime and Disorder reduction implications.

11. SAFEGUARDING IMPLICATIONS

- 11.1 There are no safeguarding implications from the proposals detailed in the report.

Linked Reports, Appendices and Background Documents

Linked Report

- **Cabinet 5 April 2016:** Voluntary and Community Sector Strategy

Appendices

- Appendix A – Full list of grants

Background Documents – Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012

- NONE

Officer contact details for documents:

- Mohammed Ahad – Community Programmes Officer
Telephone Number: 0207 364 2762
mohammed.ahad@towerhamlets.gov.uk

Appendix A – Full list of grants

	NAME OF GRANT	DIRECTORATE	BUDGET 2016/17	RECIPIENTS	RESPONSIBLE OFFICER	TO BE MOVED TO A COMMISSIONED SERVICE?	PLANNED IMPLEMENTATION DATE
1	Mainstream Grants - 15 to 18 Programme (2015/2016)	Resources	£ 3,211,000	VCS Organisations	Steve Hill	Yes, some elements	2018
2	Positive Activities for Young People	Children's Services	£ 50,000	VCS Organisations	Claire Belgard	Yes	Summer programme out for tender in June 2016
3	Ben Jonson Road Improvement Works (s106 funding)	D&R	£ 250,000	Community	Jackie Odunoye / Owen Whalley	Yes	2017/18
4	Local Community Initiatives (s106 funding)	D&R	£ 318,000	Community	Kevin Kewin / Owen Whalley	Yes	Oct-16
5	Zero Emissions Network	CLC	TBC	Businesses	Andy Bamber	No	N/A
6	Small Grants for Pensioners Groups 2016/17	Adult Services	£ 20,000	VCS Organisations	Barbara Disney	No	N/A
7	Mental Health User Led Grants 2016/18	Adult Services	£ 92,000	VCS Organisations	Carrie Kilpatrick	No	N/A
8	Youth Opportunities Fund	Children's Services	£ 45,000	VCS Organisations	Claire Belgard	No	N/A

9	The Tower Hamlets Education Partnership (THE Partnership)	Children's Services	£ 300,000	Schools	Kate Bingham	No	N/A
10	Free School Meals (Years 3 - 6, Primary Schools)	Children's Services	£ 2,800,000	Individual residents	Kate Bingham	No	N/A
11	Independent Living Fund	Adult Services	£ 321,000	Individual residents	Luke Addams	No	N/A
12	School Cycle Grants	CLC	£ 6,000	Schools	Bola Akinfolarin	No	N/A
13	School Travel Plans Implementation Grants	CLC	£ 12,000	Schools	Bola Akinfolarin	No	N/A
14	School Walking Grants	CLC	£ 2,100	Schools	Bola Akinfolarin	No	N/A
15	Whitechapel High Street Fund	D&R	£ 400,000	Social Enterprise / Charities	Owen Whalley	No	N/A
16	Historic Buildings Grants	D&R	£ 171,000	VCS Organisations	Owen Whalley	No	N/A
17	Stepney City Farm Access Audit (s106)	D&R	£ 34,920	VCS Organisations	Jackie Odunoye / Owen Whalley	No	N/A
18	NDR Discretionary Relief	Resources	£13,000,000	Individual residents	Roger Jones	No	N/A

19	Events Fund	CLC	£ 52,500	Community	Shazia Hussain	No	N/A
20	Local Community Ward Forums	CLC	TBC	VCS Organisations	Shazia Hussain	No	N/A
21	Crisis and Support Grants	Resources	TBC	Individual residents	Steve Hill	No	N/A
22	Discretionary Housing Payments	Resources	TBC	Individual residents	Steve Hill	No	N/A
23	Emergency Funding (Revenue - Funding from Corporate Match Funding Budget)	Resources	£250,000 (tbc)	VCS Organisations	Steve Hill	No	N/A
24	Tower Hamlets ESF Community Grants 2016-2019	Resources	£ 225,000	VCS Organisations	Steve Hill	No	N/A
25	VCS and New Innovation Fund	Resources	£ 220,000	VCS Organisations	Steve Hill	No	N/A
26	Discretionary Awards: Budget Holding Lead Professional Attendance Support	Children's Services	£ 21,000	Schools	Terry Parkin	No	N/A
27	School Clothing Grants	Children's Services	£ 201,000	Individual residents	Terry Parkin	No	N/A

28	Discretionary Awards: Council's Higher Education Awards	Children's Services	£ 600,000	Individual residents	Terry Parkin / Steve Grocott	No	N/A
29	Discretionary Awards: Tower Hamlets Educational Maintenance Allowance	Children's Services	£ 370,000	Individual residents	Terry Parkin / Tim Williams / Sue Crane	No	N/A
30	Early Years Learning Programme - Capital	Children's Services	£ 3,314,000	Providers of early education for 2 year olds	Terry Parkin/Pauline Hoare	No	N/A
31	Early Years' Service Grant Funding (Training, Child-minder Start-up, Additional Needs, Special Projects)	Children's Services	£ 100,000	PVI Childcare Providers	Terry Parkin/Pauline Hoare	No	N/A
Page 19							
	33	Discretionary Awards: 16 - 19 Travel	Children's Services	£ 5,000	Early years support providers	Terry Parkin/Terry Bryan	No
34	Annual Street Count	D&R	£ 750	Thames Reach	Jackie Odunoye	No	N/A
35	B&B budget – for rough sleepers where no other provision is available overnight	D&R	£ 1,500	Thames Reach	Jackie Odunoye	No* Service already commissioned but the payments to individuals remain as grants	N/A
36	DAAT – Brook Drive Rehabilitation Centre	D&R	£ 15,000	Thames Reach	Jackie Odunoye	No	N/A

37	European Union and international reconnection budget	D&R	£ 5,000	Thames Reach	Jackie Odunoye	No	N/A
38	Extended Severe Weather Emergency Provision	D&R	£ 2,000	Thames Reach	Jackie Odunoye	No	N/A
39	Financial incentives for accommodation portfolio holders	D&R	£ 300,000	Private Landlords and Managing Agents	Jackie Odunoye	No	N/A
40	Financial incentives for the issuing of Assured Short-hold tenancies	D&R	£ 200,000	Private Landlords and Managing Agents	Jackie Odunoye	No	N/A
41	Ocean Regeneration Trust grant funding 2014/2015, 2015/2016 and 2016/2017	D&R	£ 80,000	Community	Jackie Odunoye	No	N/A
42	Personal service charge – Assessment beds provided by hostel accommodation as required for rough sleepers	D&R	£ 2,450	Thames Reach	Jackie Odunoye	No* Service already commissioned but the payments to individuals remain as grants	N/A
43	Personalised budgets for long term and entrenched rough sleepers	D&R	£ 10,000	Thames Reach	Jackie Odunoye	No* Service already commissioned but the payments to individuals remain as grants	N/A
44	Private Sector Renewal Grants (includes : Home Repairs Grant, Empty Properties Grant Discretionary Disabled	D&R	£ 1,000,000	Individual residents	Jackie Odunoye	No	N/A

	Facilities Grant)						
45	Removal - Tenants giving up a 3 bedroom or larger home	D&R	£ 75,000	Tenants / removal companies	Jackie Odunoye	Yes - already re-commissioned	N/A
46	Temporary Accommodation grant	D&R	£ 300,000	Individual residents	Jackie Odunoye	No	N/A
47	Affordable Housing Grant 2016-19	D&R	£ 7,065,000	Social Housing Beneficiaries	Jackie Odunoye	No	N/A
	TOTAL		£35,271,982				

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Grants Forward Plan 2016/17

8 November 2016 – Commissioners Decision Making Meeting in Public


	Report Title	Lead Officer	Officer Confirmation	Notes
1	Exercise of Commissioners Discretion	Steve Hill		
2	Grants Forward Plan	Steve Hill		
3	Resolution of Grant Payments: Children's Services (Educational Maintenance Allowances)	Terry Parkin		
4	Tower Hamlets Education Partnership	Kate Bingham		
5	Ocean Regeneration Trust	Jackie Odunoye		
6	Event Fund Applications	Shazia Hussain		

20 December 2016 – Commissioners Decision Making Meeting in Public

	Report Title	Lead Officer	Officer Confirmation	Notes
1	Exercise of Commissioners Discretion	Steve Hill		
2	Grants Forward Plan	Steve Hill		
3	MSG Quarterly Monitoring Report	Steve Hill / Zena Cooke		

14 February 2017 – Commissioners Decision Making Meeting in Public

	Report Title	Lead Officer	Officer Confirmation	Notes
1	Exercise of Commissioners Discretion	Steve Hill		
2	Grants Forward Plan	Steve Hill		
3	MSG Quarterly Monitoring Report	Steve Hill / Zena Cooke		
4	Event Fund Applications	Shazia Hussain		

Commissioner Decision Report – 27th Sept Overview and Scrutiny Committee – 26th Sept Grants Scrutiny Sub-Committee – 20th Sept	
Report of: Melanie Clay, Director of Law, Probity and Governance and Zena Cooke, Corporate Director Resources	Classification: Unrestricted
Review of Grants Scrutiny Sub-Committee and work programme report	

Originating Officer(s)	Vicky Allen, Corporate Strategy and Equality Steve Hill, Head of Benefits Service
Wards affected	All Wards
Key Decision?	No
Community Plan Theme	

Executive Summary

The Grants Best Value Action Plan was developed to address the findings of the Best Value (BV) Inspection. A key Best Value action is to review arrangements, post Commissioners, for future executive decision-making. The Grants Scrutiny Sub-Committee (GSSC) was established in April 2016 to provide cross party pre-decision scrutiny as part of revised governance arrangements.

A report to Overview and Scrutiny Committee, from the Corporate Director, Resources, to establish the GSSC also recommended that a report be presented within three months of the first meeting, to review the work of the Sub-Committee, identifying whether changes are needed to its composition and Terms of Reference. This report sets out the findings of the review of the operation of the Grants Scrutiny Sub-Committee

Recommendations:

The GSSC / Commissioners are recommended to:

1. Comment on the findings of the review of the Grants Scrutiny Sub-Committee to date; and
2. Agree the report is taken to Overview and Scrutiny Committee for agreement.

1. REASONS FOR THE DECISIONS

- 1.1 As part of the establishment of GSSC it was agreed a review would be undertaken after three months; this report presents the findings of that review.

2. ALTERNATIVE OPTIONS

- 2.1 Whilst the Council could choose not to change the GSSC in light of the review's findings, this may not support the Council's priority to promote transparency and strengthen governance arrangements.

3. DETAILS OF REPORT

- 3.1 The Council's Grants Best Value Action Plan (BVAP) was developed to address failings that were identified and to respond to the requirements of the Secretary of State's Directions. The Grants BVAP includes within the heading 'Governance Arrangements' two recommendations that relate specifically to a transparent, executive and cross party decision making process. The two recommendations are as follows:

1. Ensure and embed open and transparent decision-making
2. Review arrangements post Commissioners for future executive decision making

- 3.2 The Overview and Scrutiny Committee, at its meeting on 4th April 2016, agreed to the establishment of the GSSC which will act as the cross party member forum that will scrutinise the proposed award of grants prior to their consideration at Commissioners Decision Making Meetings. The terms of reference for the GSSC are attached in Appendix A. The OSC also agreed that a report be presented to the Committee in 3 months to review the work of the GSSC and whether changes need to be made to its terms of reference or composition.

- 3.3 Since its establishment the GSSC has met three times; twice for training purposes and one full meeting:

Date	Key Items for Consideration
11 th April 2016 & 23 rd May 2016	Informal meetings for training purposes ((Legal Services provided training on governance and scrutiny, specifically (1) Declaration of personal interests and (2) What are grants followed by consideration of Commissioners Decision Making agenda items)
29 th June 2016	<ul style="list-style-type: none">• GSSC Terms of Reference• Local Authority Grants Programme (Affordable Housing)• Whitechapel High Street• Annual Report on the Event Fund Awards 2015-16• Can Do Outcomes• MSG 2015/18 Performance Report• Exercise of Commissioner Decision• Grants Review Commissioning Intentions• Grants Decision making – Transitional Arrangements• Grants Forward Plan• Adult Services Small Grants for Pensioners Group

- 3.4 The review of GSSC is based on meetings held so far and on-going discussions with scrutiny members and officers. The work of the GSSC has been well received with the Commissioners who welcomed the contribution of GSSC at Commissioners Decision Making Meeting (CDMM) on 5th July 2016. The review has identified a number of actions which are outlined below:

Chair

- 3.5 The GSSC terms of reference identify the Chair of OSC as the Chair of the GSSC. In recent months, there have been a number of significant changes to Overview Scrutiny, including the establishment of a Housing Scrutiny Sub-Committee and the development of an ambitious work programme for 2016/17. The Council's lead Directorate for Grants is Resources. Given both the existing significant responsibilities of the Chair of OSC, and the potential benefit of aligning the Grants Scrutiny Lead Portfolio with the relevant Directorate, it is proposed that Chair of GSSC be the Scrutiny Lead Member for Resources. Members are asked to endorse this proposal which would then be presented to the next meeting of OSC for formal approval.

Recommendation 1: That the Scrutiny Lead for Resources, Cllr Abdul Mukit, be appointed Chair of GSSC.

Dates and deadlines:

- 3.6 Reports for the first GSSC meeting were delayed because some report authors were working towards the Commissioner Decision Making Meeting (CDMM) rather than GSSC deadlines. This issue has now been resolved; dates and deadlines are now aligned to GSSC which has brought report deadlines forward by around one week.

Membership

- 3.7 There are five Members on the GSSC, made up of Members of the OSC. It is important there is cross-party cooperation on this Committee because of its vital role in the grants process to ensure that an objective, fair and transparent approach is taken.

Recommendation 2: That the political groups ensure members appointed to this Committee attend meetings or send deputies.

Recruitment of Co-opted Members

- 3.8 OSC, at its meeting in April 2016, agreed that GSSC's membership should include non-voting co-opted members. The Council's constitution allows the appointment of co-opted members who bring expertise, voice of local people and independence to the scrutiny process. As part of the review process it was noted that the current education co-opted members on OSC and the co-opted members of the Health Scrutiny Sub-Committee contribute significantly to the work of the Committees. It is therefore recommended that 2 co-opted members are recruited to the GSSC to help deliver their work programme. The co-opted members will be local residents who have experience of giving

or receiving grants and / or a good understanding of the local authority grant processes and procedures.

- 3.9 The recruitment will be a competitive process and involve advertisement through a wide range of avenues such as the Council's website, social media accounts and through the Tower Hamlets Council for Voluntary Services and other local grant giving bodies such as the East End Community. Individuals will be required to submit an application and shortlisted candidates will attend an interview. The appointment will be confirmed by the Overview and Scrutiny Committee.
- 3.10 The GSSC co-opted members term of office will be fixed and follow that for OSC co-opted members i.e. a period determined by the Council that is not less than 2 years and not more than 4 years. Training from Legal Services and support will be provided to co-opted members on code of conduct that will focus on conflict of interest and induction on the Council's grants programme.

Recommendation 3: That the Council undertakes a recruitment process for 2 co-opted members on the GSSC.

Work Programme

- 3.11 The focus of meetings so far has been on training and development of the Members of the Committee and pre-decision scrutiny of papers being considered by the Commissioners Decision Making meeting. Report authors introduced their reports and were on hand to answer questions.
- 3.12 As well as commenting on specific reports presented at the meeting, the sub-committee made a number of observations which included a greater focus on outcomes, monitoring reports to include more analysis and a stronger focus on problem issues. The sub-committee also highlighted the benefit of ensuring that grants are joined-up with other arrangements, including commissioned services.
- 3.13 The importance of ensuring that grant schemes are effective, including targeting where appropriate, was also raised and, where necessary, support should be provided for or signposted to community groups who lack the capacity to apply (for example, because of language barriers).
- 3.14 The Chair of OSC has then attended meetings of the Commissioners Decision Making meeting to provide feedback from the Committee's consideration of reports. Generally, the comments were welcomed by the Commissioners and informed the decision making process.
- 3.15 The GSSC work programme is mainly made up of pre-decision scrutiny of grants decisions which in future will be made by the Grants Decision Making Meeting which will be chaired by the Mayor and include the Deputy Mayor (Cllr Saunders, Cabinet Member for Education, Children's Services and the Lead for Third Sector) and one other Cabinet Member. The Commissioners will also be present at the meeting and have the ability to exercise the power of accountability under the directions. The GSSC is considering developing a

work programme which enables them to use other scrutiny methods within the committee which will include scrutiny spotlight focusing on a particular area of grant and the relevant Cabinet Member and / or Commissioner are held to account on the pertinent issue within that area. A key way of ensuring scrutiny has an impact on any particular area of work is through ensuring their early involvement in the planning and development stage. In this instance engaging GSSC in the development of the grants programme will enable them to contribute in a way that ensures local needs and concerns are addressed.

Recommendation 4: That GSSC enhance their work programme by developing a range of methods to scrutinise the grants development process.

Recommendation 5: That the grants performance reports provide greater clarity on outcomes, more analysis and a stronger focus on problem issues

Training

3.16 In addition to the training provided to Overview and Scrutiny members at the beginning of the municipal year, training was also provided to GSSC members on what grants are, members code of conduct and members interests. Additional training has been suggested with the Centre for Public Scrutiny (CfPS). This training can be tailored to the needs of the committee and can cover areas such as assessment and questioning skills.

Recommendation 6: That the council organises grants scrutiny training with external experts which will help the GSSC undertake its role effectively.

Move to commissioning

3.17 A key theme in the Council's Voluntary and Community Sector Strategy (approved by Cabinet in April 2016) is to maximise the value from its resources. To this end, the Council is moving towards an outcome based and commissioned approach. All funding to the VCS is being reviewed to ensure it is contributing to priority outcomes and with a general preference for commissioning rather than grants. The commissioning model will help ensure that provision is contributing to outcomes. A coordinated process for the transition from grants to commissioning is currently being undertaken.

Recommendation 7: The GSSC could consider looking at the arrangements the council puts in place to support local organisations with the move to a more Commissioning-based approach.

Grants Register

3.18 The development of a Grants Register was part of the BVAP and acts a central database for all grant funding that the council awards. There are currently 55 grants identified on the Grants Register totalling £35,461,962; this includes grants to individuals such as hardship grants, grants for capital funded projects and discretionary grants to community groups. The value of mainstream grants for this year is £3.2m.

3.19 The register is updated on a monthly basis and currently also includes Government grants which the Council has no control over such as grants to

individuals (for example school grants and fuel grants) and grants for capital projects. The register also distinguishes between the grants which have been delegated to officers and which have been delegated to Commissioners.

- 3.20 A piece of work is currently being undertaken to identify which of the current grants will be moved to a commissioned service at the end of the period. The GSSC should therefore take these issues into consideration and focus its attention on those areas where grants will continue and where the Council has discretion on the grant giving to community organisations for example, mainstream grants and events. It is estimated that there will be fewer than 20 such grants streams. To help GSSC better understand the grants process it was requested that an overview be presented to the Committee meeting which should include why we have grants, the different types of grants and the differences between grants and commissioning.

Recommendation 8: That the GSSC be provided with an overview of grants in Tower Hamlets and include the Grants Register as a standing item on the GSSC agenda.

Grants Management

- 3.21 The service has commissioned an external review of the end to end management, monitoring and reporting of grants, which includes looking at how the council's grants management system (GIFTS) can be used to maximise the efficiency and effectiveness of the grants function. This will also support greater efficiency in the analysis and reporting of grants. The review which will identify how this work will be achieved is due to be completed and reported on by December. It was noted that to help Members of GSSC better understand how the grants management process works in the council it will be useful to consider the findings of the end to end review of grants management at a future meeting.

Recommendation 9: The GSSC should include the external review as a future agenda item.

Cabinet Members Engagement

- 3.22 As part of the transitional arrangement the Mayor and Cabinet Members will take a greater role in the Grants Decision Making Meetings. It is therefore important to engage Cabinet Members with GSSC and it is proposed a standing invitation for all GSSC meetings is sent to the Mayor and Cabinet Lead Member for Third Sector. As part of the agenda planning for each meeting discussions will be held with the Chair to identify any other relevant Cabinet Members that should be invited to each meeting. This is in recognition of the number of reports that will be presented to GSSC as part of the pre-decision process and the need to only invite those Cabinet Members where there will be greater focus by the Committee. This will need to be reviewed on an on-going basis throughout the year.

Recommendation 10: That a standing invitation for all GSSC meeting be sent to the Mayor and Cabinet Lead for Third Sector and as part of the

agenda planning discuss with the Chair the relevant Cabinet Member that should be invited to meetings.

Public Engagement

3.23 All meetings of the GSSC are open to the public and papers of meetings are published on the council website. The Committee will look to engage local people in delivery of its work programme including inviting people to speak at the Committee meetings. Further work will need to be undertaken to raise the profile of the Committee. At present local people are able to make submission to Grants Decision Making meeting on any items being considered by that meeting. They may also want to speak at GSSC given they are considering the same issue. The GSSC could suspend standing orders to allow this but the value of this needs to be considered going forward.

Recommendation 11: That work be undertaken to increase the profile of GSSC and engage local people in the delivery of its work programme and clarify public submission to both GSSC and Grants Decision making meeting.

Next Steps

3.24 Following consideration by the GSSC the report will be presented to OSC for agreement and all the recommendations identified in the review will be implemented. As the grants decision making process evolves it will be important to review the role of GSSC to ensure it remains fit for purpose.

4. COMMENTS OF THE CHIEF FINANCE OFFICER

4.1 There are no direct financial implications arising from this report.

5. LEGAL COMMENTS

5.1. By virtue of Directions made by the Secretary of State on 17 December 2014, the Council's functions in relation to grants are exercised by appointed Commissioners acting jointly or severally.

5.2. By virtue of Directions made by the Secretary of State on 17 March 2015 the Council was required to draw up and agree with the Commissioners a strategy and action plan for securing the Authority's compliance with the best value duty. The agreed Best Value Strategy and Action Plan includes a Grants Action Plan which contains provision to review arrangements post Commissioners for future executive decision making, to include a cross-party forum to participate in the process.

5.3. The Overview and Scrutiny Committee has duties to review and scrutinise decisions made or other action taken in the discharge of executive functions which already includes pre-decision scrutiny of recommendations to Cabinet and it can extend that remit to specific pre-decision scrutiny of grant applications. The Committee has power under Section 9FA of the Local Government Act 2000 to arrange for the discharge of its functions by a Sub-Committee and has appointed the Overview and Scrutiny Grants Sub-

Committee to undertake its role in this respect and to be the cross-party forum. This approach was approved by the Commissioners.

- 5.4. Significant progress has therefore been made in relation to grant management, including transitional arrangements towards Executive decision making. This includes a proposal for the Mayor (or his nominee) to chair a Decision Making Meeting in public to consider officer recommendations on grants. Discussions are ongoing with the Commissioners on being in a position for the relevant Direction of 17 December 2014 to now be lifted
- 5.5. The work of the Overview and Scrutiny Grants Sub-Committee will continue to play an important role in relation to grant management and the recommendations in this report will strengthen that role.
- 5.6. When making decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report.

6. ONE TOWER HAMLETS CONSIDERATIONS

- 6.1. The reports make a number of recommendations to improve the functioning of the GSSC and thereby enhance the role of members. It also recommends the recruitment of co-opted members which will help develop the community leadership role of local people. The GSSC will consider equalities and cohesion implication arising from grants decision and will report this accordingly to the decision making body.

7. BEST VALUE (BV) IMPLICATIONS

- 7.1. As part of the Directions, a Grant Action Plan was developed and agreed. As part of that Plan, a recommendation was to review arrangements post Commissioners for future executive decision-making and the action arising was to establish a cross party working group to develop proposals for future arrangements. The OSC has established a GSSC to act as a scrutiny panel to undertake reviews of Officer recommendations regarding grants and award of grants prior to their consideration at the Grants Decision Making Meeting.

8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 8.1. There are no direct sustainability or environmental issues arising from this report.

9. RISK MANAGEMENT IMPLICATIONS

- 9.1 An effective GSSC will ensure the council maintains good governance and transparency to grants awards process and therefore reduce the reputational risk.

10. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 10.1 There are no direct crime and disorder reduction implications arising from this report.

11. SAFEGUARDING IMPLICATIONS

- 11.1 There are no direct safeguarding implications arising from this report
-

Linked Reports, Appendices and Background Documents

Linked Report

- List any linked reports [if Exempt, Forward Plan entry MUST warn of that]
- State NONE if none.

Appendices

- List any appendices [if Exempt, Forward Plan entry MUST warn of that]
- State NONE if none.

Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012

- List any background documents not already in the public domain including officer contact information.
- These must be sent to Democratic Services with the report
- State NONE if none.

Officer contact details for documents:

Or state N/A

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Terms of Reference**1. Introduction and Aims**

- 1.1 Member input is vital at the development and delivery stage of the grants process by ensuring that the overall objectives of the grant scheme are being met based on identified need, that a fair geographical distribution of funding is being proposed, and that the full range of community needs are being met.
- 1.2 The Grants Sub-Committee will support an objective, fair, transparent and co-ordinated approach to grant funding across the Council including but not restricted to the following.
- (a) overseeing the process and arrangements for awarding and administering grants and related procurement processes to ensure a strategic approach;
 - (b) overseeing the processing arrangements for developing grants criteria and assessment methodology
 - (c) overseeing the monitoring, performance management and evaluation arrangements in relation to funded projects; and
 - (d) ensuring fairness and transparency in the grant awarding process.
- 1.3 The Grants Sub-Committee will be mindful of the Council's objective to create an environment for a thriving Third Sector. In this context, the following are key factors:
- (a) improve partnership working between local organisations;
 - (b) provide longer-term funding to organisations;
 - (c) ensure that funding is aligned to the Strategic Plan and Community Plan;
 - (d) ensure that the Council achieves value for money from its grants; and
 - (e) ensure that funding supports appropriate services for the benefit of local residents.

2. Responsibilities

- 2.1 The Overview & Scrutiny Grants Sub-Committee will discharge the Council's statutory functions to undertake overview and scrutiny, insofar as these pertain to grants matters. This will include:
- (a) Reviewing and/or scrutinise recommendations, decisions made or actions taken in connection with the discharge of the council's grants;
 - (b) Advising the Mayor, DCLG Commissioners or Executive of key issues/questions arising in relation to grants reports due to be considered by the Mayor, DCLG Commissioners or Executive; and
 - (c) Making reports and/or recommendations to the full Council and/or the Mayor, DCLG Commissioners or Executive in connection with the discharge of grants functions
- 2.2 The Grants Sub-Committee will have a broad range of responsibilities. This will include scrutinising adherence to grant eligibility, appraisal, and monitoring arrangements.

- 2.3 Other areas of responsibility for the Grants Sub Committee include but are not restricted to the following:
- (a) monitoring and reviewing all grant programmes across the Council;
 - (b) maintaining an overview of performance and value for money for all London Borough of Tower Hamlets grant funding;
 - (c) support an appropriate, fair and transparent commissioning and appraisal process is followed when allocating any grant funding;
 - (d) ensure that the Service agreements used in relation to the various Council grant regimes are fit for purpose and that appropriate monitoring and assurance systems are implemented and in place; and
 - (e) receive grant programme performance, monitoring reports and agreeing appropriate action to be taken in respect of projects which are under-performing.

3. Membership

- 3.1 The membership of the Grants Sub-Committee will consist of the Lead Member for Resources (or his nominated Deputy) as Chair of the Grants Sub-Committee, with the composition consisting of three Members of the Overview and Scrutiny Committee from the administration and one each from the opposition parties (5 in total).

4. Actions and Responsibilities

- 4.1 Below are some of the specific actions and responsibilities required to ensure the effective operation of the Grants Sub-Committee.
- 4.2 **Servicing of meetings.** The servicing of meetings will be undertaken by the Council's Democratic Services Team and which work will include:
- (a) dispatch of reports;
 - (b) taking of minutes and recording of actions/decisions;
 - (c) dissemination of minutes and decisions; and
 - (d) audio recording of meetings.
- 4.3 **Meeting frequency.** The Grants Sub-Committee will meet as required in order to consider grant awards in a timely manner.
- 4.4 Officers preparing reports for consideration must liaise with Democratic Services in good time to ensure that meetings are able to be convened as required to consider reports.
- 4.5 **Preparation and presentation of Reports.** The Lead Manager/Officer of the appropriate grant/funding programme will be responsible for preparing and presenting reports to the Grants Sub-Committee. This will include:
- (a) preparing reports and recommendations;
 - (b) obtaining legal and financial clearance of reports;
 - (c) sending completed reports to Democratic Services for dispatch;
 - (d) presenting reports ; and

(e) implementing actions/decisions agreed.

4.6 **Record of attendance.** All members of the Sub-Committee present during the whole or part of a meeting must sign their names on the attendance sheet before the conclusion of every meeting to assist with the record of attendance.

5. **Proceedings**

5.1 The Grants Sub-Committee will generally meet in public and conduct its proceedings in accordance with the relevant rules of procedure contained in the Council's Constitution such as the:

- (a) Council Procedure Rules;
- (b) Access to Information Procedure Rules, and
- (c) The Overview and Scrutiny Procedure Rules.

5.2 For the purposes of the Grants Sub-Committee, Rule 19 of the Council Procedure Rules (Petitions) applies.

6. **Declaration of Interests**

6.1 In accordance with the Council's Code of Conduct for Members, Members are reminded that it is a requirement to declare disclosable pecuniary interests and any other interest that they may have within the published register of interests.

7. **Decision making**

7.1 Currently the Council is subject to Direction from the Secretary of State and Commissioners are responsible for decision making on Grants.

Updated: 23rd March 2016

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